

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 17<sup>th</sup> APRIL 2014  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors M. Brakes, Mrs R. Ginn, Mr N. Grant\*, Mr R. Knight, Mr M. Loates, Mr T. Rickett, Mr D. Searle, Mr M. Senior, Mr R. Turner (Chairman), Mrs B. Walters, Mr I. Wassell, Mrs S. Wilton (Vice Chairwoman)

**In attendance:** Stephen Rennie – Committee Clerk  
Sue Kemp – Parish Clerk  
Joshua Powling – West Sussex County Times

\* denotes absence

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**PART 1 – OPEN SESSION**

**PET113/14 PUBLIC FORUM**

There were no members of the public present.

**PET114/14 APOLOGIES FOR ABSENCE**

No apologies of absence were received.

**PET115/14 APPROVAL AND SIGNATURE OF MINUTES**

The Minutes of the meeting held on 6<sup>th</sup> March 2014, having previously been circulated, were approved and signed by the Chairman as a true record.

**PET116/14 CHAIRMAN'S ANNOUNCEMENTS**

**(a) Appeal Decision for DC/13/1765 – 14 Peary Close**

Members noted the appeal decision in respect of DC/13/1765 at 14 Peary Close. The appeal was allowed and planning permission granted.

**(b) Lambs Farm Road Re-surfacing Works**

Members noted the notification received from West Sussex County Council, stating that the intended re-surfacing had been deferred from 17<sup>th</sup> April to instead take place on Thursday 24<sup>th</sup> July 2014.

The Chairman also read out email correspondence received from County Councillor Jim Rae, stating that contaminated materials being delivered on another site caused these delays and that the new date for the re-surfacing had already been brought forward from 24<sup>th</sup> July to Friday 9<sup>th</sup> May 2014.

Members were in agreement over their disappointment at this delay, as well as the apparent poor communication with residents. Members agreed to convey this in writing to WSCC as well as to enquire again about the exact nature of the re-surfacing work to be carried out.

**(c) Guinness Trust site – Crawley Road**

The Chairman welcomed the recent commencement of work on the site on Crawley Road / Littlehaven Lane, and that it was already having a positive impact on the area.

**PET117/14 DECLARATIONS OF INTEREST**

Councillor S. Wilton declared a **Personal Interest** in planning application DC/14/0641 as the applicant was known to her.

Councillor Knight declared a **Personal Interest** in planning application WSCC/018/14/NH as the directors of the applicant company were known to him.

**PET118/14 TO DISCUSS PLACEMENT OF BOLLARDS AT ROFFEY CORNER**

Members noted the request of a local resident via West Sussex County Council for an additional bollard to be placed at this location, as it appeared that verge parking was still taking place on the thin strip of land that is unprotected.

Councillor Turner commented that he had been monitoring the situation over recent weeks and had not witnessed any further parking on the verge. After discussion, and consideration of the cost of £109.59+VAT plus labour for an additional bollard, Members agreed to continue to monitor the situation at this stage.

**IT WAS RESOLVED**

**To defer the purchase and installation of a new bollard and continue to monitor the situation.**

**PET119/14 TO DISCUSS PLACEMENT OF BOLLARDS AT LAMBS FARM ROAD JUNCTION WITH GREENFIELDS ROAD**

Members noted that a plan of the proposed bollards had still not been supplied by West Sussex County Council, but the issue of long term sustainability had been raised with regard to the future maintenance costs of any damage that may occur to the bollards and cycle racks.

Members were of the opinion that with the Parish Council half funding the initial cost and installation of the proposed bollards, the possibility of taking on responsibility for future maintenance was beyond the Parish Council's remit.

**IT WAS RESOLVED**

**To note this section of the report.**

**PET120/14 TO DISCUSS PUBLIC CONSULTATION OVER POTENTIAL SECOND RUNWAY AT GATWICK AIRPORT**

Councillor Rickett commented that he will be attending a stakeholders workshop being held by Gatwick Airport on Wednesday 30<sup>th</sup> April, and that it might be sensible to delay any discussion on this until he can report back to the Committee. Therefore

**IT WAS RESOLVED**

**To hold an additional meeting of the Committee on Thursday 1<sup>st</sup> May 2014 for the purpose of discussing this issue further once Councillor Rickett has attended the stakeholders workshop on the Parish Council's behalf.**

**PET121/14 TO CONSIDER PLANNING APPLICATION WSCC/018/14/NH – FORMER WEALDEN BRICKWORKS, LANGHURST WOOD ROAD**

Councillor Knight declared a **Personal Interest** in this application as the directors of the applicant company were known to him.

