

5th November 2014

Dear Councillor

You are hereby summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 13th November 2014 at 7pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Yours sincerely,

Sue Kemp – Parish Clerk

AGENDA

GUEST SPEAKER David Room of Elektromotive regarding alternative transport

- 1. Public Forum**
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To approve and sign the Minutes of the Council Meetings held on 4th September and 14th October 2014**
- 4. To receive and adopt the Minutes of –**
 - (a) Planning, Environment and Transport Committee – 11th September and 2nd October 2014**
 - (b) Personnel Committee – 9th October 2014**
 - (c) Property Committee – 16th October 2014**
 - (d) Finance & Administration Committee – 23rd October 2014**
- 5. To receive any Declarations of Interest from Members of the Committee**

6. Chairman's Announcements

- 7. To consider Recommendations from the Personnel Committee meeting of 9th October 2014 –**
 - (a) To approve the Pension Policy**
 - (b) To approve the Use of IT at Work Policy**
 - (c) To approve amendments to the Staff Performance and Development Policy**
- 8. To note Committee and Consolidated Budget Monitoring – to 30.9.2014**
- 9. To note Council and Consolidated Budgets for 2015/2016 – first draft**
- 10. To note the External Auditor's Report for the accounts ending 31.3.2014**
- 11. To consider future distribution of Council papers**
- 12. To note the current situation regarding development north of the A264**
- 13. To note the current position regarding preparation of a Neighbourhood Plan**
- 14. To consider transitional arrangements for the post of Premises Manager**
- 15. To receive Reports from representatives on outside organisations**
- 16. To approve Accounts for Payment**
- 17. Date of next Meeting – Thursday 8th January 2015**