

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 13TH APRIL 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight*, M. Loates, R. Millington*, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton.

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk
Pauline Whitehead - BA(Hons) FILCM, Parish Clerk (for part of the meeting)

PET/268/17 Public Forum

There were two members of the public present. Neither spoke nor made representations.

PET/269/17 Apologies for absence

The Committee received apologies and reasons for absence from Councillor R. Millington and Councillor R. Knight. Councillor R. Ginn did not attend and did not send apologies.

PET/270/17 Declarations of Interest

There were no Declarations of Interests made.

PET/271/17 Minutes

The Minutes of the meeting held on 2nd March 2017 were agreed and signed by the Chairman as a true record.

PET/272/17 Chairman's Announcements

(a) The application for The Holbrook Club - DC/16/2855 was considered at Horsham District Council's (HDC) Development Control Committee on the 21st March 2017. Councillor T. Rickett was in attendance to highlight North Horsham Parish Council's objection to the application.

(b) Southwater Parish Council issued a notification that they are referring the planning application at Hop Oast, which relates to the Horsham Football Club, to the Secretary of State along with The Holbrook Club planning application that is enabling the site. There are concerns regarding a reduction in Section 106 contributions and affordable housing quotas.

(c) Horsham Society has created a Final Draft for the Design Brief for Horsham and it is proposed that this will be included in the Horsham Town Blueprint Neighbourhood Plan. Whilst this document relates to Horsham Town it has many principles that may apply to North Horsham and could become a useful reference document in the future.

PET/273/17 Amended Planning Application DC/16/1677

The proposed submission and a Technical Note reviewing the A264 cycle and pedestrian crossings on Land North of Horsham was circulated to all Councillors. See Annex 1.

It was RESOLVED to agree the response to amended planning application DC/16/1677 – land north of Horsham and to submit it to Horsham District Council

PET/274/17 Collaborative working on the development North of Horsham

Councillors met informally with Cllr J Mack from Colgate Parish Council prior to the meeting to explore the shared concerns about highways matters (especially relating to the A264) that may impact on the communities of Colgate and North Horsham.

It was RESOLVED to work with Colgate Parish Council on highway matters which affect both parishes.

PET/275/17 Planning appeals

Appeal Decisions

(a) DC/16/0827 – Erection of 2 no 3 bed semi-detached houses to the rear of 76-78 Rusper Road utilising existing vehicular access onto Rusper Road, appeal reference APP/Z3825/W/16/3161124. The appeal was dismissed. The main issues were the effect of the proposed semi-detached dwellings on the character and appearance of the existing site and surrounding area; and the effect of the proposed dwellings on the living conditions of neighbouring occupiers at 80 Rusper Road and 90 & 92 Littlehaven Lane with particular regard to privacy, outlook and light.

(b) DC/16/2191 – First floor extension together with internal and elevation alterations, to provide an additional bedroom with en-suite. Retrospective application for Gate Post associated with previous application DC/15/1594 at Littlehaven Cottage Rusper Road, appeal reference APP/Z3825/D/17/3167435. The appeal was dismissed due to the proposal's effect on the character and appearance of the host dwelling and its surrounding area.

It was RESOLVED to note the information regarding Planning Appeals.

PET/276/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 2nd March 2017 and considered each application in turn.

It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/277/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/278/17 Date of next Meeting

The next meeting is scheduled for Thursday 4th May 2017 at 7.30pm, however, as this is the date of the County Council elections there was concern that the meeting may not be quorate. The Planning Committee would be notified in advance if the meeting was cancelled.

There being no other business, the Chairman closed the meeting at 8:17 p.m.

.....Chairman

.....Dated

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
13th APRIL 2017

List to 6th April 2017

DC/17/0400	HOLBROOK EAST
Site Address: 9 Lanyon Close Proposal: Loft conversion with side dormer Applicant: Ms Gabriela Istomova	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0414	HOLBROOK WEST
Site Address: Orange Telecommunications Mast WSS7119 North Heath Lane Industrial Estate North Heath Lane Horsham West Sussex RH12 5QE Proposal: The removal of the existing 10 metre high replica telegraph pole, the installation of a 12.5 metre high Phase 5 monopole, supporting electrical equipment and associated development Applicant: H3G UK Limited & EE Limited	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0415	HOLBROOK EAST
Site Address: 18 Brook Road Proposal: First floor side and rear extensions - amendments to DC/16/1413 Applicant: Mr and Mrs Grubb	Deferred from previous Planning meeting.
Parish Council Comment No Objection	
HDC Decision	

DC/17/0438	ROFFEY NORTH
Site Address: 34 Littlehaven Lane Proposal: Erection of a single storey rear extension Applicant: Miss V Taylor	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0444	HOLBROOK WEST
Site Address: 75 Heath Way Proposal: Surgery to 2 x Oak Trees Applicant: Susan Burgess	
Parish Council Comment No Objection subject to comments from the HDC tree officer.	
HDC Decision	

