

Dear Councillor,

27<sup>th</sup> April 2014

You are hereby summoned to attend at a meeting of North Horsham Parish Council – **Property Committee** to be held on **TUESDAY 8<sup>TH</sup> APRIL 2014 at 7.30pm at Roffey Millennium Hall** for the transaction of the business shown on the agenda below.

**Committee Members** – Councillors Brakes, Mrs K. Burgess, Knight, Porter, Mrs Rutherford, Searle, Senior and R. Wilton

Yours sincerely,

Sue Kemp – Parish Clerk

### **AGENDA**

- 1. Public Forum**  
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To approve and sign the Minutes of the meeting of 6<sup>th</sup> February 2014**
- 4. Chairman's Announcements**
- 5. To receive any Declarations of Interest from Committee Members**
- 6. To consider replacement fencing at Earles Meadow, adjacent to the Allotments**
- 7. To note Committee Budget Monitoring – to 31.3.2014**
- 8. To consider Council Assets, including –**
  - (a) the disposal of Council Assets**
  - (b) the current Council Asset Register at March 2014**
  - (c) Council Insurance arrangements**
- 9. To discuss re-paving work at North Heath Hall**
- 10. To discuss heating issues at the Council's Community venues**

- 11. Holbrook Tythe Barn and North Heath Hall –**
  - (a) to note progress of works at Holbrook Tythe Barn**
  - (b) to consider arrangements for an opening event**
  - (c) to consider the naming of the new Hall**
  - (d) to note commencement of works on North Heath Hall roof**
- 12. To note requests from New View Nursery at North Heath Hall regarding signage**
- 13. To note the results of the annual Customer Satisfaction Survey**
- 14. To consider a minor amendment to the Policy and Conditions of Hire in relation to Parish Council owned Premises**
- 15. Date of next Meeting – Thursday 12<sup>th</sup> June 2014 (scheduled)**