

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 8TH DECEMBER AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler*, Mrs R. Ginn*, Mrs F. Haigh, R. Knight, M. Loates*, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton*

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk and Parish Clerk, Pauline Whitehead BA(Hons) FILCM

PET/213/16 Public Forum

The meeting was attended by one member of the public who had volunteered to become a Tree Warden on behalf of the Parish Council.

PET/214/16 Apologies for absence

The Committee received apologies and reasons for absence from Councillors N. Butler, Mrs R. Ginn and Mrs S. Wilton. Councillor M. Loates did not attend and did not give apologies.

PET/215/16 Declarations of Interest

There were no Declarations of Interest.

PET/216/16 Minutes

The Minutes of the meeting held on 3rd November 2016 were agreed and signed by the Chairman as a true record.

PET/217/16 Chairman's Announcements

The Chairman informed the Committee that the planning application for the Recycling Unit and Incinerator at the Wealdon Brickworks is imminent and that measures will be taken to ensure that a response is submitted in a timely manner.

PET/218/16 Tree Warden Scheme

The Committee **RESOLVED** to appoint Mr M Smith as a Tree Warden for North Horsham Parish Council. The role will be to report back to the Council on trees in the Parish within the time that Mr Smith has available and to work with the Parish Council to better understand what trees there are within the Parish. A Tree Warden may be called upon to look at trees for specific planning applications. It was understood that anything other than a visual inspection of the tree would need authorisation by the Council. The Parish Council's insurance company would be notified of the voluntary role for public liability insurance purposes.

PET/219/16 List of culturally significant, historical and heritage areas in North Horsham Parish.

The Parish Council had received information from the curator at Horsham Museum and Horsham District Archaeology Group offering considerations, support and assistance in drawing up a list of culturally significant, historical and heritage areas in North Horsham Parish. HDC and Horsham Society are currently updating The Horsham Town Local List which catalogues locally important historic buildings and which contains source material for this project. The Committee expressed appreciation for the assistance from the wider community.

It was RESOLVED to produce a reference document in the form of a list of culturally significant, historical and heritage areas in North Horsham Parish using the sources identified and including any suggestions from Parish Councillors.

PET/220/16 Consultation

HDC Community Infrastructure Levy (CIL) - Draft Charging Schedule for Independent Examination and Statement of Modifications Consultation.

The CIL Draft Charging Schedule and supporting information was submitted to the Secretary of State for Communities and Local Government for Examination on 18th November 2016. There were minor changes except for the inclusion of the strategic development at Kilnwood Vale in the Zone 2 designation where there is a zero CIL rate charge. This change would not affect the charge rate or the amount of CIL collected.

It was RESOLVED that the Committee would not comment on the 'CIL - Draft Charging Schedule' consultation originated by HDC.

PET/221/16 Planning appeals

(a) DC/16/0803 – proposed new three bed detached House at 2 Plough Lane, RH12 5TN, appeal reference APP/Z3825/W/16/3155180. The appeal was dismissed the main issues being the effect of the proposed development on the character and appearance of the area.

(b) DC/15/1984 - Erection of 19 dwellings and associated access roads at Forest House, Forest Road RH12 4HL, appeal reference APP/Z3825/W/16/3151573. The appeal was dismissed the main issues being: first, whether the proposed development accords with policy on the location of new residential development; and second, its effect on the character and appearance of the area which includes the High Weald Area of Outstanding Natural Beauty.

It was RESOLVED to note the above planning appeals.

PET/222/16 Planning applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 3rd November 2016 and considered each application in turn.

It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/223/16 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/224/16 Date of next Meeting

Thursday 12th January 2017 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 8:35 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
8th DECEMBER 2016**

Final list.

DC/16/1812	ROFFEY NORTH
Site Address: 51 Laughton Road Proposal: Erection of a first floor side extension over existing garage and single storey rear extension Applicant: Mr and Mrs A Hill	
Parish Council Comment No Objection – note that the balcony is not in keeping with the neighbourhood	
HDC Decision	

DC/16/2365	HOLBROOK WEST
Site Address: 13 Park Farm Close Proposal: Erection of a single storey rear extension Applicant: Mr & Mrs Philps	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2379	HOLBROOK WEST
Site Address: Holbrook Community Centre Holbrook School Lane Proposal: Siting of 2 ISO standard storage containers to provide secure weather proof storage Applicant: Mr Simon Packer	
Parish Council Comment Objection – On the basis that there is no indication it's a temporary storage solution	
HDC Decision	

DC/16/2397	HOLBROOK EAST
Site Address: 5 The Castle Proposal: Erection of three rear dormers, two front rooflights and one front dormer to facilitate a loft conversion Applicant: Mr & Mrs Clark	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2437	HOLBROOK WEST
Site Address: Treetops Pondtail Drive Proposal: Proposed rear single storey annexe extension Applicant: Mr Jamie Napper	
Parish Council Comment	
HDC Decision	PERMIT

