

1<sup>st</sup> December 2016

## **NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 8<sup>th</sup> December 2016** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney  
Trainee Parish Clerk

### **Committee Members**

Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton

### **AGENDA**

- 1. Public Forum**  
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**  
**Recommendation:-To receive apologies for absence.**
- 3. Declaration of Interests**  
**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**
- 4. Minutes**  
**Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 3<sup>rd</sup> November 2016.**
- 5. Chairman's Announcements**  
**Recommendation:- To receive Chairman's Announcements.**

- 6. Tree Warden Scheme**  
**Recommendation:- To appoint Mr M Smith as a volunteer Tree Warden and to agree his role and responsibilities.**
- 7. List of culturally significant, historical and heritage areas in North Horsham Parish.**  
**Recommendation:- To give guidance to the compiler of the list.**
- 8. Consultation**  
Horsham District Council - Draft Charging Schedule for Independent Examination and Statement of Modifications Consultation. Deadline 19<sup>th</sup> December 2016.  
**Recommendation:- To consider if/ how to respond to the consultation.**
- 9. Planning Appeals**  
**Recommendation:- To note information regarding Planning Appeals.**
- 10. Planning Applications**  
List attached.  
**Recommendation:- To consider Planning Applications received since 3<sup>rd</sup> November 2016.**
- 11. Planning Decisions**  
List attached.  
**Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.**
- 12. Date of next Meeting – Thursday 12<sup>th</sup> January 2016 (scheduled)**