

**NOTTH HORSHAM PARISH COUNCIL
THURSDAY 19th MARCH 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

CLERK'S REPORT

5. DECLARATIONS OF INTEREST

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

Where you have a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

6. CHAIRMAN'S ANNOUNCEMENTS

(a) Guinness Trust – Reeves Court

The Parish Clerk was invited by Sunninghill Construction to visit the new development opposite Roffey Millennium Hall and was shown around by the Site Manager. It is understood that the first families will be moving in during the week commencing 9th March 2015.

(b) British Telecommunications PLC

Members are asked to note that the sum of £8,325.78 has now been received from BT regarding the 'non-existent mobile phones that were being charged for. Regretably, there continues to be issues which have not been resolved, some of which involve over-charging. Members are advised that the Clerk is preparing a further letter of complaint for the attention of the Ombudsman.

RECOMMENDATION

Members are asked to note the Chairman's Announcements to date

7. LEGIONELLA CONTROL POLICY

Members are advised that following the recent Legionella Risk Assessment one of the Actions was for the Council to have a Legionella Control Policy in place. Members are asked to note that the wording of the Policy is as recommended by the Risk Assessor company. The draft Policy is enclosed for Members' consideration

RECOMMENDATION

That the Legionella Control Policy is approved

8. SALE OF LAND AT NORTH HEATH HALL

Members are advised that an update on the current situation will be given at the meeting

RECOMMENDATION

Members are asked to note the Report

9. EXAMINATION IN PUBLIC – COUNCIL'S OPTIONS

Members are advised that An update on the current situation will be given at the meeting

RECOMMENDATION

Members are asked to note the Report

10. ANNUAL MEETING OF ELECTORS OF THE PARISH

This statutory meeting is to be held on Monday 27th April 2015 at Holbrook Tythe Barn. Jane Apostolou of the Horsham Town Community Partnership has agreed to be the guest speaker for the evening on the subject of the Riverside Walk.

RECOMMENDATION

Members are asked to note the Report

11. PROMOTION OF THE PARISH COUNCIL

Members are advised that the Clerk and Administration Officer are working on updating the display boards promoting the work of the Parish Council, together with a display of material encouraging people to stand for election to the Parish Council. When this work is completed a number of dates will be arranged for the 'North Horsham Roadshow' at all the Community venues. It is hoped that Councillors will be supportive of this and attend events with the Clerk

RECOMMENDATION

Members are asked to note the Report

12. REPORTS REGARDING OUTSIDE ORGANISATIONS

At the time of writing the Report, there are no advance Reports

RECOMMENDATION

Members are asked to note this section of the Report

13. APPROVAL OF ACCOUNTS

The schedule of accounts for payment will be tabled at the meeting

RECOMMENDATION

That the payment of accounts is approved

14. DATE OF NEXT COUNCIL MEETING

Thursday 14th May 2015 – Annual Meeting of Council

Sue Kemp – Parish Clerk
12th March 2015

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THURSDAY 19th MARCH 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

CLERK'S REPORT

8. SALE OF LAND AT NORTH HEATH HALL

Members are advised that following the signing of the Agreement for Sale and the Transfer documents, the sale of the land is completed; and the sum of £25,000 is being transferred by BACS to the Parish Council's account.

Members will also find enclosed a copy of an email from a resident in one of the bungalows in St Marks Lane, alongside the car park of North Heath Hall.

Car Parking

Members are advised that an approach was made to the Parish Clerk last week (c. last Wednesday or Thursday) by the area site manager of the building company (Castleoak). He was enquiring as to whether, when work started it would be possible to use the car park of North Heath Hall for up to ten contractor's vehicles. The Premises Manager met with him and the outcome was that this could happen, initially on a trial basis and that contact would be maintained with the on-site manager as to whether on any particular days, due to Hall usage, it would not be possible for them to use the car park. The area site manager was also told that if the situation became 'difficult and was abused' then the arrangement would be withdrawn. It was noted that work would not be commencing until the end of June/beginning of July 2015.

The aim of staff is to minimise disruption to the users of North Heath Hall and to minimise the impact of the work on the roads and car parks in the immediate vicinity. There is no impact on the bungalows as the residents have their own car parking facilities, although it should be noted that some residents do indeed, park their vehicles in the North Heath Hall car park.

Following receipt of the email, there was a telephone call from Planning Enforcement at Horsham District Council (HDC). Their only concern was that demolition work had already started as, there is, as the email states a condition that a demolition plan is submitted, which needed to include arrangements for contractors' parking. The Clerk and the HDC officer both expressed the view that the use of the North Heath Hall car park was preferable to vehicles being parked on the roads or in the other three car parks at the location (the Sussex Barn, the Church and the parking to the rear of the bungalows) and the potential angst that this could cause, even to users of North Heath Hall.

The outcome of this conversation was that provided the parking arrangement at North Heath Hall was detailed in the Reports required by HDC, the arrangement was of no concern to HDC.

RECOMMENDATION

Members' views are sought as to whether to withdraw the parking arrangement made as detailed in the Report

The second strand of the email refers to the 'conduct' of the Parish Council regarding the sale of the land at North Heath Hall.

Members are advised that the Press and public can be excluded from a meeting under S1(2) of the Public Bodies (Admissions to Meetings) Act 1960. Matters which may be excluded are staffing matters and commercial matters, of which the sale of land is the latter.

Standing Order 22 also refers to Confidential items –

22.1 Councillors and employees shall not disclose information given in confidence or which they believe, or ought to be aware is of a confidential nature

22.2 A Councillor in breach of the provisions of Standing Order 22.1 above may be removed from a Committee or a sub-Committee by a Resolution of the Council.

As at 10th February 2015 (in between the January and March 2015 Council meetings), negotiations were continuing between the Council's legal advisors and the purchaser as to the terms of the Agreement for Sale; completion of the Commercial Properties Standards Enquiries form; and ancillary matters. Members also had to take heed of the timing of restrictive covenants applicable to the land.

The proposed disposal of the land was advertised in accordance with S127 of the Local Government Act 1972 by way of a statutory advertisement in the West Sussex County Times on 12th February and again on 19th February; with a closing date of 6th March. During the statutory period no objections to the disposal were received.

As advised Completion took place on 16th March 2015.

RECOMMENDATION

Members are asked to note the Report

Sue Kemp – Parish Clerk
19th March 2015