

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 10<sup>th</sup> SEPTEMBER 2015 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, Miss H. Ralston, T. Rickett, D. Searle\*, I. Wassell, and Mrs S. Wilton

\* denotes absence

**In attendance:** Stephen Rennie, Committee Clerk

Sue Kemp, Parish Clerk  
Eamonn Flynn, Premises Manager  
Nicola Bulbeck, Administration Officer

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**PET/050/15 PUBLIC FORUM**

There was one member of the public present. There were no comments or questions from the floor

**PET/051/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Councillor D. Searle

**PET/052/15 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of 6<sup>th</sup> August 2015 were agreed and signed by the Chairman as being a true record

**PET/053/15 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made

**PET/054/15 CHAIRMAN'S ANNOUNCEMENTS**

**(a) Notice of Planning Appeal**

Members noted that notice of a planning appeal by way of Householder Written Representations had been lodged in respect of DC/15/1038 at 12, Pondtail Close

**(b) Appeal Decision**

Members noted that an Appeal Decision Notice had been received in respect of DC/15/0498 at 95, Blenheim Road; with the appeal being allowed and planning permission granted

- (c) **Temporary Traffic Regulation Order – Old Holbrook**  
Members noted receipt of this Order affecting between Morris Farm and Berheleys for up to two weeks.
- (d) **Asset of Community Value application – Fountain Inn**  
Members noted that a fresh application to list the pub as an Asset of Community Value had been made by CAMRA (Campaign for Real Ale)
- (e) **Parking at Fitzalan Road**  
Members noted that a complaint had been received from a member of the public regarding parked vehicles on the pavement opposite the shops. Members noted that this would be subject to a further Report at the next Committee meeting
- (f) **New Premises Licence – Shelleys Budgens, Holbrook**  
Members noted that a consultation was underway regarding this new Premises Licence for the sale and supply of alcohol by retail for consumption off the premises, Monday to Sunday 07.00 to 22.00 hours; with the premises open to the public Monday to Sunday at the same times

**IT WAS RESOLVED**

**To note the Chairman's Announcements**

**PET/055/15 ELECTRONIC PARISHES – NO LONGER RECEIVING PAPER PLANS**

Members noted receipt of the Committee Clerk's Report. Members commented on numerous difficulties regarding the Planning area of the District Council's web site. Such comments centred on the ability to view plans and the lack of usability. Following discussion

**IT WAS RESOLVED**

- (a) **That the Parish Council would not be in agreement to being an electronic parish until such times as the concerns and issues were resolved satisfactorily**
- (b) **That the Parish Council's views be passed to Horsham District Council**

**PET/056/15 BOLLARDS AT LAMBS FARM ROAD**

Members noted the Committee Clerk's Report that this matter was still outstanding

**IT WAS RESOLVED**

**To note this section of the Report**

**PET/057/15 PLANNING APPLICATIONS**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from Horsham District Council, since 6<sup>th</sup> August 2015, and considered each application in turn

**IT WAS RESOLVED**

**That the Committee's comments on each planning application be forwarded on to Horsham District Council**

**PET/058/15 PLANNING DECISIONS**

Members noted receipt of the schedule of planning decisions made by Horsham District Council

**IT WAS RESOLVED**

**To note the schedule of planning decisions**

**PET/059/15 DATE OF NEXT MEETING**

Thursday 1<sup>st</sup> October 2015 - scheduled

**PET/060/15 COMMITTEE CLERK**

The Parish Clerk, in the absence of the Chairman and Vice-Chairman of Council; and on behalf of staff and Councillors made a presentation to Stephen in recognition of his eleven years' service to the Parish Council.

