

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 8TH SEPTEMBER 2016 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight*,
M. Loates, R. Millington, Miss H. Ralston, T. Rickett, D. Searle,
R Turner, I. Wassell, and Mrs S. Wilton

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk
Vivien Edwards, Deputy Parish Clerk

PET/175/16 PUBLIC FORUM

There were five members of the public present each to notify the committee of different issues regarding planning application DC/16/1677.

PET/176/16 APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

PET/177/16 DECLARATIONS OF INTEREST

There were four members of council that declared personal interest
Cllr F. Haigh, M. Loates, D. Searle and S. Wilton – DC/16/1779
Cllr M. Loates – DC/16/1789
Cllr S. Wilton – DC/16/1540

PET/178/16 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting held on 4th August 2016 were agreed and signed by the Chairman as a true record.

With the agreement of the Committee, the Chairman moved the adjournment for a brief presentation from Mr. J. Cottrell – Construction Manager, from the Castle Oak Group, on the removal of trees on Riverside Walk forward, before the Chairman's Announcements. The agenda item 'Removal of trees on Riverside Walk' was also brought forward following Mr. J. Cottrell's presentation.

PET/179/16 Removal of Trees on Riverside Walk

Map and photographs attached

It was RESOLVED to agree to the felling of trees labelled 6, 15 and 17 (labelled pictures provided by Mr. J. Cottrell) as long as they were replaced like for.

PET/180/16 CHAIRMAN'S ANNOUNCEMENTS

(a) Cycle lanes on Parsonage Road

An e-mail was received on 15th August 2016 from the Lead Professional – Highway Design, Implementation Team, Strategic Planning, Residents Services Directorate, West Sussex County Council (WSCC) regarding cycle lanes on Parsonage Road. The e-mail was in response to a letter sent on 8th August 2016 sent on behalf of the North Horsham Parish Council Planning, Environment and Transport Committee. The letter expressed disappointment that comments expressed by residents regarding the decision to remove the cycle lanes from Wimblehurst Road to the level crossing on Parsonage Road had not been taken into account. WSCC suggested applying for the cycle lanes on Parsonage Road to be designated as a community highways scheme and is on the agenda for this meeting.

A copy of the letter and response was sent to Horsham Cycle Forum.

A copy of a further e-mail dated 17th August 2016 from the Lead Professional at WSCC and Horsham Cycle Forum was copied to North Horsham Parish Council. The e-mail covers the options available for cycle routes on Parsonage Road and conclusion.

Horsham Cycle Forum responded to WSCC on 24th August 2016 by e-mail putting forward further options for WSCC to consider.

(b) Tree Warden

Councillor D. Searle had made enquiries with Horsham Green Gym to ascertain if any member would be interested in becoming a Tree Warden. No one had come forward. The post will now be advertised on local notice boards and new councillors will be invited to consider the post.

(c) Goodwin Way Car Park

Councillors were invited to attend a meeting at Roffey Millennium Hall on the 26th September 2016 to hear information on the future for Goodwin Way car park.

It was RESOLVED to note the Chairman's Announcement.

With the agreement of the Committee, the Chairman brought the agenda item 'Planning Application- DC/16/1677 - North of Horsham Development' forward, immediately preceding the Chairman's announcements.

PET/181/16 Planning Application- DC/16/1677 - North of Horsham Development.

It was RESOLVED to create three working groups to separate the application into smaller workable categories, members of the committee volunteered to each of the following groups; 'Transport' – Cllrs N. Butler, R. Millington, H. Ralston and R. Turner

‘Affordable Housing, Education and Health’ – Cllrs F. Haigh, T. Rickett and S. Wilton

‘Environment Infrastructure’ – Cllrs M. Loates, D. Searle and I. Wassell.

All members of the Parish Council are to be invited to join a working group.

Deputy Clerk to arrange first meeting date.

PET/182/16 Submitting a community highways scheme to West Sussex County Council

Before submitting a request there has to be evidence of support from the wider community. Discussions must be held with the County Councillor and the impact on other communities should be considered. Should the Committee wish to pursue this, it would be prudent to set up a working party.

It was RESOLVED not to submit a community highways scheme to West Sussex County Council at the present time.

PET/183/16 Premises Licence

To consider if the Committee wish to submit any comments to Horsham District Council.

It was RESOLVED not to make any comments on this application.

PET/184/16 Proliferation of estate agent signs on public land

Verbal report from Cllr D. Searle who brought to the attention of the committee that there has been a noticeable increase of estate agent signs on public land.

It was RESOLVED to note that Horsham District Council have a policy implemented to deal with signs on public land and any concerns regarding this issue should be referred to them.

PET/185/16 PLANNING APPEALS

It was RELOVED to note the lodged and decisions of the planning appeals.

PET/186/16 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 4th August 2016, and considered each application in turn.

It was RESOLVED that the committee’s comments on each planning application be forwarded to HDC.

