

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 4TH AUGUST 2016 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston*, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton*

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk

PET/163/16 PUBLIC FORUM

There were two members of the Earles Meadow Resident's Association (EMRA) present with interest in agenda item PET/167/16, (Earles Meadow Vehicular access).

The Chairman of EMRA thanked the Parish Council for their support in this matter and brought the committee's attention to ongoing correspondence between West Sussex County Councillor Jim Rae and West Sussex County Council (WSCC) Highways Department.

PET/164/16 APOLOGIES FOR ABSENCE

The Committee received apologies and reasons for absence from Councillors Mrs R. Ginn, Miss H. Ralston and Mrs S. Wilton.

PET/165/16 DECLARATIONS OF INTEREST

Cllr T. Rickett declared a personal interest in application DC/16/1603, as he lives in close proximity to the property.

PET/166/16 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting held on 7th July 2016 were agreed and signed by the Chairman as a true record.

With the agreement of the Committee, the Chairman moved agenda item 'Earles Meadow Vehicular Access' forward, before the Chairman's Announcements.

PET/167/16 Earles Meadow Vehicular Access

There had been ongoing correspondence between WSCC Highways and the Earles Meadow Resident's Association regarding concerns relating to the entrance and exit to Earles Meadow from Crawley Road and the Moorhead Roundabout and Health and Safety (H&S) issues.

It was observed that any delay on the dual carriageways linking the A24 with the M23 forces traffic to be diverted through Horsham along Crawley Road and proposed development north of the A264 will be likely to increase the adverse effects on this stretch of Crawley Road in the future.

It was RESOLVED to note concern regarding vehicular access to and from Earles Meadow and the associated H&S risk and to work with EMRA to pursue an early solution before the new development north of the A264 commences.

PET/168/16 CHAIRMAN'S ANNOUNCEMENTS

(a) The Strategic Housing and Economic Land Availability Assessment (SHELAA)

The SHELAA 2016 updated between 1st April 2016 and 20th May 2016 had been received for information.

(b) Cycle lanes on Parsonage Road

An e-mail was received on 21st July 2016 from the Lead Professional – Highway Design, Implementation Team, Strategic Planning, Residents Services Directorate, WSCC regarding cycle lanes on Parsonage Road. The e-mail was in response to a letter sent on 13th July 2016 sent on behalf of the North Horsham Parish Council Planning, Environment and Transport Committee. The e-mail outlined the process undertaken prior to the decision to remove the cycle lanes from Wimblehurst Road to the level crossing and the reasons for the decision. See extract from the e-mail below:-

“Together, the safety auditor and I concluded that the removal of the cycle lanes would actually be an improvement in safety terms. The proposal includes the removal of a pedestrian refuge island from the design and a slight reallocation of road spaced at the right turn lane refuge in order to take out the pinch points. It is proposed to retain the cycle route signing, and new painted cycle symbols will be added to the centre of the all traffic lanes to warn drivers of the presence of cyclists and imply a level of priority for cyclists that the narrow lanes took away.”

A copy of the letter and e-mailed response was sent to Horsham Cycle Forum. A follow up letter expressing disappointment in WSCC's approach was sent by the Clerk.

(c) Application for the development north of the A264 (DC/16/77)

The outline planning application for the land north of Horsham with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m²), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure was successfully validated on the 4th August 2016. The application will be considered by full Council on 1st September 2016.

It was RESOLVED to note the Chairman's Announcement.

PET/169/16 Street Naming

Horsham District Council (HDC) had suggested that a new road on a development on Rusper Road on the site of the demolished Fountain public house be named either 'FOUNTAIN CLOSE' or 'FOUNTAIN GROVE'.

It was RESOLVED to suggest an alternative name of 'Fountain Place' to HDC.

PET/170/16 Section 106

The committee considered plans submitted by HDC for a new play area at Manor Fields, Roffey, with the possibility of the scheme being funded under Section 106 money.

It was RESOLVED that Members had no objections to releasing Section 106 money allocated to North Horsham for this application.

PET/171/16 PLANNING APPEALS

There were no Planning Appeals to be received.