DC/16/2475	HOLBROOK EAST
Site Address: Foxlea 3 Quarry Close Rusper Road Proposal: Erection of a rear/side extension and new bedroom above Applicant: Mr Martin Hobbs	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2508	ROFFEY SOUTH
Site Address: 9 Butlers Road Proposal: Build a porch to the front of the house incorporating new roof line above the garage Applicant: Mr Jason Reeves	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2547	HOLBROOK WEST
Site Address: 7 Millers Gate Proposal: Construction of first floor extension above existing garage Applicant: Mr & Mrs Clough	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2549	HOLBROOK EAST
Site Address: 70 Gateford Drive Proposal: Erection of a two storey side extension and single storey side extension with garage conversion Applicant: Mrs Lauren Hodgson	
Parish Council Comment No Objection – Concerns that it appears not to have any access from rear to front drive for weekly bin collection.	
HDC Decision	

DC/16/2575	
Site Address: 7 Willow Road Proposal: Fell x 1 Conifer Tree and x 1 Sycamore Tree and Surgery x 1 Yew Tree, x 3 Sycamore Trees and x 2 Acacia Trees. All trees to have lower branches removed over footpath. Applicant: Glinister	
Parish Council Comment No Objection – Subject to approval of HDC tree officer	
HDC Decision	

DC/16/2576	ROFFEY SOUTH
Site Address: 9 The Glade Proposal: Surgery x 1 Beech Tree Applicant: Courtney Green	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2582	ROFFEY NORTH
Site Address: 18 Morrell Avenue Proposal: Single storey rear extension, new side extension and garage structure, internal rearrangement and updated loft conversion Applicant: Mr John Turnbull	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2591	HOLBROOK EAST
Site Address: 11 Beaver Close Proposal: Surgery x 1 Oak Tree Applicant: C/O Mr Tom Smith	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2594	HOLBROOK WEST
Site Address: The Pavilion Graylands Estate Langhurst Wood Road Proposal: Variation of condition No 1 to previously approved Application Reference Number: DC/16/0708 (Single storey ground floor extension to Unit 6 and minor amendments to fenestration of south facing elevation) To install glazed balustrades and replace 1 window with a fully glazed door, in conjunction with the creation of additional accommodation in the roofspace of the building and the creation of 2 roof terraces. Applicant: Verve Properties	Previous comment on DC/16/0708: No Objection
Parish Council Comment No Objection	
HDC Decision	

DC/16/2617	ROFFEY SOUTH
Site Address: 27 Leechpool Lane Proposal: Surgery x 1 Oak Tree Applicant: Mr Mike Williams	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2657	ROFFEY NORTH
Site Address: 48 Broadwood Close Proposal: Single storey side and rear extension and demolition of existing conservatory Applicant: Mr and Mrs J Rogers	
Parish Council Comment No Objection	
HDC Decision	

DC/16/2670	ROFFEY SOUTH
<p>Site Address: Land West of Pipers Hollow Forest Road</p> <p>Proposal: Demolition of existing buildings and structures and erection of 20 dwellings (including 8 affordable) with associated roads, parking and landscaping: creation of new access off Forest Road and closure of existing access</p> <p>Applicant: Arcadia Construction (Horsham) Ltd</p>	
<p>Parish Council Comment</p> <p>Objection – On the ground that a precedent will be set by refusal of DC/15/1468 and DC/15/1984. If permitted NHPC would like a condition set for the buildings to remain as bungalows.</p>	
HDC Decision	

DC/16/2710	ROFFEY NORTH
<p>Site Address: Horsham Floorings and Furnishings Ground Floor 137 - 139 Crawley Road</p> <p>Proposal: Removal of condition 2 to previously approved application DC/16/1673 (Retrospective planning permission for the erection of a new building at rear of site and continued A1 use following previously approved application DC/15/0767)</p> <p>Applicant: Mr David Hawkins</p>	<p>Previous comment on DC/16/1673: Objection on the basis of increased traffic congestion and possible blocking of main road by to delivery vehicles. Concerns regarding information supplied.</p>
<p>Parish Council Comment</p> <p>Strong Objection to variation of this condition</p>	
HDC Decision	

DC/16/2726	HOLBROOK WEST
<p>Site Address: 2 Quail Close</p> <p>Proposal: Surgery x 1 Oak Tree</p> <p>Applicant: Mr Clive Robins</p>	
Parish Council Comment	
HDC Decision	

DC/16/2730	ROFFEY NORTH
<p>Site Address: Cherry Tree Walk</p> <p>Proposal: Surgery x 1 Hornbeam</p> <p>Applicant: C/O Agent (Mr James Smith)</p>	
<p>Parish Council Comment</p> <p>No Comment</p>	
HDC Decision	

DC/16/2753	HOLBROOK EAST
Site Address: Wagtails 14 Ropeland Way Proposal: Surgery x 1 Oak Tree Applicant: Mrs Carpenter	
Parish Council Comment	
HDC Decision	

DC/16/2756	HOLBROOK WEST
Site Address: Pondtail Cottage Langhurst Wood Road Proposal: Proposed new garage to side of property and conversion of existing garage space Applicant: Mr Peter Rice	
Parish Council Comment	
HDC Decision	

DC/16/2764	ROFFEY SOUTH
Site Address: 102 South Holmes Road Proposal: Fell x 1 Oak Tree Applicant: Hylands	
Parish Council Comment	
HDC Decision	

WSSC/06/16/NH	ROFFEY SOUTH
Site Address: Leechpool Primary School, Leechpool Lane Proposal: Variation of Conditions 2 and 7 (approved layout) of planning permission WSSC/003/16/NH Applicant: Executive Director Residents' Services	Previous comment on WSSC/003/16/NH: No Objection
Parish Council Comment	
HDC Decision	