DC/17/0445	HOLBROOK WEST
Site Address: Morriswood Old Holbrook Proposal: Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking. Applicant: Mr T Hogben	
Parish Council Comment No objection subject to repairs to potholes in the highway surface and installation of a passing place, supporting the comments made by West Sussex County Council.	
HDC Decision	

DC/17/0453	HOLBROOK EAST
Site Address: 18 Badgers Close Proposal: Erection of a first floor side extension to provide two single bedrooms and a shower room. Applicant: Mr and Mrs Malone	
Parish Council Comment Objection on the grounds of terracing.	
HDC Decision	

DC/17/0471	HOLBROOK EAST
Site Address: 5 The Castle Proposal: Erection of three rear dormers, two front rooflights and one front dormer to facilitate a loft conversion Applicant: Mr & Mrs Clarke	
Parish Council Comment Objection on the grounds it is not in keeping with the neighbouring properties and it may set a president for that road. North Horsham Parish Council are also in support of the neighbour's objections.	
HDC Decision	

DC/17/0474	ROFFEY SOUTH
Site Address: 19 Butlers Road Proposal: Erection of porch to front elevation Applicant: Mr V Wilkinson	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0498	HOLBROOK WEST
Site Address: 3 Owlscastle Close Proposal: Erection of a two storey side extension Applicant: Mr Tom Creswell	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0499	HOLBROOK EAST
Site Address: 75 Ropeland Way Proposal: Erection of a single storey rear extension and conversion of garage into habitable room Applicant: Mr D Thomas	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0502	ROFFEY NORTH
Site Address: 50 Ringley Road Proposal: Fell 1 x Oak Tree Applicant: Mr Peter Taylor	
Parish Council Comment No objection only if the tree is diseased, subject to HDC's tree officer and it is replaced with a suitable native oak tree. However, the application has no indication of the tree being diseased and would OBJECT to the application if this is the case.	
HDC Decision	

DC/17/0503	HOLBROOK EAST
Site Address: 20 Highdown Way Proposal: Demolition of existing garage, erection of a two storey side extension, conversion of conservatory to habitable room and erection of new garage/store Applicant: Mr S Ley	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0507	ROFFEY SOUTH
Site Address: 60 Oak Tree Way Proposal: Surgery to 1 x Purple Maple Applicant: Mr Tom Cox	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0542	HOLBROOK EAST
Site Address: 14 Mallow Close Proposal: Proposed two storey side extension with internal alterations Applicant: Mr and Mrs Paul Maddren	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0571	HOLBROOK WEST
Site Address: 3 The Willows Proposal: Fell 1 x Ash and Surgery to 2 x Ash Trees Applicant: Miss Helen Cousens	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0605	ROFFEY SOUTH
Site Address: Tree Tops Comptons Brow Lane Proposal: Single storey extension to rear of house. Applicant: Mr Alec Howard	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0610	ROFFEY NORTH
Site Address: 15 Rowlands Road Proposal: Demolition of existing porch, erection of single storey addition to front and side to accommodate hallway, shower/wc and utility room Applicant: Mrs Kate Dold	
Parish Council Comment Objection on the grounds of overdevelopment, impact on the street scene and it is not in keeping with the neighbouring properties.	
HDC Decision	

DC/17/0634	HOLBROOK WEST
Site Address: 55 Amundsen Road Proposal: Removal of hedges and one tree along the southern boundary and erection of a 1.825m high fence Applicant: Mr Adam Pollard	
Parish Council Comment Objection on the grounds it is against the open plan nature of the site and the hedges are supposed to be a part of the general amenity.	
HDC Decision	

DC/17/0663	ROFFEY NORTH
Site Address: 2 Reynard Close Proposal: Demolition of existing garage and erection of new attached garage Applicant: Mr and Mrs R Simmons	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0689	ROFFEY SOUTH
Site Address: Little Orchard Comptons Brow Lane Proposal: Demolition of existing garage and erection of a single storey side extension, roof extension with former windows, a new rear conservatory and a free standing garden room Applicant: Michael Rutherford Maggie Breese	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0713	HOLBROOK EAST
Site Address: 38 Shottermill Proposal: Proposed rear extension and first floor extension over the existing garage/study, new bay window and external flue pipe. Applicant: Mr & Mrs D Oram	
Parish Council Comment No Objection	
HDC Decision	

DC/17/0754	ROFFEY NORTH
Site Address: 5 Coniston Close Proposal: Erection of a log cabin within residential curtilage for use ancillary to the main dwelling Applicant: Mr Mark Richardson	
Parish Council Comment Objection on the grounds it is not in keeping with the location.	
HDC Decision	