

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
HELD ON THURSDAY 19<sup>th</sup> MARCH 2015 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors M. Brakes, Mrs K. Burgess\*, P. Burgess, N. Butler, Mrs R. Ginn\*, R. Knight, M. Loates\*, G. Porter\*, T. Rickett, D. Searle, M. Senior, S. Torn, R. Turner, Ms B. Walters\*, I. Wassell, R. Wilton and Mrs S. Wilton

\* denotes absence

**In attendance:** Sue Kemp, Parish Clerk

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**FC/088/15 PUBLIC FORUM**

There were two members of the public present.

The Chairman asked the Clerk to read her additional Report in relation to agenda item 8 (the sale of land at North Heath Hall). The members of the public spoke on behalf of residents of the bungalows in St Mark's Lane. They expressed concern at the Parish Council's arrangements with the construction company for the former Evelyn Lancaster House for workers' vehicles to be parked in the car park of North Heath Hall. It was commented that there would be an increase in foot traffic past the bungalows and the noise and disturbance would cause distress to residents.

**FC/089/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and approved from Councillors Mrs Burgess, Mrs Ginn, Loates, and Mrs Walters

**FC/90/15 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of 22<sup>nd</sup> January 2015 were agreed and signed by the Chairman as being a true record

**FC/091/15 COMMITTEE MINUTES**

The following Committee Minutes were presented to Council –

- (a) **Planning, Environment and Transport Committee** – 15<sup>th</sup> January and 12<sup>th</sup> February 2015
- (b) **Property Committee** – 5<sup>th</sup> February 2015

**IT WAS RESOLVED**

**That the Committee Minutes be adopted**

**FC/092/15 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made

**FC/093/15 CHAIRMAN'S ANNOUNCEMENTS**

(a) The Chairman thanked Members for their concern and good wishes during his recent illness

(a) **Guinness Trust development, Crawley Road**

Members noted that the work was now complete and that the first families would be moving in during the week commencing 9<sup>th</sup> March 2015.

(b) **British Telecommunications**

Members noted that a refund had been received from BT in the sum of £8,325.78 in respect of mis-billed mobile phones. Members noted that there were other issues still to be dealt with and that it may be that a complaint be made to the Ombudsman.

**IT WAS RESOLVED**

**To note the Chairman's Announcements**

**FC/094/15 LEGIONELLA CONTROL POLICY**

Members noted receipt of the Clerk's Report detailing that following the recent Legionella Risk Assessment it was a requirement to have a Legionella Control Policy. Members considered the draft Policy and following brief discussion

**IT WAS RESOLVED**

**That the Legionella Control Policy be adopted**

**FC/095/15 SALE OF LAND AT NORTH HEATH HALL**

Members noted receipt of the Clerk's additional Report and the comments made by the two members of public present who spoke at the beginning of the meeting. Following discussion

**IT WAS RESOLVED**

**To withdraw the arrangement for the use of the car park at North Heath Hall by contractors' vehicles**

**FC/096/15 PROPOSED DEVELOPMENT NORTH OF THE A264 – INTERIM REPORT FROM THE EXAMINATION IN PUBLIC**

Councillor Torn commented that Horsham District Council would be meeting to modify their original number of homes by a substantial amount to satisfy the Inspector's interim Report. This would be followed by a further six-week period of consultation. Councillor Torn expressed the view that the Parish Council needed to be in a position to respond effectively to any planning application made by developers. Members agreed that the response should be formulated by a professional person. The Clerk suggested that the money recently received from BT (see above) be utilised as a Planning Reserve to deal with this issue.

**IT WAS RESOLVED**

**That a Planning Reserve be created in the sum of £8,000 to pay for a professional to assist with formulating the Parish Council's response to any future planning applications in respect of north of the A264**

Councillor Searle commented that he and others had met with Horsham District Council to make representations that the Riverside Walk in the area north of the A264 is treated sympathetically. He commented that HDC and Liberty had formed a group with local representatives to work in partnership in the coming months. Members considered that membership of this Group could be beneficial to the Parish Council. Following discussion

**IT WAS RESOLVED**

**That Councillor Turner work with the Clerk and draft a letter seeking membership of the Group**

Councillor Butler commented on Liberty's Branding Strategy and the conflict that could be perceived between Liberty and the Parish Council in this regard. Following discussion

**IT WAS RESOLVED**

**That the Chairman prepare a letter to Liberty expressing the Parish Council's concerns that there could be confusion between 'North Horsham' and 'North of Horsham'**

**FC/097/15 ANNUAL MEETING OF THE ELECTORS OF THE PARISH**

Members noted receipt of the Clerk's Report, that this Statutory meeting would be held on Monday 27<sup>th</sup> April 2015 at 7pm at Holbrook Tythe Barn. Members noted that Jane Apostolou be invited to act as Guest Speaker for the evening, on the subject of the Riverside Walk.

**IT WAS RESOLVED**

**That Members note this section**

**FC/098/15 PRE-ELECTION PROMOTION OF THE PARISH COUNCIL**

Members noted receipt of the Clerk's Report as to the preparation and up-dating of the Parish Council's promotional display in the run up to the Election. Members noted that dates would be arranged for Open Days and indicated that support would be given to these events.

**IT WAS RESOLVED**

**To note this section of the Report**

**FC/099/15 REPORTS FROM OUTSIDE ORGANISATIONS**

There were no Reports given

**FC/100/15 ACCOUNTS FOR PAYMENT**

Members noted the list of invoices for approval and payment tabled at the meeting.

**IT WAS RESOLVED**

**That the schedule of accounts for payment, totalling £86,294.78, be authorised**

**FC/101/15 DATE OF NEXT COUNCIL MEETING**

Thursday 14<sup>th</sup> May (Annual Meeting of Council)

There being no other business, the Chairman closed the meeting at 8.55pm

..... Signed

.....Dated