

**NORTH HORSHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE PROPERTY COMMITTEE
HELD ON THURSDAY 6th FEBRUARY 2014 AT 7.30PM
AT ROFFEY MILLENNIUM HALL**

Present: Councillors M. Brakes, Mrs K. Burgess, R. Knight, G. Porter*, Mrs P. Rutherford*, D. Searle, M. Senior* and R. Wilton*

* denotes absence

In attendance: Sue Kemp, Parish Clerk
Eamonn Flynn, Premises Manager

PR/062/14 PUBLIC FORUM

There was one member of the public present. There were no comments or questions from the floor

PR/063/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Porter, Mrs P. Rutherford, Senior and R. Wilton.

PR/064/14 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 5th December 2013 were agreed and signed by the Chairman as being a correct record

PR/065/14 CHAIRMAN'S ANNOUNCEMENTS

Members noted that the Clerk had requested an additional payment for cleaning and loss of income, following an incident in Bramber Room. Members noted that this was currently being disputed but that the matter would be progressed.

PR/066/14 DECLARATIONS OF INTEREST

There were no Declarations of Interest made

PR/067/14 COMMITTEE BUDGET MONITORING – to 31.12.2013

Members noted receipt of the Committee Budget Monitoring information to 31.12.2013. Following discussion

IT WAS RESOLVED

To note the Budget Monitoring information

PR/068/14 DISPOSAL OF COUNCIL ASSETS

Members noted receipt of the Clerk's Report as to the disposal of the Bus Shelter in Lambs Farm Road, at Southdown Close, due to a change in local Bus routes and recent damage. Members noted that the Shelter had been offered free of charge, with the recipient removing and making good the pavement. The Shelter had been taken by Findon Parish Council.

IT WAS RESOLVED

To note this section of the Report

Members further noted that two sets of tennis nets, posts and winders and two basketball/netball stands and hoops, with a total approximate purchase cost of £1212; were surplus to requirements. Similarly, rmini disc recording equipment purchased in 2003 in the sum of £750. Following discussion

IT WAS RESOLVED

- (a) That the tennis and netball equipment be initially offered to Parish Councils; and**
- (b) That a reasonable disposal of the recording equipment be sought however possible**
- (c) All sale income of the above disposals be donated to Age UK Horsham**
- (d) All disposals be marked appropriately in the Council's Asset Register**

PR/069/14 NEW FLOORING – ROFFEY MILLENNIUM HALL

Members noted receipt of the Clerk's Report detailing progress on this project, which was now complete.

Members noted that the kitchens and WC's were thought to be in a shabby condition with one or two defects in the ground floor gents WC; and that following discussions with the Committee Chairman, Chairman of the Finance and Administration Committee and the Council Chairman, new vinyl was laid in those areas at an additional cost of £2700.

Members noted that there were some snagging issues, which were being resolved and were pleased to note the appreciation of users and visitors to the Hall, at the work.

IT WAS RESOLVED

To note this section of the Report

PR/070/14 FENCING AT EARLES MEADOW

Members noted receipt of the Clerk's Report detailing storm damage to an area of fencing at Earles Meadow, adjacent to Amberley Close Allotment site. Members noted that it was thought that ownership of the fence was with the developers (now Taylor-Wimpey) and that enquiries had been made of them. Following discussion

IT WAS RESOLVED

To defer this item to the next Committee meeting

PR/071/14 WORK AT HOLBROOK TYTHE BARN

Members noted receipt of the Clerk's Report detailing the current situation regarding the internal works at the building and that it was thought that work on this aspect of the project would be completed by mid-February.

Members also noted that discussions had begun regarding the finer details of the roof at North Heath Hall and the refurbishment of the Multi Courts.

Members thanked the Premises Manager for his work on the project to date.

IT WAS RESOLVED

To note this section of the Report

PR/072/13 DATE OF NEXT MEETING

Thursday 10th April 2014

PR/073/14 EXCLUSION OF THE PRESS AND PUBLIC

On the grounds that the discussion of the next agenda item would involve the likely disclosure of exempt information, the press and the public were excluded from the meeting.

PR/074/14 FOOD DUMPING AT EARLES MEADOW

Members noted receipt of the Confidential Report, detailing legal advice received. Following discussion

IT WAS RESOLVED

- (a) To note the legal advice received; and**
- (b) To continue to monitor the situation**

There being no other business, the Chairman closed the meeting at 8.10pm

..... Chairman

. Dated