



North Horsham Parish Council

Roffey Millennium Hall,
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West Sussex, RH12 4DT

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27th October 2017

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 2nd November 2017 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

Pauline Whitehead BA(Hons) FILCM
Clerk to the Council

AGENDA

1. **Public Forum.**
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
2. **Apologies for absence.**
Recommendation:- To receive apologies for absence.
3. **Minutes.**
Recommendation:- To approve and sign the Minutes of the Council Meeting held on 7th September 2017.
4. **Declarations of Interest.**
See Clerk's Report.
Recommendation:- To receive any Declarations of Interest from Members of the Council.

With the agreement of the Council the meeting will be adjourned for a brief presentation from Age UK Horsham District with time for questions.
5. **Co-option of a Councillor for Roffey North – See Annex A**
The meeting will be adjourned for brief presentations from the candidates.
Recommendations:-
 1. To co-opt a Councillor to Roffey North.
 2. For the co-opted Councillor to sign their declaration of office.
6. **Committees and Working Parties.**
Minutes circulated separately.
Recommendations:-
 1. To receive and adopt the Minutes of -

- (a) Property Committee - 19th October 2017.**
- (b) Planning, Environment and Transport Committees – 21st September 2017 and 26th October 2017**
- (c) Finance and Administration Committee – 12th October 2017.**
- (d) Personnel Committee – 5th October 2017**

- 7. Report from the Neighbourhood Plan Steering Group**
Recommendation:- To note the actions from the Steering Group and proposed expenditure.
- 8. Reports from Representatives on Outside Bodies.**
Recommendation:- To receive and note reports from representatives on outside bodies.
- 9. Reports from District or County Councillors**
Recommendation:- To receive any report submitted.
- 10. Chairman's Announcements.**
See Clerk's Report.
Recommendation:- To receive the Chairman's announcements.
- 11. Financial Matters. – See Annexes B, C and D**
See Clerk's Report.
1.Expenditure list for September 2017 and October 2017.
2.Preliminary precept calculations.
3. Business Plan
Recommendations:-
1.To agree the expenditure lists for September 2017 and October 2017.
2. To note the progress of the precept calculations.
3. Following recommendation from the Finance Committee to adopt the latest version of the Business Plan (v5)
- 12. Policies – See Annex E**
Grant Policy
Recommendations:-
1. Following recommendation from the Finance and Administration Committee, to adopt the reviewed Grant Policy.
- 13. Consultations – See Annex F**
HDC Playgrounds at Redkiln Way and Cissbury Close
Recommendation:- To submit comments to HDC.
- 14. Correspondence – See Annex G**
See attached.
Recommendation:- To receive correspondence lists from 8th September 2017 to 2nd November 2017.
- 15. Date of next Meeting**
11th January 2018 (Scheduled)

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.