

**NORTH HORSHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE
HELD ON THURSDAY 8th OCTOBER 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

Present: Councillors Loates*, Rickett, Torn, Turner* and R. Wilton

In attendance: Sue Kemp, Parish Clerk

PER/18/15 PUBLIC FORUM

There were no members of the public present

PER/19/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Councillors Loates and Turner

PER/20/15 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements

PER/21/15 DECLARATIONS OF INTEREST

Councillor Torn declared a **Personal Interest** in agenda item 8(a) as he was a Horsham District Councillor although he did not know the applicant, who was an employee of the District Council

PER/22/15 DATE OF NEXT MEETING

Thursday 19th November 2015 (scheduled)

PER/2315 EXCLUSION OF THE PRESS AND PUBLIC

Members considered whether to exclude the Press and Public from the meeting during the consideration of various staffing issues, including staffing establishment provisions, on the grounds that they involve the likely disclosure of exempt information.

IT WAS RESOLVED

To exclude the Press and Public in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that the items for discussion involve the likely disclosure of exempt information.

PER/24/15 STAFFING ISSUES

Members noted receipt of the Confidential Committee Report.
Following discussion in Confidential Session

IT WAS RESOLVED

- (a) That appropriate arrangements be made as regards interviews for the three applicants for the post of Deputy Clerk**
- (b) That the current situation be noted as regards the Premises Manager and other administrative staff**

There being no other business, the Chairman closed the meeting at 8.25pm

..... Chairman

..... Dated