

**NOTTH HORSHAM PARISH COUNCIL  
THURSDAY 12<sup>th</sup> NOVEMBER 2015 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT**

**3. DECLARATIONS OF INTEREST**

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

Where you have a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation

**6. CASUAL VACANCIES TO THE PARISH COUNCIL**

As Members are aware there remains three casual vacancies (one in Holbrook West and one each on Roffey North and Roffey South) following the May election.

Members are advised that there has been an application for the vacancy in Holbrook West Ward, from Richard Millington. Mr Millington's 'application form' will be available to Members at the meeting; when Mr Millington will also be present.

Members are asked to note that further publicity will be given to the two final vacancies in due course.

**RECOMMENDATION**

**Members' views are sought as to the filling of the Casual Vacancy in Holbrook West Ward**

**7. CHAIRMAN'S ANNOUNCEMENTS**

**(a) Agreement with Horsham Matters Ltd as to Community Youth Work**

Members are asked to note that following the Council's Resolution made on 22<sup>nd</sup> January 2015 – "That the Agreement be terminated on the anniversary date of the Agreement – 31<sup>st</sup> May 2016, by giving 90 days' notice', a formal letter terminating the agreement has been sent to Horsham Matters Ltd. Members will note that this is obviously giving more than the 90 days' notice.

**(b) Roffey Cricket Club**

Members are asked to note that the Chairman will report on a meeting he attended with Roffey Cricket Club and local residents at the Club, on 9<sup>th</sup> November 2015.

**RECOMMENDATION**

**Members are asked to note the Chairman's Announcements**

**8. PROPOSED DEVELOPMENT NORTH OF THE A264**

Councillor Torn will address the meeting as regards the current situation and answer any questions in connection with this matter.

**RECOMMENDATION**

**Members are asked to note this section of the Report**

**9. COUNCIL AND COMMITTEE BUDGET MONITORING – 30.9.2015**

Members will find enclosed the Council's internal spreadsheets detailing Council and Committee Budget monitoring to 30<sup>th</sup> September 2015.

**RECOMMENDATION**

**Members are asked to note the Budget Monitoring information**

**10. COUNCIL AND COMMITTEE BUDGET 2016/2017 – first draft**

Members will find enclosed the first draft of the Council and Committee Budgets for 2016/2017, which is incorporated in the internal spreadsheets mentioned at agenda item 9 above.

Members are asked to note that this has not changed since presentation at the meeting of the Finance and Administration Committee on 22<sup>nd</sup> October; and that there is further work to be undertaken before presentation at the 'second round' of Committee meetings

**RECOMMENDATION**

**Members' views are sought as to the first draft of the Council and Committee Budget for 2016/2017**

**11. NEIGHBOURHOOD PLAN**

Members are asked to note that this matter is still outstanding, with nothing being heard as yet from Chris Carey

**RECOMMENDATION**

**Members are asked to note this section of the Report**

**12. REPORTS REGARDING OUTSIDE ORGANISATIONS**

Members will find enclosed the written Report of Councillor Searle, who attended meetings of the following outside Groups and Organisations on behalf of the Council –

- BIFFA West Sussex Brookhurst Wood Local Liaison Group
- Britaniacrest Waste Brookhurst Wood Local Liaison Group
- Horsham Town Community Partnership
- Burial Advisory Group

At the time of writing the Report, there are no other advance Reports

**RECOMMENDATION**

**Members are asked to note this section of the Report**

**13. APPROVAL OF ACCOUNTS**

The schedule of accounts for payment will be tabled at the meeting

**RECOMMENDATION**

**That the payment of accounts is approved**

**14. DATE OF NEXT COUNCIL MEETING**

Thursday 7<sup>th</sup> January 2016 (scheduled)

Sue Kemp – Parish Clerk  
5<sup>th</sup> November 2015