The Chairman suggested that, with the additional Committee meeting scheduled the following week, Members might find it useful to invite representatives of the applicant to speak to the Committee before submitting any comments to West Sussex County Council.

**IT WAS RESOLVED**

**To invite representatives from Britaniacrest Ltd to attend the next Committee meeting on Thursday 1<sup>st</sup> May 2014 to speak on this application and answer any questions Members may have.**

**PET122/14 PLANNING APPLICATIONS**

Members noted receipt of the Planning Applications, as set out in the accompanying schedule, received under the Town and Country Planning Act 1990, from Horsham District Council since 6<sup>th</sup> March 2014.

**IT WAS RESOLVED**

**That the Committee's comments on each application be forwarded on to Horsham District Council**

**PET123/14 PLANNING DECISIONS**

Members noted receipt of the schedule of planning decisions made by the Planning Authority

**IT WAS RESOLVED**

**To note the schedule of planning decisions**

**PET124/14 DATE OF NEXT MEETING**

**Thursday 1<sup>st</sup> May 2014 at 7pm - Additional Meeting**

**Thursday 22<sup>nd</sup> May 2014 at 7.30pm - Scheduled Meeting**

There being no other business, the Chairman closed the meeting at 8.55pm

.....Chairman

..... Date

**PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

**17<sup>th</sup> April 2014**

**SCHEDULE OF PLANNING APPLICATIONS**

**DC/14/0037** **ROFFEY NORTH**  
91, Farhalls Crescent  
First floor rear extension  
Applicant: Mr Carl Maddison

**COMMENT** **NO OBJECTION**

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**DC/14/0232** **HOLBROOK EAST**  
31, Avebury Close  
Two storey side extension  
Applicant: Mr G Belshaw

**COMMENT** **NO OBJECTION**

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**DC/14/0271** **ROFFEY NORTH**  
129, Rusper Road  
Erection of garden office for a tattoo studio  
Applicant: Ms Caroline Atkins

**COMMENT**  
**The Parish Council consider this to be an inappropriate location for a business, as well as having inadequate parking provisions.**  
**OBJECTION**

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**DC/14/0323** **ROFFEY SOUTH**  
23, Walton Drive  
Surgery to 1 x Oak tree  
Applicant: Mr Alan Peat

**COMMENT** **NO OBJECTION**

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**DC/14/0320**  
20, The Pines  
Erection of garage  
Applicant: Mr Chris Grinstead

**ROFFEY SOUTH**

**COMMENT**

**The Parish Council has no objection to this application on the condition that the proposed development is not used for living accommodation or commercial use.**

**NO OBJECTION**

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**DC/14/0331**  
7, Chaffinch Close  
Surgery to 1 x Oak tree  
Applicant: Mr Stephen Cherry

**HOLBROOK WEST**

**COMMENT**

**NO OBJECTION**

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**DC/14/0340**  
Mayfields, 2 Langhurst Close  
Partial demolition of conservatory and erection of two storey rear addition  
Applicant: Mr T Mangles

**HOLBROOK WEST**

**COMMENT**

**NO OBJECTION**

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**DC/14/0349**  
4A, Maple Close  
Single storey rear extension and front porch  
Applicant: Mr N Tsomeanoglou

**ROFFEY NORTH**

**COMMENT**

**NO OBJECTION**

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**DC/14/0345**  
75, Beech Road  
Surgery to 2 x Oak trees  
Applicant: Mr Kenneth Stringell

**ROFFEY SOUTH**

**COMMENT**

**NO OBJECTION**

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**DC/14/0346**

Little Brook, 171 Manor Fields  
Fell 1 x Lime tree  
Applicant: Mr Walker

**ROFFEY SOUTH****COMMENT**

**The Parish Council have no objection to this application, but would like to see the tree to be felled replaced with one of a suitable native species.**

**NO OBJECTION**

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**DC/14/0378**

163, Heath Way  
Rear extension and two storey side extension  
Applicant: Mr Simon Perkins

**HOLBROOK WEST****COMMENT****NO OBJECTION**

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**DC/14/0387**

6, Erica Way  
Ground floor pitched roof extension to rear of property  
Applicant: Mr Chris Sillett

**HOLBROOK WEST****COMMENT****NO OBJECTION**

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**DC/14/0401**

Littlehaven Cottage, Rusper Road  
Proposed single storey side extension  
Applicant: Mr B Steers

