



NORTH HORSHAM PARISH COUNCIL

WINTER MAINTENANCE PLAN – 2016/17

PURPOSE OF THE PLAN

- To identify the services to be provided by West Sussex County Council (WSSC) and North Horsham Parish Council (NHPC) when snow and ice cause danger or disruption.
- For NHPC to provide, where possible, supplemental services to those provided by WSSC.
- To encourage an ethos of self-help amongst residents of the Parish and an awareness of problems that others may be experiencing at such times – see Self-Help Preparation Guidelines at **Appendix 1**.

WEST SUSSEX COUNTY COUNCIL

As the Highway Authority, WSSC is the responsible authority for snow and ice clearance.

WSSC Highways undertakes to do the following:

- Monitor the daily forecast provided by our weather forecast provider between October and April and take appropriate actions. Issue a Daily Decision to all interested parties via @WSHighways.
- Treat the Precautionary Salting Network – approximately 1,600km of the county's roads. Typically this happens 42 times per year.
- Purchase and store at our five depots at least 10,000 tons of de-icing road salt during the summer months when prices are advantageous.
- Liaise with the Government's "Salt Cell" and actively participate in Mutual aid with adjacent Highway Authorities.
- Maintain a fleet of 26 gritters (bulk spreaders) between October and April.
- Issue a pre-snow event statement by e-mail to all those who have been established as the Community Local Winter Maintenance Plan point of contact, to advise when to start implementing the plan and to indicate the likelihood of a prolonged snow event.

NORTH HORSHAM PARISH COUNCIL

- Covers an area of some 11 square kilometres, with a population of 21,981 (source 2011 Census). The Parish is predominantly residential covering some 300 roads.
- Has limited equipment, financial and human resources available to deal with periods of prolonged snow and ice disruption.

REVIEW OF THE PLAN

The Winter Maintenance Plan will next be reviewed in June 2017 or at such other times to meet the requirements of North Horsham Parish Council and/or West Sussex County Council.

COMMUNICATIONS

The Parish Council will receive, via email, information regarding a pre-snow event and advising when the Local Plan should be implemented and an indication given as to the likelihood of a prolonged snow event.

A daily decision about gritting will be issued by WSCC on Twitter between 1st October and 31st April via **@WSHighways**

WSCC - Main Contact through active.communities@westsussex.gov.uk

NHPC - Roffey Millennium Hall
Crawley Road
Horsham
West Sussex
RH12 4DT

01403 750786

Local resources co-ordinator during adverse weather:

Debbie Lees
07874 662388/01403 750786
facilities.officer@northhorsham-pc.gov.uk

Daily decision updates co-ordinators:

Pauline Whitehead/Vivien Edwards
01403 750786
parish.clerk@northhorsham-pc.gov.uk
deputy.clerk@northhorsham-pc.gov.uk

Residents can sign up to receive regular tweets or view the daily decision updates via **@WSHighways**

Other information on the winter service can be found on the County Council's website:

www.westsussex.gov.uk

GRITTING AND SALTING

- WSCC will provide salting and gritting services at the following areas within the Parish area:

Priority 1 Routes - A264

Priority 2 Routes - Harwood Road, Crawley Road, Rusper Road, Giblets Way, Pondtail Road and North Heath Lane

Priority 3 Routes - Lambs Farm Road, Manor Fields, Church Road, South Holmes Road, Forest Road, Millthorpe Road, Parsonage Road, Coltsfoot Drive, Jackdaw Lane, Brook Road, Lemmington Way, Bartholomew Way and Tylden Way

Priority 1 Routes make up the main A and B road network; Priority 2 Routes is the remainder of the A and B road network not treated as Priority 1; and Priority 3 Routes are all other roads not making up the Precautionary Salting Network (consisting of the County Strategic Network, as defined in the Local Transport Plan for West Sussex).

- The routes are identified on the map attached at **Appendix 2**
- NHPC, on a local level, has currently identified the following **additional areas** for inclusion in the Local Winter Maintenance Plan, for WSCC to include in their service in the event of a prolonged period of snow and ice -

Steep Hills/inclines	Exit from Gorrings Brook on to Pondtail Road
	Exit from Beaver Close on to Brook Road
	Exit from Chaffinch Close on to Pondtail Drive

- NHPC has ownership of three locked salt bins at:

Godwin Way Car Park (400 litres).

