

22nd December 2015

Dear Councillor

You are hereby summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 7th January 2016 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Yours sincerely,

Sue Kemp – Parish Clerk

AGENDA

GUEST SPEAKERS

**Chris Carey on 'a Neighbourhood Plan for North Horsham Parish'
Ian Davison, solicitor on 'Access to Parish owned Land'**

- 1. Public Forum**
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To receive any Declarations of Interest from Members of the Committee**
- 4. To approve and sign the Minutes of the Council Meeting held on 12th November 2015**
- 5. To receive and adopt the Minutes of -**
 - (a) Planning, Environment and Transport Committee – 5th November and 10th December 2015**
 - (b) Personnel Committee – 19th November 2015**
 - (c) Local Plan Committee – 26th November 2015**
 - (c) Property Committee – not held - inquorate**
 - (d) Finance & Administration Committee – 17th December 2015**

- 6. Chairman's Announcements**
- 7. To consider two Casual Vacancies to the Parish Council - Roffey North and South Wards**
- 8. To note final amendments to the Committee and Consolidated Budgets for 2016/2017 and consider a Recommendation to Council from the Finance & Administration Committee – 17th December 2015**
- 9. To consider a Recommendation to Council from the Finance & Administration Committee – 17th December 2015 and set the Parish Precept for the financial year 2016/2017**
- 10. To note the Parish Council's current position regarding the proposed development north of the A264**
- 11. To consider progress regarding the preparation of a Neighbourhood Plan**
- 12. To approve the Meeting Diary for Council and its Committees for the Council year beginning May 2016**
- 13. To consider arrangements for the Annual Meeting of the Electors of the Parish – 25th April 2016 at North Heath Hall**
- 14. To receive Reports from representatives on outside organisations**
- 15. To approve Accounts for Payment**
- 16. Date of next Meeting – Thursday 17th March 2016**
- 17. Exclusion of the Press and Public**
'To consider whether to exclude the Press and Public from the meeting during the consideration of the following items in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information'
- 18. To discuss issues concerning access to Parish Council owned land**
- 19. To note the current situation regarding the appointment of a new Parish Clerk**