

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 7<sup>TH</sup> JULY 2016 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

**Present:** Councillors N. Butler\*, Mrs R. Ginn\*, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston, T. Rickett\*, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton

\* denotes absence

**In attendance:** Ross McCartney, Trainee Parish Clerk  
Pauline Whitehead, BA(Hons) FILCM Parish Clerk

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**PET/153/16 PUBLIC FORUM**

There were two members of the public and three members of the Horsham District Cycling Forum present to listen to a presentation on proposed changes to cycle lanes in Parsonage Road. (PET/158/16). No questions were posed during the public forum.

**PET/154/16 APOLOGIES FOR ABSENCE**

The Committee received apologies and reasons for absence from Councillors N. Butler, R. Ginn and T. Rickett.

**PET/155/16 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made.

**PET/156/16 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting held on 16<sup>th</sup> June 2016 were agreed and signed by the Chairman as a true record.

**PET/157/16 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

*The meeting was adjourned for a brief presentation on proposals to remove cycle lanes on Parsonage Road from Mr. P Ayerst representing Horsham District Cycling Forum (HDCF). Mr Ayerst was joined by Ms. Ruth Fletcher and other members of HDCF.*

**PET/158/16 Cycle Lanes on Parsonage Road**

It was **RESOLVED** to write to West Sussex County Council (copied to Horsham District Council, Linden Homes and HDCF), to raise concern regarding the proposals to remove cycle lanes on Parsonage Road between the level crossing and Wimblehurst Road. The Council noted that cycle lanes of 1.5 metres had been included in the original planning application. It was agreed that

not to include them subsequently would be an undermining of the planning process. It was observed that Parsonage Road is a major link to schools, places of employment and to the countryside south of the area and would be a route for cyclists to access the Science Park that was being developed on the old Novartis site. The Planning Committee required clarification on how Section 106 funding, given by the developers as part of the planning process towards infrastructure improvements, had been used and observed that it would seem appropriate to use Section 106 funding for adequate provision to enable cyclists to use Parsonage Road safely.

**PET/159/16 PLANNING APPEALS**

Appeals had been lodged against refusal of Planning Consent as follows:-

- (a) DC/15/1984 – Forest House, Forest Road
- (b) DC/15/1997 - Erection of a three bedroom dwelling. To be dealt with by way of Written Representation.

**It was RESOLVED**  
**To note the Planning Appeals lodged.**

**PET/160/16 PLANNING APPLICATIONS**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 16<sup>th</sup> June 2016, and considered each application in turn.

**It was RESOLVED**  
**That the committee's comments on each planning application be forwarded on to HDC.**

**PET/161/16 PLANNING DECISIONS**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED**  
**To note the schedule of planning decisions.**

**PET/162/16 DATE OF NEXT MEETING**

**Thursday 4<sup>th</sup> August 2016 at 7.30pm – scheduled.**

There being no other business, the Chairman closed the meeting at 8.20pm

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**7<sup>th</sup> JULY 2016**

<b>DC/16/0716</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> The Holbrook Club, North Heath Lane <b>Proposal:</b> Erection of 2x externally illuminated signs <b>Applicant:</b> Mr. Mathew Russell	
<b>Parish Council Comment</b> No Objection – the Committee would recommend that measures are put in place to ensure that light pollution is kept to a minimum and that the signs are only illuminated at appropriate times of the day as to cause as little nuisance to neighbours as possible.	
<b>HDC Decision</b>	

