

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 16th APRIL 2015
AT ROFFEY MILLENNIUM HALL**

Present: Councillors M. Brakes*, Mrs R. Ginn, Mr R. Knight, Mr M. Loates, Mr T. Rickett, Mr D. Searle, Mr M. Senior, Mr R. Turner (Chairman)*, Mrs B. Walters, Mr I. Wassell, Mrs S. Wilton (Vice Chairwoman)

In attendance: Stephen Rennie – Committee Clerk

* denotes absence

PART 1 – OPEN SESSION

PET130/14 PUBLIC FORUM

There were no members of the public present.

PET131/14 APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Turner and Brakes.

PET132/14 APPROVAL AND SIGNATURE OF MINUTES

The Minutes of the meeting held on 12th March 2015, having previously been circulated, were approved and signed by the Chairman as a true record.

PET133/14 CHAIRMAN'S ANNOUNCEMENTS

(a) Potential Development North of A264 – Public Exhibition

Members are reminded that a public exhibition of the draft proposals is being held by the developers, Liberty Property Trust, at No.6 Bishopric on Friday 17th April 12pm to 8pm, and on Saturday 18th April 10am to 4pm.

(b) Notice of Planning Applications from Horsham District Council

It has been noticed that a number of recent planning applications have been omitted from HDC's weekly list of new applications, and therefore the Parish Council has not had the chance to consider them, the most prominent being a recent application to demolish the Fountain Inn Pub and replace with 5 dwellings. Members were disappointed, and felt a letter to the Director of Planning at HDC was needed to convey this.

PET134/14 DECLARATIONS OF INTEREST

Councillor S. Wilton declared a **Personal Interest** in planning application DC/15/0726 as the applicant was a neighbour.

Councillor Senior declared a **Personal Interest** in Agenda Item No. 8 as he is involved with the Sussex Repeater Group and the Item was added at his request.

PET135/14 TO CONSIDER THE CONSULTATION ON HDC'S MAIN MODIFICATIONS TO THE HORSHAM DISTRICT PLANNING FRAMEWORK

Members noted the documentation for the Main Modifications to the Horsham District Planning Framework (HDPF). Following discussion, it was agreed that the Parish Council had no further comments than those to the original consultation, and that it would wait for a planning application to be submitted to further comment.

IT WAS RESOLVED

That the Parish Council had no comments on the Main Modifications consultation.

PET136/14 TO DISCUSS STREET NAMING – DEVELOPMENT ON THE FORMER NOVARTIS SPORTS GROUND SITE, PARSONAGE ROAD

Members considered the list of proposed names for the three new roads at the new development, and after brief discussion were in agreement that Eversfield Place, Padwick Lane and Carfax Way were not favourable due to having similarly named roads nearby. Members also had one extra suggestion for consideration of 'Flynn Close', which is after a long serving retiring officer of the Parish Council.

Members also suggested that Horsham Museum and Horsham Society be consulted on these potential road names if they had not been already.

RECOMMENDATION

That the Parish Council put forward the suggestion of 'Flynn Close' for one of the new roads at the development, but are not in favour of Eversfield Place, Padwick Lane or Carfax Way due to similarly named roads nearby. The Parish Council will also suggest that Horsham Museum and Horsham Society be consulted too.

PET137/14 TO CONSIDER INSTALLATION OF COMMUNITY RADIO REPEATER AT ROFFEY MILLENNIUM HALL

Councillor Senior commented on the emergency radio equipment that is proposed to be installed at Roffey Millennium Hall, and that it will not only provide basic radio communications in emergency situations, but would also assist with local community groups or events.

Councillor Senior also confirmed that the equipment would be operated remotely and access would only be required for maintenance, and that it was being provided and maintained at no cost to the Parish Council.

Councillor Searle raised the issue of whether the Parish Council's insurers would need to be informed, and after discussion

IT WAS RESOLVED

That the installation of the Community Radio Repeater be allowed at the Roffey Millennium Hall, dependant on the approval of the Parish Council's insurers.

PET138/14 TO CONSIDER REQUEST REGARDING BUS STOP AND BUS SHELTER OPPOSITE CHESTERTON COURT, MANOR FIELDS

Members noted that WSCC had now confirmed that they will be installing the new pole in order for the bus stop signage to be relocated nearer to the bus shelter, and that this is anticipated for late April or early May.

IT WAS RESOLVED

To note this section of the report.

PET139/14 TO CONSIDER PROVISION OF AN ADDITIONAL DOG BIN IN THE VICINITY OF SEARLES VIEW AND TREADCROFT DRIVE

Members noted the outcome of HDC monitoring this location, and that the installation of a new dog bin in this location was deemed unnecessary by them. As a result of this, and the fact no further complaints have been received from local residents,

IT WAS RESOLVED

That the Parish Council does not pursue the installation of a dog bin in the vicinity of Searles View and Treadcroft Drive at the present time.

PET140/14 TO DISCUSS TRAFFIC ISSUES REGARDING SAFE ACCESS TO AND FROM EARLES MEADOW

Members noted that loops to monitor speed of traffic have been in place at this junction as part of a review, as requested by the Parish Council.

IT WAS RESOLVED

To note this section of the report.

PET141/14 TO DISCUSS PLACEMENT OF BOLLARDS AT LAMBS FARM ROAD JUNCTION WITH GREENFIELDS ROAD

Members noted the progress, and the next step being to obtain a license for any works as well as determining whether WSCC will carry out the works on behalf of the Parish Council.

