

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 29TH SEPTEMBER 2016 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA

3. DECLARATIONS OF INTEREST

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

5. Chairman's Announcements

(a) Cycle Lanes in Parsonage Road

The Parish Council were copied in on an email dated 11th September 2016 which was sent to WSCC from Horsham District Cycle Forum reiterating their wish to be involved in the future development of cycle lanes in Horsham.

6. Consultation - Local Information Requirements for Validation

As well as national validation requirements, Local Planning Authorities are able to publish their own list of local validation requirements. Horsham District Council is currently reviewing their existing list of local validation requirements and is consulting on the draft amendments; the consultation period will run for four weeks until Friday 30th September 2016.

7. Archaeological Advice to Local Planning Authorities in West Sussex

From 1st April 2015, West Sussex County Council (WSCC) withdrew its advisory service for archaeology (and ecology) to Local Planning

Authorities for West Sussex. Horsham District Council employ contractors to provide archaeological advice, when it is requested. From November 2015 Horsham District Planning Framework (Policy 34) indicates that a planning application will only be referred for archaeological advice if it lies within an Archaeological Notification Area (ANA). In the past sites which may have the potential to have archaeological remains were highlighted based on proximity to heritage assets, geology, location to natural resources etc. As a result, many unknown archaeological sites have been discovered and recorded. Horsham Archaeology Society have concerns that the change in HDC's policy may result in local heritage being lost and asks that the Parish Council actively considers culturally significant, historical and heritage areas within its Parish when looking at planning applications.

To aid this an approach has been made to a local volunteer to draw up a list of culturally significant. Historical and heritage areas in North Horsham as a reference document for use by the Planning, Environment and Transport Committee.

- 8. Planning Application- DC/16/1677 - North of Horsham Development.**
Recommendations from Council meeting 1/9/2016

- 11. Planning Appeals**
There were no appeals at the time of writing the Report

- 12. Planning Applications**
List attached.

- 13. Planning Decisions**
List attached.

- 14. Date of next Meeting – Thursday 29th September 2016 (scheduled)**