

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 3<sup>rd</sup> MARCH 2016 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors N. Butler, Mrs R. Ginn\*, Mrs F. Haigh, R. Knight\*, Mr R. Millington, Miss H. Ralston, T. Rickett\*, D. Searle, I. Wassell\*, and Mrs S. Wilton

\* denotes absence

**In attendance:** Sue Kemp, Parish Clerk

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**PET/118/16 PUBLIC FORUM**

There were no members of the public present.

**PET/119/16 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Rickett and Wassell

**PET/120/16 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made

**PET/121/16 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of 9<sup>th</sup> February 2016 were agreed and signed by the Chairman as being a true record

**PET/122/16 CHAIRMAN'S ANNOUNCEMENTS**

**(a) Paperless Planning**

Members noted that the change to 'paperless planning' was becoming more apparent due to the lack of paper plans now being received. Members noted that a computer and two monitors had now been received, which would be installed in the Members' Room for use by Councillors.

**(b) Horsham Football Club**

Members noted receipt of a letter from Horsham Football Club stating that they were working with a new development partner and would be holding a formal pre-application meeting with Horsham District Council, once contractual matters were finalised. The Club stated that they would wish to meet with Councillors prior to any proposals being made public.

**IT WAS RESOLVED**  
**To note the Chairman's Announcements**

**PET/115/16 PUBLIC LITTER BIN – ROFFEY**

Members noted receipt of the Clerk's Report as to a request from St Andrew's Church for a litter bin outside the Church. It was noted that due to procrastination on the part of other agencies, this matter would be deferred to enable the Church to speak with Sainsburys about providing a bin. Members noted that in the meantime, the Parish Council's Litter Wardens would monitor the location.

**IT WAS RESOLVED**  
**To note this section of the Clerk's Report**

**PET/116/16 PLANNING APPEALS**

**(a) Notices of Appeal**

Members noted that a Notice of Appeal had been received in respect of DC/15/1639 – 8, Downsview Road – against refusal of Planning Permission.

**(b) Appeal Decisions**

Members noted that no Appeal Decisions had been received

**IT WAS RESOLVED**  
**To note this section of the Clerk's Report**

**PET/117/16 PLANNING APPLICATIONS**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from HDC, since 9<sup>th</sup> February 2016, and considered each application in turn

**IT WAS RESOLVED**  
**That the Committee's comments on each planning application be forwarded on to Horsham District Council**

**PET/118/16 PLANNING DECISIONS**

Members noted receipt of the schedule of planning decisions made by Horsham District Council

**IT WAS RESOLVED**  
**To note the schedule of planning decisions**

**PET/119/16 DATE OF NEXT MEETING**

**Thursday 14<sup>th</sup> April 2016 – scheduled**

There being no other business, the Chairman closed the meeting sat  
8pm

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**3<sup>rd</sup> MARCH 2016**

<b>DC/15/2839</b>	<b>ROFFEY SOUTH</b>
2, Roffeyhurst, Forest Road Two storey side extension. Mr Thomas Rutherford	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0052</b>	<b>HOLBROOK WEST</b>
50, Broome Close Single storey extension for a porch and toilet and construction of a vehicular parking space (Permission under DC/11/2481 on 26.1.2012 lapsed so needs to re-apply) Mr Stuart Powell	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0151 *</b>	<b>HOLBROOK WEST</b>
105, Cook Road Loft conversion including raising of roof height, erection of a front dormer window and installation of a rear rooflight and side window Mr Gregory Hurst	
<b>Parish Council Comment</b>	
<b>HDC Decision</b>	

<b>DC/16/0209</b>	<b>HOLBROOK WEST</b>
Willows, Pondtail Drive Single storey ground floor extension. Two storey infill rear extension. Enlargement of existing first floor front dormer. Second floor loft conversion Mr Thomas Rutherford	
<b>Parish Council Comment</b>	
<b>HDC Decision</b>	<b>PERMIT</b>

<b>DC/16/0254</b>	<b>ROFFEY NORTH</b>
Opp. 44, Brushwood Road Fell one elder and replacement tree North Horsham Parish Council	
<b>Parish Council Comment</b> No comment – own application	
<b>HDC Decision</b>	

<b>DC/16/0280</b>	<b>ROFFEY NORTH</b>
26, Willow Road Surgery to 2 x Oak Trees Mr Brian Potter	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0303</b>	<b>ROFFEY NORTH</b>
30, Clovers End Side and rear extension Mr Lee Brearley	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0304</b>	<b>ROFFEY NORTH</b>
11, Spinney Close To remove two UPVC walls and UPVC roof from existing conservatory and replace with a full brick wall and flat insulated roof, using existing footings and brick base. The resulting structure will have exactly the same footprint and a lower roof line. Two windows will be added – one in the side and one in the end. Mr John Loraine	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0310 *</b>	<b>ROFFEY NORTH</b>
9, Hawkesbourne Road Demolition of timber framed garage and wooden sheds and erection of replacement brick built garage with apex roof and flat roofed workshop Mr Andrew Watson	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0328 *</b>	<b>HOLBROOK WEST</b>
Treetops, Pondtail Drive Proposed extension to provide annexe Mr and Mrs Napper	
<b>Parish Council Comment</b> No Objection – but note the comments of the Highway Authority	
<b>HDC Decision</b>	

<b>DC/16/0329 *</b>	<b>ROFFEY SOUTH</b>
Dragonswood, 33, Elgar Way First floor extension, loft conversion with dormers and other external alterations Mr and Mrs Nicholas Lowson	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0353 *</b>	<b>ROFFEY SOUTH</b>
1, Woodland Close New 3-bedroom house with attached single garage on site adjacent to 1, Woodland Close. Remove one existing garage Mr and Mrs Andrew Fuller	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0355 *</b>	<b>HOLBROOK EAST</b>
11, Mallow Close Surgery to one Ash tree (T1) Mr Bowden	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0363 *</b>	<b>ROFFEY NORTH</b>
13, Rowlands Road Erection of two storey side extension, single storey front extension and installation of rear rooflight Mr Collin Searle	
<b>Parish Council Comment</b> Objection – over-development of the site	
<b>HDC Decision</b>	

<b>DC/16/0376 *</b>	<b>ROFFEY NORTH</b>
12, Rough Way Erection of single storey rear extension and internal alterations Mr Chris Mundy	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	