**HOLBROOK EAST****COMMENT****NO OBJECTION**

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**DISC/14/0017**

Land South of Fivensgreen House, North Heath Lane  
Discharge of conditions 2, 3, 5, 6, 9, 10, 11, 12, 14, 16 and 17 on DC/13/1980  
Applicant: MJH Executive Homes

**HOLBROOK WEST****COMMENT****NO OBJECTION**

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**DC/14/0404**

24, Haybarn Drive  
Surgery to 1 x Oak tree  
Applicant: Mrs Joanna Hallsworth

**HOLBROOK WEST****COMMENT****NO OBJECTION**

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**DC/14/0394** **HOLBROOK EAST**  
The Holbrook Club, North Heath Lane  
Proposed change of playing surface on tennis courts 1 and 2 from standard  
Tarmacadam to artificial grass and the subsequent change of use from exclusively  
tennis courts to multi-use games areas  
Applicant: Mr Paul Felgate

**COMMENT** **NO OBJECTION**

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**DC/14/0466** **ROFFEY NORTH**  
64, Lambs Farm Road  
Extend dopped kerb outside house  
Applicant: Mrs Theresa Adams

**COMMENT** **NO OBJECTION**

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**DC/14/0461** **HOLBROOK EAST**  
45, Wordsworth Place  
Loft conversion incorporating 2 x dormers to front elevation and 1 x dormer to rear  
elevation  
Applicant: Mr Moore

**COMMENT**  
**The Parish Council object to this application as it is considered that the  
proposed dormer windows are out of keeping with neighbouring properties  
and inappropriate for the street scene.**

**OBJECTION**

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**DC/14/0477** **ROFFEY SOUTH**  
20, Walton Drive  
Change of use of open space (parkland) to residential garden  
Applicant: Mr Christopher Meeking

**COMMENT** **NO OBJECTION**

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**DC/14/0484** **HOLBROOK EAST**  
55, Ropeland Way  
Proposed single storey extension to front and side elevations  
Applicant: Mr & Mrs Devlin

**COMMENT** **NO OBJECTION**

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**DC/14/0501**

**HOLBROOK WEST**

91, Cook Road

Single storey rear extension and single storey front extension

Applicant: Mr & Mrs M Wilkinson

**COMMENT**

**The Parish Council object to this application on the grounds of over development of the site.**

**OBJECTION**

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**DC/14/0521**

**HOLBROOK EAST**

21, Tennyson Close

First floor extension over existing attached garage

Applicant: Mr Ge Yang & Mrs Daixun Zheng

**COMMENT**

**NO OBJECTION**

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**DC/14/0537**

**HOLBROOK WEST**

75, Heath Way

Surgery to 2 x Oak trees (T1 & T2)

Applicant: Mrs Susan Burgess

**COMMENT**

**NO OBJECTION**

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**DC/14/0482**

**HOLBROOK EAST**

3, Copse Close

Proposed single storey extension together with a new integral flat roof to form a covered area at the rear of the existing garage

Applicant: Mrs Margaret Brown

**COMMENT**

**NO OBJECTION**

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**DC/14/0570**

**HOLBROOK WEST**

60, Pondtail Road

Surgery to 1 x Walnut tree

Applicant: Mr Tim Fuller

**COMMENT**

**NO OBJECTION**

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**DC/14/0567**

**ROFFEY SOUTH**

Sycamore Avenue

Surgery to 2 x Oak trees in car park servicing 29-41 Sycamore Avenue

Applicant: Mrs Geraldine Manning

**COMMENT**

**NO OBJECTION**

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**DC/14/0323**

**ROFFEY SOUTH**

23, Walton Drive

Surgery to 1 x Oak tree

Applicant: Mr Alan Peat

**COMMENT**

**NO OBJECTION**

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**DC/14/0528**

**HOLBROOK EAST**

Hollybank, Rusper Road

Two storey front extension with open porch, single storey rear extension and first floor rear extension with Juliet balcony over existing kitchen

Applicant: Mr and Mrs A Martin

**COMMENT**

**NO OBJECTION**

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**DC/14/0548**

**HOLBROOK EAST**

12, Nymans Close

First floor extension and conversion of roof space to provide additional bedroom and bathroom accommodation

Applicant: Mr and Mrs D Roache

**COMMENT**

**NO OBJECTION**

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**DC/14/0641**

**ROFFEY SOUTH**

17, Wood End

Notification of larger household extension measuring 3.4m from rear elevation, 2.25m at the eaves and 3.28m at the highest point

Applicant: Mr William Foote

**COMMENT**

**Councillor S. Wilton declared a Personal Interest in this planning application as the applicant was known to her.**

**NO OBJECTION**

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