

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 26TH OCTOBER 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Holbrook East:- Cllr. Mrs R. Ginn*, Cllr. Mrs F. Haigh (Vice Chairman), Cllr T. Rickett.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr. M. Loates, Cllr D. Searle, Cllr J. Smithurst.

Roffey South:-Cllr. J. Day*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton*.

*denotes absence

In attendance: Ross McCartney, Committee Clerk

PET/345/17 Public Forum

There were no members of the public present.

PET/346/17 Apologies for absence

The Committee received apologies and reasons for absence from Cllr Mrs. Sally Wilton. Retrospective apologies were given by Cllr J. Day.

PET/347/17 Declarations of Interest

Cllr R. Knight declared a personal interest in application DC/17/2004, 101 Pondtail Road, as it was a neighbouring property to him.

PET/348/17 Minutes

The Minutes of the meeting held on 21st September 2017 were agreed and signed by the Chairman as a true record.

PET/349/17 Chairman's Announcements

A letter had been received from Highways England in response to the Parish Council's letter dated 25th September 2017 in which the Council supported improvements to the traffic flow on the A27.

The Parish Council was unable to find any local groups who were putting on a display to mark the 30 year anniversary of "the Great Storm of 1987". A request was made for photographs of the event, but none were forthcoming.

The Parish Council had asked for nominations of open spaces and buildings in North Horsham to be considered as Assets of Community Value and reasons why they should be considered. The request had been widely publicised in a magazine delivered to all households, on noticeboards and on the Parish Council website. No nominations had been received. This initiative will be more widely publicised through a leaflet and there will still be an opportunity to nominate buildings and

land in the future.

There had been acknowledgement that the Art Deco House on the former Novartis site off Parsonage Road had been nominated to be included in Horsham's Heritage Trail, but there had been no further progress at this stage.

Two bollards in the grass verge on Lambs Farm Road outside One Stop had been installed. These were to improve pedestrian safety.

The Tree Wardens have planted a Wild Cherry tree supplied by the Woodland Trust as part of the Tree Charter initiative on Parish Council land by the Riverside Walk on North Heath Lane.

A meeting with the leader of West Sussex County Council (WSSCC) to discuss the former Novartis site off Parsonage Road had been deferred to 27th October 2017 in Horsham.

A Parish Council organised Parish Liaison Group meeting to discuss the development north of Horsham had been scheduled for Wednesday 22nd November 2017 at 10am at Roffey Millennium Hall.

A Horsham District Council (HDC) organised Developer Liaison Group Meeting to discuss the development north of Horsham will be held on Thursday 7th December 2017 at 10am at the HDC Offices in Charts Way.

There are a number of cases locally where privately owned hedges are overhanging footpaths causing difficulties for pedestrians. WSSCC has focused on trying to get the message to keep hedges cut back to home owners and where this is a problem, it can be reported to WSSCC. Parking on pavements/ grass verges, which is also an issue in some areas of North Horsham can be reported to WSSCC.

Notification of a consultation regarding HDC's Brownfield Land Register sites was received too late to be an agenda item at this meeting. Whilst the consultation period ends on the 17th November 2017 an extension until after the next Planning Meeting on the 23rd November 2017 has been granted to allow a formal response from the Parish Council. HDC requested that any provisional concerns be notified to them.

PET/350/17 HDC Developer Liaison Group

Facilitated by HDC, there will be an opportunity for the Parish Council to meet with Liberty Property Trust Ltd and HDC on a six weekly basis to be updated on the development north of Horsham.

It was RESOLVED that Cllr D Searle and Cllr R Knight will

represent the Parish Council at the HDC Developer Liaison Group Meetings and report back to the planning committee. Should either representative not be available there would be substitution from another Councillor or the Clerk.

PET/351/17 Changes to HDC officer delegation scheme

Letters from neighbouring parishes had been circulated with the agenda.

It was RESOLVED to support Rudgwick Parish Council and Slinfold Parish Council by writing a letter to HDC to express concern for the change in the HDC officer delegation scheme and the loss of the democratic process.

PET/352/17 Consultation on variation to Section 106 - Planning permissions DC/16/2855 and DC/16/2856 (The Holbrook Club and new Horsham Football Club (HFC) Ground)

Planning application DC/16/2856 relates to the new football facility for HFC approved at Horsham and Golf and Fitness Club, Worthing Road. Planning application DC/16/2855 relates to the 58 dwellings approved at the Holbrook Club, North Heath Lane.

