

23<sup>rd</sup> September 2016

## **NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 29<sup>th</sup> September 2016** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney  
Trainee Parish Clerk

### **Committee Members**

Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton

### **AGENDA**

- 1. Public Forum**  
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**  
**Recommendation:-To accept apologies for absence.**
- 3. Declaration of Interests**  
**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**
- 4. Minutes**  
**Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 8<sup>th</sup> September 2016.**
- 5. Chairman's Announcements**  
**Recommendation:- To receive Chairman's Announcements.**

6. **Consultation**  
**Horsham District Council Development Management Local Information Requirements for Validation.**  
**Recommendation:- To consider if the Committee wish to submit a response to the consultation.**
7. **Archaeological Advice to Local Planning Authorities in West Sussex**  
**Recommendations:-**
  - 1) **For the planning committee to actively consider culturally significant, historical and heritage areas in North Horsham Parish when considering planning applications using a reference list.**
  - 2) **To express appreciation to the local resident volunteer who has shown interest in supporting the Parish Council in drawing up a list of culturally significant, historical and heritage areas in North Horsham Parish.**
8. **Planning Application- DC/16/1677 - North of Horsham Development.**  
Working groups nominated by the Planning Committee have held a series of meetings. The notes to all working group meetings have been published on the Parish Council website [www.northhorsham.gov.uk](http://www.northhorsham.gov.uk). Work is progressing to submit an initial response to Horsham District Council at the end of October 2016.  
**Recommendations:-**
  - (a) **That the Council Clerk approach a list of consultants compiled from those which have been used by other Parish Councils locally to ascertain costs and capacity.**
  - (b) **That delegated responsibility be given to the Chairman and Vice Chairman of the Planning Committee to formulate specific questions and agree concise areas of investigation which will assist the Parish Council with their response to the application.**
  - (c) **To engage a consultant to review information regarding phasing within the application and to scrutinise evidence regarding vehicle movements. A time frame of one week is suggested.**
  - (d) **The Council to be kept informed at all stages.**
9. **Planning Appeals**  
**Recommendation:- To note information regarding Planning Appeals.**
10. **Planning Applications**  
List attached.  
**Recommendation:- To consider Planning Applications received since 8<sup>th</sup> September 2016.**
11. **Planning Decisions**  
List attached.  
**Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.**
12. **Date of next Meeting – Thursday 3<sup>rd</sup> November 2016 (scheduled)**