

**NOTTH HORSHAM PARISH COUNCIL
THURSDAY 3rd SEPTEMBER 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

CLERK'S REPORT

3. DECLARATIONS OF INTEREST

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

Where you have a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation

6. CASUAL VACANCIES TO THE PARISH COUNCIL

As Members are aware there remains three casual vacancies (one in Holbrook West and one each on Roffey North and Roffey South) following the May election.

The first stage statutory notices have been displayed from 19th August 2015, as appropriate. Further publicity has, again been placed on the Parish Council's website and Facebook page; and the West Sussex County Times provided with a news item.

RECOMMENDATION

Members are asked to note this section of the Report

7. CHAIRMAN'S ANNOUNCEMENTS

(a) Access to Parish owned land

Members are asked to note that Ian Davison, solicitor is unable to attend this meeting as requested, due to his being on leave. Arrangements will be made for him to attend the November meeting

(b) Kent, Surrey and Sussex Air Ambulance

Members may wish to note that the Clerk and Administration Officer attended, on behalf of the Parish Council, a Special Afternoon Tea at Chiddingfold in Surrey on 13th August. The event was to showcase the work of the Air Ambulance and to thank supporters of the Charity.

(c) In-house training event

Councillor Ralston attended an in-house training event on 20th August, together with Nikki Bulbeck, David Beaken, Neil Smith and Darren Robb. The purpose of the training was to give an insight into the work of a Parish Council and, relevant to this Parish Council, an overview of Council assets, staff, Council and Committee structure and an outline of financial matters. Feedback from all who attended was positive.

RECOMMENDATION

Members are asked to note the Chairman's Announcements

8. PROPOSED DEVELOPMENT NORTH OF THE A264

Members are invited to consider a Recommendation to Council from the Local Plan Committee meeting of 13th August 2015 as follows -

That it be agreed in principle that, subject to receiving legal advice regarding the appropriateness, lawfulness and viability of the Plan, that the sum of £30,000 be allocated from General Reserves for legal expenses.

Councillor Torn will address the meeting and answer any further questions in connection with this matter.

RECOMMENDATION

Members' views are sought

9. COUNCIL AND COMMITTEE BUDGET MONITORING

Members will find enclosed the Council's internal spreadsheets detailing Council and Committee Budget monitoring to 30th June 2015.

RECOMMENDATION

Members are asked to note the Budget Monitoring information

10. NEIGHBOURHOOD PLAN

Members will recall from the last Council meeting that Chris Carey has been formally instructed to prepare a Preliminary Report to any further action regarding a Neighbourhood Plan, for an agreed fee of £600. It is understood that the document is almost complete but at the time of writing the Report is not yet available.

RECOMMENDATION

Members are asked to note this section of the Report

11. REPORTS REGARDING OUTSIDE ORGANISATIONS

At the time of writing the Report, there are no advance Reports

RECOMMENDATION

Members are asked to note this section of the Report

12. APPROVAL OF ACCOUNTS

The schedule of accounts for payment will be tabled at the meeting

RECOMMENDATION

That the payment of accounts is approved

13. DATE OF NEXT COUNCIL MEETING

Thursday 12th November 2015 (scheduled)

Sue Kemp – Parish Clerk
25th August 2015