

**NORTH HORSHAM PARISH COUNCIL**  
**PERSONNEL COMMITTEE – 2<sup>nd</sup> JULY 2015**  
**COMMITTEE REPORT – OPEN SESSION**

**5. MINUTES OF PREVIOUS MEETINGS**

Members are asked to note that the scheduled meeting due to be held on 19<sup>th</sup> February 2015 was cancelled due to the Clerk being unwell; and that the meeting was not re-arranged.

**6. CHAIRMAN'S ANNOUNCEMENTS**

At the time of writing the Report there are no Chairman's Announcements

**7. DECLARATIONS OF INTEREST**

Members are advised to consider the agenda for the meeting and determine in advance if they may have Personal or Personal and Prejudicial interests in any agenda item. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared now and again at the outset of the relevant item. Details of the interest must be minuted.

If the interest is 'prejudicial', Members are reminded that they must take no part in the item at all and must leave the room until any discussion and decisions are concluded. However, you are permitted to speak under the Public Forum Item with the same limitations as the rest of the public – i.e. 3 minutes.

**8. COMMITTEE BUDGET MONITORING – at 31.3.2015**

Members will be circulated with Committee Budget Monitoring information, as at 31<sup>st</sup> March 2015. Members are asked to note that the information is no different from that circulated for the full Council meeting held on 25<sup>th</sup> June 2015.

**RECOMMENDATION**

**Members are asked to note the Budget Monitoring information**

**9. DATE OF NEXT MEETING**

Thursday 8<sup>th</sup> October 2015 (scheduled)

**10. EXCLUSION OF THE PRESS AND PUBLIC**

‘To consider whether to exclude the Press and Public from the meeting during the consideration of the following items in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information’

Sue Kemp – Parish Clerk  
25<sup>th</sup> June 2015