PET/187/16 PLANNING DECISIONS

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/188/16 DATE OF NEXT MEETING

Thursday 29th September 2016 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 9.28pm

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
8th SEPTEMBER 2016**

DC/16/1376	ROFFEY NORTH
Site Address: 8, Farhalls Crescent Proposal: Single storey rear extension Applicant: Mr Mark Smith	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1540	HOLBROOK WEST
Site Address: Greens Accident Repair Centre, Mercer Road, Warnham, Horsham Proposal: Change of Use from the parking and repair of vehicles to the parking and storage of vehicles, plant and equipment Applicant: Mr Robert Green	
Parish Council Comment (Previously commented on at last Planning meeting)	
HDC Decision	

DC/16/1635	ROFFEY SOUTH
Site Address: 9, Plovers Road Proposal: Repositioning of south boundary fence to enclose land. Applicant: Mr Mark Taylor	
Parish Council Comment No Comment – Not in North Horsham Parish	
HDC Decision Delegated Decision	

DC/16/1663	HOLBROOK EAST
Site Address: 4, Trefoil Close Proposal: Erection of a single storey front extension and single storey side extension Applicant: Mr & Mrs N Smith	
Parish Council Comment (Previously commented on at last Planning meeting)	
HDC Decision	

DC/16/1667	ROFFEY SOUTH
Site Address: 42, Howard Road Proposal: Erection of a two storey side extension and single storey front porch extension Applicant: Mr Adam Brailey	
Parish Council Comment (Previously commented on at last Planning meeting)	
HDC Decision	

DC/16/1669	ROFFEY NORTH
Site Address: 10, Southdown Close Proposal: Demolish existing garage and car port and erect single storey side extension including new double garage and WC Applicant: Mr and Mrs R A Parris	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1673	ROFFEY NORTH
Site Address: Horsham Floorings and Furnishings, Ground Floor, 139, Crawley Road Proposal: Retrospective planning permission for the erection of a new building at rear of site and continued A1 use following previously approved application DC/15/0767 Applicant: Mr David Hawkins	
Parish Council Comment Objection on the basis of increased traffic congestion and possible blocking of main road by to delivery vehicles. Concerns regarding information supplied.	
HDC Decision	

DC/16/1681	ROFFEY SOUTH
Site Address: 15, Butlers Road Proposal: Fell 1 x Cypress Tree Applicant: Mr Vinod Wagjiani	
Parish Council Comment No Objection – Subject to approval of HDC tree officer	
HDC Decision	

DC/16/1704	ROFFEY SOUTH
Site Address: 121, Sycamore Avenue Proposal: Erection of a two storey side extension Applicant: Mr and Mrs J Lucy	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1760	ROFFEY SOUTH
Site Address: Landmark House 75 Station Road Proposal: Change of use of existing office building, to be extended and converted to 3No 2-bedroom residential flats, and construction of 2No new 2-bedroom residential flats. Applicant: Mr Colin Sampson	
Parish Council Comment No Comment – Not in North Horsham Parish	
HDC Decision	

DC/16/1772	HOLBROOK WEST
Site Address: 10 Millers Gate Proposal: Proposed 2 storey side extension, and part conversion/extension of existing garage to form new study. Proposed single storey bay window to front kitchen and associated internal works Applicant: Mr & Mrs G Rollingson	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1779	ROFFEY SOUTH
Site Address: Edge Building Products Unit 1 Redkiln Close Proposal: Use of unit for showroom and sale of donated household goods with workshop and offices Applicant: Mr David Sheldon	
Parish Council Comment No Comment – Not in North Horsham Parish	
HDC Decision	

DC/16/1789	ROFFEY SOUTH
Site Address: Land Parcel West of Belloc Court and Millais Court Manor Fields Proposal: Surgery 1 x Oak Tree Applicant: Mr Mark Pullen	
Parish Council Comment No Objection – Subject to approval of HDC tree officer	
HDC Decision	

DC/16/1834	HOLBROOK WEST
Site Address: 4, Pondtail Road Proposal: Ground floor front extension to provide enlarged kitchen & new porch Applicant: Mr. Richard Atkinson	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1838	ROFFEY NORTH
Site Address: 5, Rusper Road Proposal: Erection of dormer to front elevation roof Applicant: Mr & Mrs Jerry Taylor	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1847	ROFFEY NORTH
Site Address: 1, Kidmans Close Proposal: Demolition of existing garage, erection of 2.0m high fencing and wooden shed to the side of property, creation of parking bays, removal of driveway Applicant: Mr Guy Williamson	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1851	ROFFEY SOUTH
Site Address: 162, Comptons Lane Proposal: Erection of front porch, and demolition of existing extension and replacement with single storey rear extension Applicant: Mr David Cooper	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1872	HOLBROOK EAST
Site Address: 3, Quarry Close Rusper Road Proposal: Erection of a two storey rear/side extension Applicant: Mr Martin Hobbs	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1968	ROFFEY NORTH
Site Address: 52, Ringley Road Proposal: Fell x 1 Oak Tree Applicant: Mr Nicholas Scott	
Parish Council Comment Objection – Subject to the tree being diseased in which case it should be replaced with a similar native species.	
HDC Decision	

DC/16/1977	HOLBROOK WEST
Site Address: Fair Oaks, 165, Pondtail Road Proposal: Fell x 1 Scots Pine Tree Applicant: Mrs Jan Sledmar	
Parish Council Comment Objection – Subject to the tree being diseased in which case it should be replaced with a similar native species.	
HDC Decision	