There being no other business, the Chairman closed the meeting sat 8.03pm

.....Chairman

.....Dated

**PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

**10<sup>th</sup> September 2015**

**SCHEDULE OF PLANNING APPLICATIONS**

**DC/15/1198**

49, Farhalls Crescent  
Extensions to provide space for elderly relative  
Applicant: Mr Kelly Bradley

**ROFFEY NORTH**

**APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING**

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**DC/15/1317**

Parsonage Road  
Fell 3 x Sycamore trees  
Applicant: Mr Terry Elliott

**HOLBROOK EAST**

**APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING**

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**DC/15/1543**

Roffey Football Club, Bartholomew Way  
Retention of ports cabin that was permitted by DC/11/1049 on a temporary basis  
Applicant: Roffey Football Club

**HOLBROOK EAST**

**COMMENT**

**NO OBJECTION**

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**DC/15/1594**

Littlehaven Cottage, Ruser Road  
Removal of existing gate and replacement single sliding or double inwards opening driveway gate plus a garden gate  
Applicant: Mr Barry Steers

**HOLBROOK EAST**

**COMMENT**

**NO OBJECTION**

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**DC/15/1611**

Graylands Estate, Langhurst Wood Road  
Change of use from storage to three residential units with external elevation and roof changes and ancillary layout alterations  
Applicant: Mr Ashley Nicholson

**HOLBROOK EAST**

**COMMENT**

**Whilst having no objection the Parish Council would express its concern and disappointment at the loss of industrial space**

**NO OBJECTION**

**DC/15/1635**

**ROFFEY SOUTH**

1-20, Oak Tree Way

Surgery to 1x Oak tree, Surgery to group of Holly trees and surgery to 1x Cherry tree

Applicant: Courtney Green

**APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING**

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**DC/15/1636**

**ROFFEY SOUTH**

2, Belloc Court, Manor Fields

Surgery to 3 x Sycamore trees

Applicant: Mr Palovic

**COMMENT**

**NO OBJECTION**

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**DC/15/1639**

**ROFFEY NORTH**

8, Downsview Road

Replacement garden fence and gate

Applicant: Mr Antoine Antoun

**COMMENT**

**The Parish Council would object to this application on the grounds that the application goes against the intended open plan nature of the estate by enclosing open space**

**OBJECTION**

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**DC/15/1731**

**HOLBROOK WEST**

9, Holbrook School Lane

Demolition of existing rear conservatory and erection of a single storey rear extension and loft conversion with front and rear dormers

Applicant: Mr & Mrs Atherton

**COMMENT**

**NO OBJECTION**

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**DC/15/1782**

**HOLBROOK WEST**

21, Heath Way

Surgery to 2 Ash trees (T1 and T2) Tree preservation Order

Applicant: Mr Eamonn Flynn

**COMMENT**

**Parish Council's own application**

**NO OBJECTION**

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**DC/15/1787**

**ROFFEY SOUTH**

Dragonswood, 33 Elgar Way

Erection of a vertical two storey extension and loft conversion with front and rear dormers

Applicant: Mr & Mrs Nicholas Lawson

**COMMENT**

**The Parish Council would object to this application on the grounds that the application represents inappropriate and poor design for the locality and out of keeping with the street scene**

**OBJECTION**

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**DC/15/1830**

**ROFFEY SOUTH**

14-17 Moorhead Road

Replace existing windows to block of purpose built flats with double glazed white UPVC windows of same styles

Applicant: Mr Darren French

**COMMENT**

**NO OBJECTION**

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**DC/15/1845**

**ROFFEY NORTH**

63, Rusper Road

Ground and first floor extension to rear after demolition of existing single storey rear extension. New porch to front

Applicant: Mr T Birse

**SITE HISTORY**

**DC/15/0930** – Part single storey, part two storey rear extension with loft conversion including dormer to rear of property, and front porch extension

**PREVIOUS COMMENTS: OBJECTION** - The Parish Council considers that this application represents over development of the site and is of an over bearing nature for neighbouring properties. (18.06.15)

**HDC OUTCOME: WITHDRAWN APPLICATION**

**COMMENT**

**NO OBJECTION**

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**DC/15/1899**

**HOLBROOK WEST**

2, Nuthatch Way

First floor side extension part garage conversion

Applicant: Mr Kevin Williams

**COMMENT**

**NO OBJECTION**

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**DC/15/1913**

30, Shepherds Way

Demolition of existing conservatory and erection of replacement conservatory

Applicant: Mr M Trundle

**ROFFEY NORTH**

**COMMENT**

**NO OBJECTION**

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**DC/15/1959**

Aerial Masts North of Electricity Sub-Station, Parsonage Way

Prior notification to install electronic communications apparatus/development

Applicant: Scott Bracken

**ROFFEY NORTH**

**APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING**

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