IT WAS RESOLVED

To note this section of the report.

PET142/14 PLANNING APPLICATIONS

Members noted receipt of the Planning Applications, as set out in the accompanying schedule, received under the Town and Country Planning Act 1990, from Horsham District Council since 15th March 2015.

IT WAS RESOLVED

That the Committee's comments on each application be forwarded on to Horsham District Council

PET143/14 PLANNING DECISIONS

Members noted receipt of the schedule of planning decisions made by the Planning Authority

IT WAS RESOLVED

To note the schedule of planning decisions

PET144/14 DATE OF NEXT MEETING

Thursday 21st May 2015 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.35pm

.....Chairman

..... Date

PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

16th April 2015

SCHEDULE OF PLANNING APPLICATIONS

DC/15/0319 **ROFFEY NORTH**
6, Lambs Farm Road
Garage Conversion (Lawful Development Certificate – Existing)
Applicant: Mrs Natasha Mackins

COMMENT **NO OBJECTION**

DC/15/0346 **HOLBROOK WEST**
5 Holbrook Park, Old Holbrook
Internal alterations formation of opening between kitchen/dining (Listed Building Consent)
Applicant: Mr Jonathon Seymour

COMMENT **NO OBJECTION**

DC/15/0349 **HOLBROOK WEST**
6 Holbrook Park, Old Holbrook
Internal works involve replacement of kitchen formation of opening between kitchen new dining room. Installation of secondary double glazing to master bedroom and drawing room. External works involve replacement of defective render to ground floor elevation (Listed Building Consent)
Applicant: Mr and Mrs Robin / Tessa Seymour

COMMENT **NO OBJECTION**

DC/15/0369 **ROFFEY SOUTH**
242, Crawley Road
Rear single storey extension
Applicant: Mr Keith Lear

COMMENT **NO OBJECTION**

DC/15/0420 **HOLBROOK EAST**
5, Bartholomew Way
First floor side extension plus removal of existing conservatory and erection of orangery
Applicant: Mrs Margaret Dawson

COMMENT **NO OBJECTION**

DC/15/0453

6, Downsview Road

Rear elevation single storey extension, part garage conversion

Applicant: Mr and Mrs Elson

ROFFEY NORTH**COMMENT****NO OBJECTION**

DC/15/0507

6, Campion Road

Single storey rear extension and two storey side extension

Applicant: Mr Gregory Hillicks

HOLBROOK EAST**COMMENT****NO OBJECTION**

DC/15/0557

Evelyn Lancaster House, St Marks Lane

Variation of condition 22 of planning permission DC/14/1966 (Demolition of the existing building and redevelopment of the site to provide an 80 bedroom care home together with associated landscaping and car parking provision) to include elevational changes, internal and external layout changes resulting in 2 additional units and 1 additional car parking space

Applicant: Mr Richard Smith

HOLBROOK EAST**COMMENT****NO OBJECTION**

DC/15/0559

183, Crawley Road

Proposed ground floor side infill extension to the rear

Applicant: Mr Mark Sutherns

ROFFEY NORTH**COMMENT****NO OBJECTION**

DC/15/0649

Single storey side and rear extension

46, Beech Road

Applicant: Mr and Mrs E Lyall

ROFFEY SOUTH**COMMENT****NO OBJECTION**

DC/15/0684

HOLBROOK EAST

Conversion of existing garage into habitable space and single storey side extension
26, Cissbury Close
Applicant: Ms Vicky Graham

COMMENT

NO OBJECTION

DC/15/0693

ROFFEY NORTH

1-14, Reeves Court
Installation of external lighting bollards within the communal residential car park
Applicant: Guinness South Ltd

COMMENT

NO OBJECTION

DC/15/0694

HOLBROOK WEST

Oaktree House, Langhurst Wood Road
Single storey side and rear extensions, first floor extension and front porch
Applicant: Mr and Mrs Keith and Anita Baptist

COMMENT

NO OBJECTION

DC/15/0717

HOLBROOK WEST

3, Cottingham Avenue
Alteration to existing roof line to create two gable ends and addition of two dormer and one roof-light window, and porch to front. Alteration of existing rear dormer, together with internal alterations.
Applicant: Mr Simon Heaps

COMMENT

Whilst having no objection, the Parish Council were disappointed with the very poor quality of the plans.

NO OBJECTION

DC/15/0726

ROFFEY SOUTH

52, Beech Road
Surgery to 2 x Oak Trees (Land North of 52 Beech Road) TPO
Applicant: Mr Christopher Hill

COMMENT

Councillor S. Wilton declared a Personal Interest in this application as the applicant was a neighbour.

NO OBJECTION

DC/15/0730

10 Holbrook Park, Old Holbrook

Retrospective application for the erection of timber shed and picket fence (Full Planning)

Applicant: Ms Sally Euston Mellor

HOLBROOK WEST**COMMENT****NO OBJECTION**

DC/15/0734

15, Butlers Road

Existing garage to be converted to form study, single storey front and side extension

Applicant: Mr and Mrs V Wahjiani

ROFFEY SOUTH**COMMENT****NO OBJECTION**

DC/15/0736

10 Holbrook Park, Old Holbrook

Retrospective application for timber shed and picket fence (Listed Building Consent)

Applicant: Ms Sally Euston Mellor

HOLBROOK WEST**COMMENT****NO OBJECTION**