<b>DC/16/0853</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 38, Wordsworth Place <b>Proposal:</b> Retention of timber Garage <b>Applicant:</b> Miss. Sarah Cox	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/0996 – (Amended Plans)</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Morriswood, Old Holbrook <b>Proposal:</b> Conversion of existing annex to ancillary residential accommodation <b>Applicant:</b> Mr. Antony Hogben	<b>Previous Comment (16/06/16):</b> No Objection
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1184</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 28, Greenfields Road <b>Proposal:</b> Two storey front/side extension and the replacement of the existing garden shed and extension of dropped kerb <b>Applicant:</b> Mr. & Mrs. S Law	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1257</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 6 Cottingham Avenue <b>Proposal:</b> Rear single & double storey extension Hip to gable roof extension Side porch lobby <b>Applicant:</b> Mr. Chris Vincent	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1267</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 14, Mallow Close <b>Proposal:</b> Erection of timber framed car port <b>Applicant:</b> Mr Garry Boon	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1273</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 9, Wordsworth Place <b>Proposal:</b> Two storey side extension to replace single storey garage <b>Applicant:</b> Ms. Jenna Carter	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1301</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 46, Elgar Way <b>Proposal:</b> Two Story side extension with existing garage to be demolished <b>Applicant:</b> Mr. Andrew Haining	
<b>Parish Council Comment</b> Objection – On the grounds of overdevelopment of site. Note the submission was faded, making it difficult to read.	
<b>HDC Decision</b>	

<b>DC/16/1302</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 15, Holbrook School Lane <b>Proposal:</b> Single storey dining room and garden room <b>Applicant:</b> Mr. K M Spurrier	
<b>Parish Council Comment</b> No Objection – Note the design is not aesthetically pleasing.	
<b>HDC Decision</b>	

<b>DC/16/1314</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 3A, Buttermere Close <b>Proposal:</b> Single storey rear extension, front porch extension, new bay window canopy roof and enlarged 1st floor windows. <b>Applicant:</b> Mr. Tito Sacchi	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1331</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 42, Broadwood Close <b>Proposal:</b> Single storey rear extension <b>Applicant:</b> Mr. Steven Lee	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/16/1344</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Medleys Comptons Brow Lane <b>Proposal:</b> Surgery 1 x Eucalyptus Tree <b>Applicant:</b> Mr. Chris Tomaszewski	
<b>Parish Council Comment</b> No Objection – Subject to approval by the HDC Tree Officer.	
<b>HDC Decision</b>	

<b>DC/16/1335</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> Ardea 23, Highdown Way <b>Proposal:</b> Two storey side/rear and single storey front extension <b>Applicant:</b> Mr. Gary Heron	
<b>Parish Council Comment</b> No Objection – Note that the Committee felt that the design was unsympathetic to the location.	
<b>HDC Decision</b>	

<b>DC/16/1366</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 52, Ringley Road <b>Proposal:</b> Surgery 1 x Oak Tree <b>Applicant:</b> Mr Nicholas Scott	
<b>Parish Council Comment</b> No Objection– Subject to approval by the HDC Tree Officer.	
<b>HDC Decision</b>	

<b>DC/16/1379</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Land Parcel West of Belloc Court and Millais Court Manor Fields <b>Proposal:</b> Surgery 1 x Sycamore Tree <b>Applicant:</b> Mr Lillywhite	
<b>Parish Council Comment</b> No Objection– Subject to approval by the HDC Tree Officer.	
<b>HDC Decision</b>	

<b>DC/16/1381</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Land Parcel West of Belloc Court and Millais Court Manor Fields <b>Proposal:</b> Surgery 1 x Sycamore Tree Fell Group of Holly <b>Applicant:</b> Mr Pavlovic	
<b>Parish Council Comment</b> No Objection – Subject to approval by the HDC Tree Officer.	
<b>HDC Decision</b>	

<b>DC/16/1384</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 9, Wellwood Close <b>Proposal:</b> Surgery 2 x Oak Trees <b>Applicant:</b> Mr Lee Cherryman	
<b>Parish Council Comment</b> No Objection – Subject to approval by the HDC Tree Officer.	
<b>HDC Decision</b>	

<b>DC/16/1413</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 18, Brook Road <b>Proposal:</b> First floor side and rear extensions <b>Applicant:</b> Mr. and Mrs. Grubb	
<b>Parish Council Comment</b> No Objection – The Committee felt that this may initiate a precedent for terracing.	
<b>HDC Decision</b>	

<b>NC/16/0020</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Biffa Waste Services Ltd Brookhurst Wood Landfill Site Langhurst Wood Road <b>Proposal:</b> Variation of Condition 1 (amended site layout) and 25 (storage of imported wastes and processed materials) of WSCC/077/15/NH <b>Applicant:</b> Sam Drumbrell	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	