

Dear Councillor,

25th July 2014

You are hereby summoned to attend at a meeting of North Horsham Parish Council – **Property Committee** to be held on **Thursday 31st July 2014 at 7.30pm at Roffey Millennium Hall** for the transaction of the business shown on the agenda below.

Committee Members – Councillors Mrs K. Burgess, Grant, Knight, Searle, Senior, Torn, Mrs Walters and R. Wilton

Yours sincerely,

Sue Kemp – Parish Clerk

AGENDA

- 1. Public Forum**
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 2. To accept apologies for absence**
- 3. To approve and sign the Minutes of the meeting of 12th June 2014**
- 4. Chairman's Announcements**
- 5. To receive any Declarations of Interest from Committee Members**
- 6. To note Committee Budget Monitoring – at 30.6.2014**
- 7. To discuss matters relating to Open Spaces and Play Areas –**
 - (a) Seating at Earles Meadow
 - (b) Reduction/removal of conifer on Amberley Close Open Space
 - (c) Work to hornbeam tree in Cherry Tree Walk
 - (d) Fencing at Earles Meadow
 - (e) Annual RoSPA inspection of Play Areas
- 8. To discuss and note matters relating to the Community Venues –**
 - (a) North Heath Hall**
 - (i) Fire Alarm Panel and Smoke Detectors
 - (ii) Current situation regarding roofing works

- (b) Roffey Millennium Hall**
 - (i) Pressurisation of hot water system - upstairs
 - (ii) Internal Decorating

- (c) Holbrook Tythe Barn**
 - (i) Current situation on ongoing works
 - (ii) Provision of external patio furniture
 - (iii) Remedial works following Periodical Electrical Inspection

- (d) Multi Courts**
 - (i) Future maintenance of the new Courts surface
 - (ii) Safety issues in relation to the new fencing

9. Date of next Meeting – Thursday 16th October 2014 (scheduled)