

5<sup>th</sup> November 2015

Dear Councillor

You are hereby summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 12<sup>th</sup> November 2015 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Yours sincerely,

Sue Kemp – Parish Clerk

### **AGENDA**

- 1. Public Forum**  
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To receive any Declarations of Interest from Members of the Committee**
- 4. To approve and sign the Minutes of the Council Meeting held on 3<sup>rd</sup> September 2015**
- 5. To receive and adopt the Minutes of -**
  - (a) Planning, Environment and Transport Committee – 10<sup>th</sup> September and 1<sup>st</sup> October 2015**
  - (b) Personnel Committee – 8<sup>th</sup> October 2015**
  - (c) Property Committee – 15<sup>th</sup> October 2015**
  - (d) Finance & Administration Committee – 22<sup>nd</sup> October 2015**
- 6. To consider three Casual Vacancies to the Parish Council**  
One in Holbrook West Ward  
One in each of Roffey North and South Wards

- 7. Chairman's Announcements**
  - (a) Agreement with Horsham Matters Ltd regarding Community Youth Work
  - (b) Meeting with Roffey Cricket Club and local residents
- 8. To note the Parish Council's current position regarding the proposed development north of the A264**
- 9. To note Council and Committee Budget Monitoring to 30.9.2015**
- 10. To consider the Council and Committee Budget for 2016/2017 – first draft**
- 11. To consider progress regarding the preparation of a Neighbourhood Plan**
- 12. To receive Reports from representatives on outside organisations**
- 13. To approve Accounts for Payment**
- 14. Date of next Meeting – Thursday 7<sup>th</sup> January 2016**