The Committee considered a proposal to amend Schedule 4 of the S106 agreement relating to the above planning applications to allow the commencement of works on the residential development approved at the Holbrook site prior to the pitches at the new football facility at Horsham Golf and Fitness Club being ready for use. The applicants had submitted details showing how the displacement of the affected teams would be addressed whilst the pitches are not ready for use. The Chairman read correspondence regarding this issue sent to West Sussex County Times from Cllr P Burgess, Horsham District Councillor.

It was RESOLVED to support the amendment to the S106 agreement.

PET/353/17 Planning appeals

There were no planning appeals.

PET/354/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 21st September 2017 and considered each application in turn.

It was RESOLVED that the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/356/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/357/17 Date of next Meeting

The next meeting is scheduled for Thursday 23rd November 2017 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.25 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
26th OCTOBER 2017**

DC/17/1997	HOLBROOK EAST
Site Address: 26 Standen Place Proposal: Removal of existing rear conservatory and erection of replacement single storey rear extension. Part conversion of existing integral garage to habitable space.	(deferred from previous planning meeting)
Parish Council Comment No objection.	
HDC Decision	

One declaration of interest

DC/17/2004	HOLBROOK WEST
Site Address: 101 Pondtail Road Proposal: Erection of single storey rear extension and loft conversion featuring installation of 1x large rear dormer, 2x front dormer windows, 1x front rooflight and 1x window to east elevation at first floor level	(deferred from previous planning meeting)
Parish Council Comment No objection.	
HDC Decision	

DC/17/2049	HOLBROOK EAST
Site Address: 43 Timms Close Proposal: Erection of two detached sheds to side of existing dwelling	(deferred from previous planning meeting)
Parish Council Comment No objection.	
HDC Decision	

DC/17/2081	ROFFEY NORTH
Site Address: 6 Fieldend Proposal: Single storey side extension at the first floor level over existing garage, with pitch roof and single storey extension to the rear	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2156	ROFFEY NORTH
Site Address: 20 Moorhead Cottages Crawley Road Proposal: Erection of a replacement timber framed shed, with a dwarf wall and roof	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2211	HOLBROOK WEST
Site Address: 54 Primrose Copse Proposal: Erection of single storey rear extension, 'infill' front entrance porch and associated internal alterations.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2215	HOLBROOK EAST
Site Address: Serrin Way Proposal: Surgery to 3 x Oak Trees	
Parish Council Comment No objection subject to the comments of the HDC Tree Officer.	
HDC Decision	

DC/17/2232	ROFFEY NORTH
Site Address: 75 Littlehaven Lane Proposal: Proposed two storey side extension and loft conversion	
Parish Council Comment Objection on the grounds of overdevelopment and the adverse impact on the street scene. It was also noted the location plan and block plan referenced the incorrect address.	
HDC Decision	

DC/17/2245	HOLBROOK EAST
Site Address: 3 Serrin Way Proposal: Prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.5m, for which the maximum height would be 3.19m, and for which the height of the eaves would be 2.3m.	
Parish Council Comment The Parish Council could not comment on the application as there was insufficient documentation to make an informed decision.	
HDC Decision	

DC/17/2246	HOLBROOK EAST
Site Address: 1 Brook Road	
Proposal: Proposed first floor side extension over existing ground floor	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2247	HOLBROOK EAST
Site Address: 25 Burns Close	
Proposal: Demolition of existing conservatory and erection of replacement rear two storey extension	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2270	ROFFEY SOUTH
Site Address: Holly End Holly Close	
Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/2271	ROFFEY SOUTH
Site Address: 66 Forest Road	
Proposal: Demolition of shed building at the rear and erection of single storey rear extension and alterations to front porch	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2297	ROFFEY SOUTH
Site Address: 10 Wellwood Close	
Proposal: Non material amendment to previously permitted application DC/17/0965 (Erection of a two storey side extension). Addition of small window on left hand elevation.	NHPC comment on DC/17/0965: No objection
Parish Council Comment No objection.	
HDC Decision	

DC/17/2322	ROFFEY NORTH
Site Address: 1 Bramber Close Proposal: Removal of existing double garage and replacement with part single storey part two storey side extension and front extension above existing single storey front room, and relocation of path to side boundary	
Parish Council Comment Objection on the grounds of overdevelopment and the adverse impact on the street scene.	
HDC Decision	

DC/17/2334	ROFFEY NORTH
Site Address: 15 Rusper Road Proposal: Demolition of existing conservatory and erection of two storey rear extension.	
Parish Council Comment No objection.	
HDC Decision	