

7th October 2016

NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council Property Committee to be held on **Thursday 13th October 2016 at 7.30pm at Roffey Millennium Hall** for the transaction of the business on the agenda below. Members of the press and public are welcome to attend the meeting.

Vivien Edwards
Deputy Clerk to the Council

Committee Members

Cllr Britten, Cllr Mrs K. Burgess, Cllr Knight, Cllr Millington, Cllr Searle, Cllr Torn and Cllr R Wilton

AGENDA

- 1. Public Forum**
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**
Recommendation:- To receive apologies for absence.
- 3. Minutes**
Recommendation:- To approve and sign the Minutes of the Meeting held on 27th July 2016.
- 4. Declarations of Interest**
Recommendation:- To receive any Declarations of Interest from Members of the Committee.
- 5. Chairman's Announcements**
Recommendation:-To note any announcements.
- 6. Finance**
Recommendation:- To note Monitoring of the 2016/17 Committee Budget and to review the Committee Budget for 2017/18.

7. To consider issues relating to Earles Meadow

(a) Earles Meadow Future Plans

Issues raised during a recent site meeting.

(b) Flooding Issues

Update.

Recommendation:-To consider actions recommended in this section of the Committee Report.

8. Completed works

(a) North Heath Hall

(i) Conversion to mains water supply.

(ii) Paint soffit and fascia boards. Wash and paint stone border.

(iii) Paint contrasting coloured line along the edge of concrete steps leading to outside areas.

(iv) Urgent drainage works.

(b) Holbrook Tythe Barn

(i) New Patio Doors and surrounds, new kitchen window and new external doors.

(ii) Speed ramp installed between carparks.

(iii) Fold down posts installed to prevent parking in front of Workshop Door.

(iv) Fit blender valves to taps in toilets.

(c) All Buildings

Intruder and fire alarms serviced.

(d) Multicourts

Application of moss killer and marking completed.

(e) Other Locations

(i) Tree works at 21 Oaks Close.

(ii) Earles Meadow – annual meadows cut completed August 2016.

Recommendation:- To note completed works.

9. On-going works

(a) Holbrook Tythe Barn

(i) Fence off and clear beds of ivy and shrubs at the front of the car park.

(ii) Repaint hatching in front of speed ramp.

(b) Play areas

On going repairs to equipment.

(c) Other Locations

(i) Tree works at Rowlands Road.

(ii) Tree works at Whitehorse Road.

(d) RoSPA Training

Booked for 14th November.

(e) DBS checks

in process of being submitted.

Recommendation:- To note on-going works.

10. Tree Works at various locations

- (i) Cherry Tree Walk – work to Hornbeam

Recommendation:-To consider the quotation for the tree works described above.

11. Future works

(a) Earles Meadow

Request from a resident to move a dog bin.

(b) Holbrook Tythe Barn

Blinds for new patio doors.

(c) Birches Road Play Area

Repair/replacement of wet pour under junior swings.

Recommendation:-To consider actions suggested in this section of the Committee Report.

12. Promotion and Publicity

To consider ways to increase bookings at all of the venues.

Recommendation:-To consider actions suggested in this section of the Committee Report.

13. Infrastructure Delivery Plan

Recommendation:- To identify any further projects to be included in the Infrastructure Delivery Plan.

14. Date of next meeting – Thursday 1st December 2016 (scheduled).