Grit from this is available to clear the Godwin Way Car Park (owned by Horsham District Council); the pavement outside the shops in Fitzalan Road; and the pavement surrounding Roffey Millennium Hall.

Holbrook Tythe Barn, Pondtail Road (400 litres).

Grit from this is available to clear pedestrian access to the complex and the car park.

St Marks Lane (corner of) (400 litres). Grit from this is available to clear the access to North Heath Hall and the car park, all of which are on a steep incline.

There are three other salt bins, within the Parish, all of which are located on the **Earles Meadow estate**. These were provided by WSCC and have, historically, been replenished by them.

- All Salt Bins are identified on the map attached at **Appendix 3**

VOLUNTEERS

The contact details of any volunteers to assist in the implementation of this Winter Maintenance Plan, will be added as they come forward.

SCHOOL FACILITIES

Due to the number of Schools within the Parish and the limited equipment, financial and human resources available, NHPC is unable to provide any assistance to Schools within this Winter Maintenance Plan.

ADVICE & GUIDANCE FOR COPING WITH HEAVY SNOW & ICE

Clearing Snow & the Snow Code

You should not be put off clearing paths yourself because you're afraid someone will get injured. There's no law stopping you from clearing snow and ice on the pavement outside your home and it's unlikely you'll be sued or held legally responsible for any injuries on the path if you have cleared it carefully. Remember, people walking on snow and ice have responsibility to be careful themselves.

The Snow Code

- Clear the snow or ice early in the day - it's easier to move fresh, loose snow rather than hard snow that has packed together from people walking on it.
- Move the snow onto porous surface such as a grass verge or garden or along the kerb away from the drains.
- Do not move snow to a location where it will create another risk such as another part of the pavement, road or where people are likely to walk.
- Cover the cleared path with salt before nightfall to stop it refreezing overnight.
- Use salt or sand - not water - you can use ordinary table or dishwasher salt - a tablespoon for each square metre you clear should work.

Useful equipment required for the task of snow clearance

- A snow shovel or snow pusher (or a hard edged shovel for compacted ice).
- Suitable footwear (use ice studs or crampons for extra grip).
- Wear hi visibility clothing if working along roadsides.
- A bucket to collect, store and move grit.
- Salt, sand or grit (to stop the surfaces from refreezing)

At Home In An Emergency

If you are at home and an emergency happens, try to gather together:

- A list of useful phone numbers, e.g. for your doctor and close relatives
- House and car keys
- Toiletries, sanitary supplies and any regularly prescribed medication
- A battery or wind-up radio, with spare batteries

- A first aid kit
- Your mobile phone and charger
- Cash and credit cards
- Spare clothes and blankets
- Bottled water, ready-to-eat food (e.g. tinned food) and a bottle/tin opener, in case you have to remain in your home for several days.
- Also, check on neighbours and vulnerable people in your community where it is safe to do so.

Neighbourliness

The cold weather can affect different members of the community in different ways, some are more vulnerable to the elements than others, especially the elderly who are prone to hypothermia and pneumonia in cold weather. To support older people during periods of heavy snow and ice please consider the following:

- Be even more vigilant during the period of severe weather, and to keep an eye out for people who may be vulnerable.
 - Try to call in regularly on friends, neighbours and relatives to see if they need help staying warm or getting provisions.
 - Offer to clear your neighbours' paths & check that any elderly or disabled neighbours are alright in the cold weather.
 - Stuck at home due to the snow? Ask your boss if you can use the day to volunteer locally.
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- Be alert - help keep people off frozen streams and ponds

NORTH HORSHAM PARISH COUNCIL

WINTER MAINTENANCE PLAN – APPENDIX 2

WEST SUSSEX COUNTY COUNCIL GRITTING ROUTES

RED – Priority 1 Gritting Routes

ORANGE – Priority 2 Gritting Routes

Grey – Priority 3 Gritting Routes



NORTH HORSHAM PARISH COUNCIL
WINTER MAINTENANCE PLAN – APPENDIX 3
LOCATION OF SALT BINS