PET/172/16 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 7th July 2016, and considered each application in turn.

It was RESOLVED that the committee's comments on each planning application be forwarded to HDC.

PET/173/16 PLANNING DECISIONS

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/174/16 DATE OF NEXT MEETING

Thursday 8th September 2016 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 8.46pm

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
4th AUGUST 2016**

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| DC/16/0995 | ROFFEY NORTH |
| Site Address: 29, Greenfields Road Proposal: Erection of a single storey side kitchen extension Applicant: Mr & Mrs Ashby | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/0996 | HOLBROOK WEST |
| Site Address: Morriswood, Old Holbrook Proposal: Conversion of existing annex to ancillary residential accommodation Applicant: Mr Antony Hogben | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1257 | HOLBROOK WEST |
| Site Address: 6, Cottingham Avenue Proposal: Rear single & double storey extensions Hip to gable roof extension Side porch lobby Applicant: Mr Chris Vincent | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1271 | HOLBROOK WEST |
| Site Address: 79, Pondtail Road Proposal: Single storey rear/side extension to the south west elevation and single storey side extension to north east elevation Applicant: Mr Richard Lee | |
| Parish Council Comment No Objection | |

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| DC/16/1317 | RUSPER AND COLGATE |
| Site Address: Woodlands Farm Old Crawley Road Proposal: Demolition of existing farm buildings and erection of agricultural storage building Applicant: Mr A Tuck | (On the boarder to Roffey North/South) |
| Parish Council Comment No Objection – As long as there is no potential for commercial use and it is solely for agricultural purposes. Would also like to see minimisation of water runoff. | |
| HDC Decision | PERMIT |

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| DC/16/1331 | ROFFEY NORTH |
| Site Address: 42, Broadwood Close Proposal: Single storey rear extension Applicant: Mr Steven Lee | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1445 | ROFFEY NORTH |
| Site Address: 45, Rowlands Road Proposal: Single storey extension to rear Applicant: Mr C Van Dooren | |
| Parish Council Comment Objection – On the grounds of overdevelopment of site. | |
| HDC Decision | |

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| DC/16/1446 | ROFFEY SOUTH |
| Site Address: 1, Fallow Deer Close Proposal: Single storey rear extension and conversion of part garage for wet floor shower room for wheelchair user Applicant: Mr David Barlow | |
| Parish Council Comment No Objection | |
| HDC Decision | PERMIT |

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| DC/16/1450 | HOLBROOK WEST |
| Site Address: 23, Barnsnap Close Proposal: Proposed rear extension and alterations Applicant: Mr Barry Ashton | |
| Parish Council Comment No Objection | |
| HDC Decision | PERMIT |

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| DC/16/1451 | ROFFEY NORTH |
| Site Address: 83, Rusper Road Proposal: Glazed link leading to new building to provide kitchen and dining area Applicant: Mrs Matt Emery | |
| Parish Council Comment Objection – On the grounds of it being inappropriate to the style and setting of listed buildings. | |
| HDC Decision | |

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| DC/16/1452 | ROFFEY NORTH |
| Site Address: 83, Rusper Road Proposal: Glazed link leading to new building to provide kitchen and dining area (Listed Building Consent) Applicant: Mrs Matt Emery | |
| Parish Council Comment Objection – On the grounds of it being inappropriate to the style and setting of listed buildings. | |
| HDC Decision | |

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| DC/16/1475 | ROFFEY NORTH |
| Site Address: 18, Greenfields Road Proposal: Two storey side extension and conservatory Applicant: Mr and Miss Trevett and Botting | |
| Parish Council Comment Objection – On the grounds of massing and unpleasant design. | |
| HDC Decision | |

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| DC/16/1477 | HOLBROOK WEST |
| Site Address: 9, Holbrook Park Old Holbrook Proposal: To repair sections of the render at the front and rear of the clock tower (Listed Building Consent) Applicant: Ms Gaynor Williams | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1494 | ROFFEY NORTH |
| Site Address: 10, Lambs Farm Close Proposal: Ground and first floor extension to the side of property. Ground floor extension to the rear of property Applicant: Mr Nigel Lord | |
| Parish Council Comment Objection – On the grounds of overdevelopment. | |
| HDC Decision | |

