



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT

Tel: 01403 750786 (Office & Hall Bookings)
Roffey Millennium Hall, North Heath Hall
HolbrookTythe Barn

Email: parish.clerk@northhorsham-pc.gov.uk

Website: www.northhorsham-pc.gov.uk

25th November 2016

NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council Property Committee to be held on **Thursday 1st December 2016 at 7.30pm at Roffey Millennium Hall** for the transaction of the business on the agenda below.

Members of the press and public are welcome to attend the meeting.


Vivien Edwards

Deputy Clerk to the Council

Committee Members

Cllr Britten, Cllr Mrs K. Burgess, Cllr Knight, Cllr Millington, Cllr Searle, Cllr Torn and Cllr R Wilton

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation: To receive apologies for absence.

3. Minutes

Recommendation: To approve and sign the Minutes of the Meeting held on 13th October 2016.

4. Declarations of Interest

Recommendation: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

Recommendation: To note any announcements.

6. Finance - see Appendix A

RECOMMENDATIONS:

(i) To note the Committee Budget to 31st October 2016/17 and the proposed forecast.

(i) To approve the latest draft of the Committee Budget for 2017/18

7. Completed works

(a) North Heath Hall

- (i) Leak in boiler fixed.
- (ii) Partition wall serviced.

(b) Roffey Millennium Hall

- (i) Lightening conductor serviced.

(c) Open Spaces

- (i) Earles Meadow – dog bin moved.

(d) Play Areas

Renewal of wet pour surface under swings at Birches Road play area.

(e) Holbrook Tythe Barn

- (i) New blinds installed.
- (ii) Beds at front of the car park cleared of ivy and shrubs. A comment from a local resident has been received about this work – see Appendix B

Recommendations:

- (i) To note completed works.**
- (ii) To consider a response to residents concerned about work carried out at Holbrook Tythe Barn.**

8. On-going works

(a) Various Locations

- (i) Tree works at Rowlands Road.
- (ii) Tree works at Whitehorse Road.
- (iii) Tree works at Cherry Tree Walk.
- (iv) Street lights ongoing repairs.

Recommendation: To note on-going works.

9. Future works

(a) Multi Courts

Consider quotes for installing netting on the northern end of court one to stop balls going onto the Bowling Green.

(b) Holbrook Tythe Barn Open Space – Goal Post

Consider removing the goal post in the open space adjacent to the play area.

Recommendations:

- (i) To consider installing netting at the northern end of the Multi Courts. The cost to be taken from the Repair and Renewals Reserve.**
- (ii) To remove the goal post at Holbrook Tythe Barn Open Space.**

10. Review Policy and Hire Terms in Relation to Parish Council Owned Premises

Recommendation: To consider two minor amendments as suggested in the Committee Report.

11. Winter Maintenance Plan – see Appendix C

Recommendation: To agree the Winter Maintenance Plan.

12. Date of next meeting – Thursday 2nd February 2017 (scheduled).