

NORTH HORSHAM PARISH COUNCIL

PROPERTY COMMITTEE

31st JULY 2014

COMMITTEE REPORT

1. PUBLIC FORUM

Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person

4. CHAIRMAN'S ANNOUNCEMENTS

At the time of writing the Report, there are no Chairman's Announcements

5. DECLARATIONS OF INTEREST

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

Where you have a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

6. COMMITTEE BUDGET MONITORING – to 30.6.2014

Members will be circulated with Budget Monitoring information at the meeting

7. OPEN SPACES AND PLAY AREAS

(a) Seating at Earles Meadow

Members are advised that no further information has been received from the Earles Meadow Resident's Association (EMRA) for the installation of the rustic seat, as detailed at the last meeting.

Members are also advised that work is progressing on the provision of a commemorative seat at the request for former Councillor, Alan Britten

RECOMMENDATION

Members are asked to note this section of the Report

(b) Conifer on Amberley Close Open Space

Members are asked to note the following from the previous Committee Report regarding a further complaint from the owner of 17, Rowland Road regarding the height (c.35 feet and c.18 feet diameter) and integrity of the cypress tree at the end of the garden. Some minor work was recently done to the garden side of the tree, to prevent birds affecting the resident's washing. More extreme work was, at the time, resisted.

The quotation obtained from the Council's preferred Tree Surgeon was as follows - (i) To fell to near ground level and remove all debris from site - £1,950; or (ii) to reduce in height by 50% - £725

Members are advised that the Tree Surgeon has commented that there is no real need to fell the tree at the present time.

Members are advised that as resolved at the last Committee meeting, an alternative quotation for the removal of the tree in the sum of £1,250

RECOMMENDATION

That the quotation for the removal of the tree is accepted in the sum of £1,250

(c) Hornbeam in Cherry Tree Walk

Members are advised that following the closing of his business, work is in hand to find an alternative and appropriate Tree Surgeon.

(d) Fencing at Earles Meadow

Members are asked to note that this work is now complete

- (e) **Annual RoSPA inspection of all Play Areas**
Members are asked to note that the annual inspections of all the Play Areas has now been undertaken with extremely satisfactory results. There is minimal work to be undertaken, which will be undertaken before the winter. The full Reports are available in the Parish Office to any Members wishing to read them.

RECOMMENDATION

Members are asked to note sections (c) to (e) above

**9. COMMUNITY VENUES –
NORTH HEATH HALL**

- (i) **Fire Alarm Panel and Smoke Detectors**
Members are advised that this work was undertaken on 28th July. Further that the sic monthly testing of the fire and intruder alarm systems at all venues was undertaken on 29th July.

- (ii) **Roofing works**
Members are advised that the scaffolding was erected around the building on 23rd July. There will be a short delay in the actual works commencing due to the contractors not seeking an asbestos report. The work is scheduled to take eight weeks, with those elevations affecting the nurseries being completed first.

RECOMMENDATION

Members are asked to note sections (i) to (ii) above

ROFFEY MILLENNIUM HALL

- (i) **Upstairs Water System**
Members are asked to note that work on the preparation of a Report on this issue is continuing
- (ii) **Internal Decorating**
Members are advised that all work is now complete, apart from the stairs, which will be done in the week of the meeting. Work will then begin at Holbrook Tythe Barn

RECOMMENDATION

Members are asked to note sections (i) to (ii) above

HOLBROOK TYTHE BARN

(i) On going works

Members are advised that there are still a number of outstanding issues that need to be addressed both internally and on the immediate surrounds of the building.

(ii) Provision of external patio furniture

Members are asked to note that a Report will be available at the meeting

RECOMMENDATION

Members are asked to note sections (i) to (ii) above

(iii) Remedial works following Periodic Electrical Test

A number of works have been identified following the three yearly Periodic Electrical Test; some of which have been raised previously. The cost of the work is quoted as £415, which has been accepted.

RECOMMENDATION

That Members approve the action of the Clerk in accepting the quotation

MULTI COURTS

(i) Court surface maintenance

Members are asked to note that a Report will be available at the meeting

(ii) Safety issues – fencing

Members are asked to note that a Report will be available at the meeting

RECOMMENDATION

Members are asked to note (i) and (ii) above

9. DATE OF NEXT MEETING

Thursday 16th October 2014 (scheduled)

Sue Kemp – Parish Clerk
25th July 2014