

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 9TH FEBRUARY 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight*, M. Loates, R. Millington, T. Rickett, D. Searle*, R Turner, I. Wassell, and Mrs S. Wilton.

* denotes absence

Miss H Ralston resigned from the Council and this Committee on 7th February 2017.

In attendance: Ross McCartney, Trainee Parish Clerk and Parish Clerk, Pauline Whitehead BA(Hons) FILCM

PET/236/17 Public Forum

The meeting was attended by one member of the public who raised concern regarding Planning Application DC/17/1068 for a variation in trading hours at a fast food outlet on Lambs Farm Road.

PET/237/17 Apologies for absence

The Committee received apologies and reasons for absence from Councillor R Ginn, Councillor R Knight and Councillor D Searle.

PET/238/17 Declarations of Interest

Cllr R Turner and Cllr M Loates knew the member of public who spoke at the beginning of the meeting regarding DC/17/1068 (80 Lambs Farm Road) and declared a personal interest.

Cllr N Butler declared a personal interest in DC/17/0200 33 Farhalls Crescent as a near neighbour.

PET/239/17 Minutes

The Minutes of the meeting held on 12th January 2017 were agreed and signed by the Chairman as a true record.

PET/240/17 Chairman's Announcements

The Tree Wardens had started work on reviewing trees in North Horsham and had been sent the Tree Warden packs by West Sussex County Council (WSCC). Horsham District Council (HDC) is helping to support the Tree Wardens and had sent a list of trees in North Horsham with Tree Preservation Orders. The Tree Wardens will be invited to report to the Committee later in the year.

The volunteer who was drawing up the list of culturally significant, historical and heritage areas in North Horsham Parish had given guidance in order that this work can be continued by Parish Council staff. The list will come to the Committee in due course.

A copy of the objection to WSCC/062/16/NH Recycling, Recovery and Renewable Energy Facility and Ancillary Infrastructure at the former

Wealden Brickworks, Langhurstwood Road, Horsham, West Sussex, RH12 4QD, submitted to WSCC, is attached to the minutes of the planning meeting held on 12th January 2017.

Cllr Mrs S Wilton and the Trainee Clerk attended a conference held by HDC on Neighbourhood Planning. The Chairman of the Council along with the Chairman and Vice Chairman of Planning met with Mr Kwan, the HDC Neighbourhood Planning Officer. The Clerk was in attendance. The application to designate North Horsham Parish as a Neighbourhood Development Plan Area had been submitted to HDC.

PET/241/17 Financial Review

Revenue.

£4,000 had been put in the budget for 2016/17 and there had been no expenditure to 31st January 2017. The final forecasted figure for 2016/17 put forward into the precept setting process was £2,000.

£2,000 has been set aside in the budget for 2017/18.

Earmarked Reserve

There was £12,000 in the Planning Earmarked Reserve for the 2016/17 financial period. £3,750 had been spent on professional advice in relation to the Horsham District Planning Framework leaving £8,250 in the Earmarked Reserve.

The Committee RESOLVED to note the financial report relating to the Planning Committee.

PET/242/17 Consultation

West Sussex Joint Minerals Local Plan (JMLP): Proposed Submission Draft. The purpose of the consultation was to allow representations regarding whether the JMLP has been positively prepared, justified, effective, consistent with national policy and legally compliant.

The Committee RESOLVED to note the consultation but not to respond.

PET/243/17 Planning appeals

An appeal has been lodged in respect of DC/16/2191 Littlehaven Cottage, Rusper Road: First floor extension together with internal and elevation alterations to provide an additional bedroom with en-suite. Retrospective application for Gate Post associated with previous application DC/15/1594.

It was RESOLVED to note the information regarding Planning Appeals.

PET/244/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 13th January 2017 and considered each application in turn.

It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/245/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/256/17 Date of next Meeting

Thursday 2nd March 2017 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 8:20 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
9th FEBRUARY 2017**

DC/16/2971	ROFFEY NORTH
Site Address: 71 Crawley Road Proposal: Creation of dropped kerb Applicant: Mr P Devereux	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0038	ROFFEY SOUTH
Site Address: 83 Wallis Way Proposal: Alteration of garage to bedroom with rear wet floor shower room for disabled use. Applicant: Mrs T Ramsey	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0080	HOLBROOK EAST
Site Address: 11 The Castle Proposal: Raising of garage roof to provide habitable accommodation over and construction of single storey rear extension. Applicant: Mr and Mrs Churchill	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0100	ROFFEY SOUTH
Site Address: Owlbeech Lodge, Owlbeech Court, South Holmes Road. Proposal: Surgery to 1 x Oak tree Applicant: London and Quadrant	
Parish Council Comment No Objection subject to comments from the HDC tree officer.	
HDC Decision	

DC/17/0136	ROFFEY NORTH
Site Address: 48 Rusper Road Proposal: Proposed single storey rear extension Applicant: Mr & Mrs Davis	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0146	ROFFEY SOUTH
Site Address: Leechpool Cottage, Leechpool Lane Proposal: Proposed rear/side extension into existing conservatory and alterations to extension previously approved in DC/15/2325. Applicant: Mr B Wort	NHPC response to DC/15/2325 – no objection.
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0161	ROFFEY NORTH
Site Address: 16 Moorhead Cottages, Crawley Road Proposal: Conservatory to rear Applicant: Mr N Wyatt	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0168	ROFFEY NORTH
Site Address: 80 Lambs Farm Road Proposal: Variation of Condition 4 (Trading hours) of Application DC/11/1660. Applicant: Mr Celibi	
Parish Council Comment The Parish Council did not wish to make any observations on this application on planning grounds. However, it was noted that when HDC agreed the original planning application for this property there was significant emphasis on having adequate extraction facilities to disperse the fumes from the property and cause as little loss of amenity as possible to neighbouring properties. The Parish Council recommends that this condition is rigorously enforced and that consideration is given to ways of controlling the smell of cooking odours coming from open doors at the property.	
HDC Decision	

DC/17/0200	ROFFEY NORTH
Site Address: 33 Farhalls Crescent Proposal: Replacement garage carport and wood store with single storey garage building Applicant: Mr Peter Duthie	
Parish Council Comment No Objection - as long as it is not used for commercial purposes.	
HDC Decision	

DC/17/0208	HOLBROOK WEST
Site Address: Hayman 19 Durfold Road Proposal: Proposed two storey extension to rear and side Applicant: Mr Simon Taylor	
Parish Council Comment No Objection.	
HDC Decision	

DC/17/0225	HOLBROOK EAST
Site Address: 37 Beaver Close Proposal: Proposed garage Applicant: Mr O'Niell	
Parish Council Comment Defer to next meeting.	
HDC Decision	

DC/17/0226	HOLBROOK EAST
Site Address: 37 Beaver Close Proposal: Proposed outbuilding Applicant: Mr O'Niell	
Parish Council Comment Defer to next meeting.	
HDC Decision	

DC/17/0228	HOLBROOK WEST
Site Address: 2 Owlscastle Close Proposal: Erection of a two storey side extension Applicant: Mr and Mrs Paul Garrard	
Parish Council Comment Defer to next meeting.	
HDC Decision	

DC/17/0263	HOLBROOK WEST
<p>Site Address: 13 Wagtail Close</p> <p>Proposal: Relocate pole 638781 to the eastern side of fence/existing pole and install new stay wire. Remove pole 238780. Install stay wire on pole 638779. Remove 2 x spans of LV overhead lines between pole 638781 and 638779</p> <p>Applicant: Melissa Atkin</p>	
<p>Parish Council Comment</p> <p>No Objection.</p>	
HDC Decision	