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| DC/16/1508 | ROFFEY SOUTH |
| Site Address: 246, Crawley Road Proposal: Demolition of existing dwelling and construction of 2 No. 3 bedroom semi-detached dwellings following receipt of planning approval DC/16/0394 Applicant: Mr & Mrs M Smith | Previous comment to application DC/16/0394: No objection |
| Parish Council Comment No Objection – As long as it can be demonstrated that there will be no vehicle incursion onto footpath. | |
| HDC Decision | |

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| DC/16/1522 | HOLBROOK WEST |
| Site Address: 42, Pondtail Road Proposal: Demolition of existing utility room and garage, and erection of single storey rear extension and new attached garage Applicant: Mr and Mrs G and R Turner | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1540 | HOLBROOK WEST |
| Site Address: Unit 2 Office Annexe Greens Accident Repair Centre Mercer Road Warnham Proposal: Change of Use from the parking and repair of vehicles to the parking and storage of vehicles, plant and equipment Applicant: Mr Robert Green | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1548 | ROFFEY NORTH |
| Site Address: 42, Hawkesbourne Road Proposal: Replace existing timber structure with PVCU conservatory to rear of property. Applicant: Mr and Mrs Khaddaoui | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1554 | ROFFEY SOUTH |
| Site Address: Vangrays, 88, Forest Road Proposal: To raise the entire roof by approximately 300mm to allow for insulation. Applicant: Mr Graham Maskell | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1555 | ROFFEY SOUTH |
| Site Address: 15, Forest Road Proposal: Conversion of integral garage into habitable accommodation and erection of shed in front garden. Applicant: Mr Jeremy Rowley | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1563 | ROFFEY NORTH |
| Site Address: 37, Treadcroft Drive Proposal: Change of Use for garage and internal alterations plus first floor extension Applicant: Mr Kenny Sahota | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1595 | ROFFEY SOUTH |
| Site Address: Silverdale Comptons Brow Lane Proposal: Fell 1 x Lombardy Poplar Tree Applicant: Mrs Joanne Marshall | |
| Parish Council Comment No Objection – Subject to approval by the HDC Tree Officer and request it be replaced with suitable native tree | |
| HDC Decision | |

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| DC/16/1600 | HOLBROOK EAST |
| Site Address: T-Mobile Aerial Mast, Rusper Road Proposal: The installation of a 15 metre high Phase 5 monopole and an RFC (800) cabinet Applicant: Mobile Broadband Network Limited | |
| Parish Council Comment No Objection | |
| HDC Decision | |

One declaration of personal interest. The Councillor did not take part in the decision making.

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| DC/16/1603 | HOLBROOK WEST |
| Site Address: 35, Bluebell Close Proposal: First floor side addition above garage to increase size of fourth bedroom Applicant: Mr and Mrs Bradley | |
| Parish Council Comment No Objection – Note concern of terracing. | |
| HDC Decision | |

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| DC/16/1608 | ROFFEY SOUTH |
| Site Address: 1, Woodland Close Proposal: New 3 bedroomed house with attached single garage on site adjacent to 1 Woodlands Close. Remove 1 existing garage. Applicant: Mr & Mrs Andrew Fuller | |
| Parish Council Comment Deferred - Due to lack of plans. | |
| HDC Decision | |

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| DC/16/1663 | HOLBROOK EAST |
| Site Address: 4, Trefoil Close Proposal: Erection of a single storey front extension and single storey side extension Applicant: Mr & Mrs N Smith | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| DC/16/1667 | ROFFEY SOUTH |
| Site Address: 42, Howard Road Proposal: Erection of a two storey side extension and single storey front porch extension Applicant: Mr Adam Brailey | |
| Parish Council Comment No Objection | |
| HDC Decision | |

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| WSCC/036/16/NH | |
| Site Address: Brookhurst Wood Landfill Site, Langhurstwood Road Proposal: Planning application for the erection of 2 no. carbon vessel systems and associated infrastructure Applicant: Biffa Waste Services Ltd | |
| Parish Council Comment No Objection | |
| HDC Decision | |