

Dear Councillor,

23rd July 2015

You are hereby summoned to attend a meeting of the Property Committee on **Thursday 30th July 2015 at 7.30pm at Roffey Millennium Hall** for the transaction of the business shown on the agenda below.

Committee Members – Councillors Britten, Mrs K. Burgess, Knight, Loates, Searle, Torn and R. Wilton

Yours sincerely,

Sue Kemp – Parish Clerk

AGENDA

- 1. Public Forum**
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To approve and sign the Minutes of the meeting of 11th June 2015**
- 4. Chairman's Announcements**
- 5. To receive any Declarations of Interest from Members of the Committee**
- 6. To discuss and note matters relating to Earles Meadow –**
 - (a) Flooding at Earles Meadow
 - (b) Pedestrian access point to Earles Meadow
 - (c) Works to Oak Tree
 - (d) Earles Meadow (at end of Brushwood Road)
- 7. To note Committee Budget Monitoring – at 30.6.2015**
- 8. To discuss the potential acquisition of land at Highdown Way**
- 9. To discuss the Parish Council Policy and Conditions of Hire in relation to Parish Council owned premises**

- 10. To discuss new flooring at North Heath Hall and Holbrook Tythe Barn**
- 11. To discuss tree works at Heath Way**
- 12. To discuss and note on-going works –**
 - (a) Roffey Millennium Hall**
 - (i) Re-design of the Parish Office
 - (b) North Heath Hall**
 - (i) Gutters and fascia boards
 - (ii) Acoustic Panels
 - (c) Holbrook Tythe Barn**
 - (i) Partial re-tarmacing of footpath across car park
 - (ii) Damage to knee high fencing
 - (iii) Tree boundary – Park Farm Road
 - (d) Multi Courts**
 - (i) Minor groundworks at Courts entrance
 - (e) Other locations**
 - (i) Replacement notice boards
- 13. To note completed works –**
 - (a) Holbrook Tythe Barn**
 - (i) Taps in WCs (concussive taps and pop up wastes)
 - (ii) Reinstatement of external awning
- 14. To note damage to Bus Shelter at Manor Fields**
- 15. Date of next meeting –
Thursday 15th October 2015 (scheduled)**
- 16. Exclusion of the Press and Public**

To consider whether to exclude the Press and Public from the meeting during the consideration of the following items in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information
- 17. To note matters concerning Childcare providers in the Parish**