

**NORTH HORSHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE PROPERTY COMMITTEE
HELD ON THURSDAY 31st JULY 2014 AT 7.30PM
AT ROFFEY MILLENNIUM HALL**

Present: Councillors Mrs K. Burgess*, Grant*, Knight, Searle, Senior*, Torn*, Mrs B. Walters* and R. Wilton

* denotes absence

In attendance: Sue Kemp, Parish Clerk

PR/014/14 PUBLIC FORUM

Mr Brown from the Earles Meadow Residents' Association (EMRA) commented that the rustic seat had now been installed and that there had been positive feedback. He requested that permission be given for another similar seat to be installed. The Clerk advised that a formal request should be made for proper inclusion on the Committee's next agenda.

PR/015/14 APOLOGIES FOR ABSENCE

There were no apologies for absence

PR/016/14 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 12th June 2014 were agreed and signed by the Chairman as being a correct record

PR/017/14 CHAIRMAN'S ANNOUNCEMENTS

Car Park at North Heath Hall

Members noted that numerous complaints had been made regarding local residents'; vehicles blocking the gap in the hedge leading to the steps to the downstairs room at North Heath Hall. Members noted that residents had been requested not to park in this space but continued to do so. Following discussion

IT WAS RESOLVED

That lining be placed on the car park to 'hatch' the area off, so as to prevent parking

PR/018/14 DECLARATIONS OF INTEREST

There were no Declarations Interest made

PR/019/14 COMMITTEE BUDGET MONITORING – to 30.6.2014

Members noted receipt of the internal Budget Monitoring information as at 30.6.2014.

IT WAS RESOVED

To note the Budget Monitoring information to 30.6.2014

PR/020/14 OPEN SPACES AND PLAY AREAS

(a) Seating at Earles Meadow

Members noted receipt of the Clerk's Report that the rustic bench, as requested by EMRA had now been installed in the Upper Meadow and that work was continuing on the commemorative bench, as requested by Alan Britten.

IT WAS RESOLVED

To note this section of the Report

(b) Conifer at Amberley Close Open Space

Members noted that an alternative quotation had been received the felling of the cypress tree in the sum of £1250 (as opposed to £1950). Following discussion

IT WAS RESOLVED

That the quotation in the sum of £1250 from Enterprise Services Ltd. be accepted for the removal of the tree

(c) Hornbeam in Cherry Tree Walk

Members noted that the Council's preferred Tree Surgeon was no longer in business and work was ongoing to find a suitable replacement

(d) Fencing at Earles Meadow

Members noted that this work was now complete

(e) Annual RoSPA inspection of the Play Areas

Members noted that the inspection had taken place and the full Reports were available in the Parish Office to any Councillor who wished to look at them. Members were pleased to note that there was minimal work to be undertaken.

IT WAS RESOLVED

To note sections (c) to (e) of the Report

**PR/021/14 COMMUNITY VENUES
NORTH HEATH HALL**

(a) Fire Alarm Panel and Smoke Detectors

Members noted that this work was now complete.

(b) Roofing works

Members noted that the re-roofing work had begun with a scheduled length of eight weeks. It was noted that those elevations affecting the nurseries would be undertaken first.

IT WAS RESOLVED

To note sections (a) to (b) of the Report

ROFFEY MILLENNIUM HALL

(a) Pressurisation of upstairs hot water system

Members noted that this item would be deferred to a future Committee meeting

(b) Internal Decorating

Members noted that this work was now complete, apart from the stairs, which would be undertaken in due course

IT WAS RESOLVED

To note sections (a) to (b) of the Report

HOLBROOK TYTHE BARN

(a) Current situation on on-going works

Members noted that whilst there continued to be a number of outstanding issues, both internally and on the immediate surrounds of the building. It was noted that contact was being maintained with the developers.

IT WAS RESOLVED

To note this section of the Report

(b) Outside Furniture

Members noted receipt of the Clerk's comments as to the provision of outside furniture, as an enhancement to the amenity. The suggestion was of robust pub-style seating units. Members considered that parasols and bases should not be provided.

IT WAS RESOLVED

That three pub style benches be purchased

(c) Post Periodic Electrical Inspection works

Members noted that work had been identified following the Test, some of which had been raised previously. The cost of the works was £415, which had been authorised by the Clerk

IT WAS RESOLVED

To approve the action of the Clerk regarding the acceptance of the quotation

MULTI COURTS

(a) Maintenance of new Courts Surface

Members noted the quotation received from an independent recommended contractor as to maintenance. It was noted that four visits per year would be £1,800 or six visits £2,400. Members noted that staff had looked into undertaking this task but were of the opinion that to do this would not be sustainable and could jeopardise the guarantee attached to the surface. Following discussion

IT WAS RESOLVED

To accept the quotation for four visits a year in the sum of £1,800 with SSP Ltd; and review the situation after one year

(b) Safety issues in relation to the new fencing

Members noted staff concerns as to young people climbing the fence into the Courts. Members considered that any additions to the fence to prevent this would be ineffective at this time.

IT WAS RESOLVED

To note the Clerk's comments and that the concerns be reported to the Police

**PR/022/14 DATE OF NEXT MEETING
Thursday 16th October 2014**

There being no other business, the Chairman closed the meeting at 8.35pm

..... Chairman

. Dated