

15<sup>th</sup> June 2015

Dear Councillor

You are hereby summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 25<sup>th</sup> June 2015 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Yours sincerely,

Sue Kemp – Parish Clerk

### **AGENDA**

- 1. Public Forum**  
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To receive any Declarations of Interest from Members of the Committee**
- 4. To approve and sign the Minutes of the Council Meeting held on 14<sup>th</sup> May 2015**
- 5. To receive and adopt the Minutes of -**
  - (a) Planning, Environment and Transport Committee – 21<sup>st</sup> May 2015**
  - (b) Finance & Administration Committee – 4<sup>th</sup> June 2015**
  - (c) Property Committee – 11<sup>th</sup> June 2015**
- 6. To consider four Casual Vacancies to the Parish Council**  
One in each of Holbrook East and West Wards  
One in each of Roffey North and South Wards
- 7. Chairman's Announcements**

- 8. To consider a Recommendation from the Finance and Administration Committee – 4<sup>th</sup> June 2015**  
To approve the Parish Council's accounts the year ended 31<sup>st</sup> March 2015 and for the Chairman to sign Sections 1 (Accounting Statement) and 2 (Annual Governance Statement) of the Annual Return
- 9. To note Council and Committee Budget Monitoring to 31.3.2015**
- 10. To note the Internal Auditor's Report of 8<sup>th</sup> June 2015**
- 11. To note the Parish Council's current position regarding the proposed development north of the A264 and consider a Report from the Parish Council's Local Plan Committee**
- 12. To consider progress regarding the preparation of a Neighbourhood Plan**
- 13. To receive Reports from representatives on outside organisations**
- 14. To consider an appointment to the Britanniacrest Recycling Ltd (BCR) Community Liaison Group**
- 15. To approve Accounts for Payment**
- 16. Date of next Meeting – Thursday 3<sup>rd</sup> September 2015**
- 17. Exclusion of the Press and Public**  
To consider whether to exclude the Press and Public from the meeting during the consideration of the following items in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information
- 18. To consider a Report regarding access to Parish owned land in various locations within the Parish area**