

**NORTH HORSHAM PARISH COUNCIL  
MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE  
HELD ON THURSDAY 8<sup>th</sup> OCTOBER 2015 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors Loates\*, Rickett, Torn, Turner\* and R. Wilton

**In attendance:** Sue Kemp, Parish Clerk

---

**PER/18/15 PUBLIC FORUM**

There were no members of the public present

**PER/19/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Councillors Loates and Turner

**PER/20/15 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's Announcements

**PER/21/15 DECLARATIONS OF INTEREST**

**Councillor Torn** declared a **Personal Interest** in agenda item 8(a) as he was a Horsham District Councillor although he did not know the applicant, who was an employee of the District Council

**PER/22/15 DATE OF NEXT MEETING**

**Thursday 19<sup>th</sup> November 2015 (scheduled)**

**PER/2315 EXCLUSION OF THE PRESS AND PUBLIC**

Members considered whether to exclude the Press and Public from the meeting during the consideration of various staffing issues, including staffing establishment provisions, on the grounds that they involve the likely disclosure of exempt information.

**IT WAS RESOLVED**

**To exclude the Press and Public in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that the items for discussion involve the likely disclosure of exempt information.**

**PER/24/15 STAFFING ISSUES**

Members noted receipt of the Confidential Committee Report.  
Following discussion in Confidential Session

**IT WAS RESOLVED**

- (a) **That appropriate arrangements be made as regards interviews for the three applicants for the post of Deputy Clerk**
- (b) **That the current situation be noted as regards the Premises Manager and other administrative staff**

There being no other business, the Chairman closed the meeting at 8.25pm

..... Chairman

..... Dated