

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 22<sup>ND</sup> JUNE 2017 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

**Present:** Committee Members

Holbrook East:- Cllr. Mrs R. Ginn\*, Cllr. Mrs F. Haigh (Vice Chairman), Cllr T. Rickett\*.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr. N. Butler\*, Cllr. M. Loates, Cllr D. Searle.

Roffey South:-Cllr. J. Day\*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

\*denotes absence

**In attendance:** Ross McCartney, Committee Clerk

Pauline Whitehead - BA(Hons) FILCM, Parish Clerk

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**PET/294/17 Public Forum**

There were three members of the public representing Ni4H (No incinerator for North Horsham) and West Sussex County Councillor Peter Catchpole in attendance.

Ni4H had provided the Parish Council with a copy of their detailed, comprehensive response to planning application WSCC/062/16/NH Recycling, Recovery and Renewable Energy and Ancilliary Infrastructure at the former Wealdon Brickworks on Langhurstwood Road. One member of the group spoke to outline the main areas of concern regarding the application which included scale, height and mass of the buildings and chimney, the opportunistic nature of the visual representations within the application, air pollution and lack of information regarding the connectivity with the National Grid. Ni4H challenged the categorisation of the facility, as under the European Waste Framework Directive it would appear to fit the criteria as a Disposal (D1) operation rather than an Energy from Waste facility. The concerns echoed comments made by members of the public online. Cllr Catchpole spoke to support the views of Ni4H. Both Ni4H and Cllr Catchpole would be speaking at the Planning Committee Meeting when the application was being considered and a collaborative approach was recommended to make the best representation.

**PET/295/17 Apologies for absence**

The Committee received apologies and reasons for absence from Cllr N. Butler, Cllr. J. Day, Cllr. Mrs R. Ginn and Cllr. T. Rickett.

**PET/296/17 Declarations of Interest**

Cllr Mrs S. Wilton declared a personal interest in planning application DC/17/1058: The Coach House Comptons Brow Lane as the architect was known to her and DC/17/1129: Chennels Brook House (personal interest) for the same reason.

Cllr R. Turner declared a prejudicial interest in planning application DC/17/1128: 112 Lambs Farm Road, as the applicant was a close friend of an immediate family member. (Vice Chairman Cllr Mrs F. Haigh took the Chair for that application)

Cllr R Millington declared a personal interest in planning application DC/17/1092: 30 Keats Close as he lives in the road.

Cllr I Wassel declared a personal interest in planning application DC/16/2855 :The Holbrook Club North Heath Lane (decisions list) as a member of the club.

#### **PET/297/17 Minutes**

The Minutes of the meeting held on 1<sup>st</sup> June 2017 were agreed and signed by the Chairman as a true record.

With the agreement of the Committee, the Chairman moved PET/299/17 Recycling, Recovery and Renewable Energy and Ancilliary Instrastructure at the former Wealdon Brickworks on Langhurstwood Road to this point in the meeting.

#### **PET/298/17 Chairman's Announcements**

The Chairman had attended a meeting at Lamb's Farm Road (One Stop Shop owned by Tesco) with West Sussex County Councillor Andrew Baldwin, The West Sussex County Council (WSCC) Traffic Officer for Horsham, Horsham District Council (HDC) officers, Cllr Alan Britten and a local resident, to work towards resolving a longstanding issue of cars driving across the pavement to gain access to car parking spaces. This compromises the safety of pedestrians accessing the site. The Parish Council's suggestion to install cycle racks and a bench strategically at the site had been passed to Cllr A Baldwin. Tesco has agreed to put bollards around the area of land that they own and they will be asked if they would install matching bollards around the WSCC owned grass verge next to the road. WSCC will mark three parking bays in the layby on Lambs Farm Road.

The meeting of the joint North of Horsham development working party is scheduled for 5th July at 4pm, to be held at Roffey Millennium Hall, Crawley Road.

The Woodland Trust has acknowledged the Parish Council's registration to become a Charter branch and sent copies of the spring edition of Leaf!, the newspaper for Trees, woods and people. Copies have been passed to the North Horsham Parish Tree Wardens and were distributed to Councillors who wanted them.

The Tree Wardens had met with HDC Tree Officers and started work on cataloguing trees on North Horsham Parish land.

The Department for Communities and Local Government notified HDC in a letter dated 22<sup>nd</sup> June 2017 that planning application DC/16/2855 for 58 new dwellings at the Holbrook Club, North Heath Lane and DC/16/2856 for a proposed 3G football ground, clubhouse, stands, access and landscaping at Horsham Golf and Fitness, Worthing Road Southwater, (linked as one enabled the other) have not been called in by the Secretary of State as he is content that the applications should be considered by the local planning authority.

An amended planning application for 10 Wellwood Close (DC/17/0965) had been submitted to HDC. The application came in too late to be included on the agenda for this meeting and will be determined before the next Planning, Environment and Transport Meeting. The amendment is to take account of concerns raised by a neighbour. The Parish Council raised no objection to the original application and the Councillors representing Roffey South were satisfied that the amendments were acceptable, however, no formal response will be made to HDC.

**PET/299/17 WSCC/0625/16/NH - Recycling, Recovery and Renewable Energy and Ancilliary Infrastructure at the former Wealdon Brickworks on Langhurstwood Road**

**It was RESOLVED to submit the attached response to WSCC. It was RESOLVED that Cllr R Turner will speak at the decision making meeting for planning application WSCC/0625/16/NH potentially on 18<sup>th</sup> July 2017 in Horsham.**

**PET/300/17 Planning appeals**

There were no planning appeals.

**PET/301/17 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 1<sup>st</sup> June 2017 and considered each application in turn.

**It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

**PET/302/17 Planning decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions.**

**PET/303/17 Date of next Meeting**

The next meeting is scheduled for Thursday 20<sup>th</sup> July 2017 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.30 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
22<sup>nd</sup> JUNE 2017**

Final list.

<b>DC/17/1054</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 79 Pondtail Road <b>Proposal:</b> Addition of single storey glass canopy to rear elevation of existing residential property. <b>Applicant:</b> Mr and Mrs Bell	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

*One personal interest*

<b>DC/17/1058</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> The Coach House Comptons Brow Lane <b>Proposal:</b> Proposed single storey rear extension with internal alterations <b>Applicant:</b> Mr Kurzeja	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

*One personal interest.*

<b>DC/17/1092</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 30 Keats Close <b>Proposal:</b> Single storey rear extension and single storey side extension <b>Applicant:</b> Mr Nigel Heather	
<b>Parish Council Comment</b> No objection	
<b>HDC Decision</b>	

*Cllr R. Turner withdrew from the meeting after declaring a prejudicial interest.*

<b>DC/17/1128</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 112 Lambs Farm Road <b>Proposal:</b> Proposed side/front extension incorporating new double garage. Single storey rear extension <b>Applicant:</b> Mr and Mrs Cluer	
<b>Parish Council Comment</b> Objection on the grounds of the negative effect it will have on the street scene and overdevelopment of the site. Further concerns surround the effect that the extension will have on the sight lines.	
<b>HDC Decision</b>	

<b>DC/17/1129</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Chennells Brook House North Heath Lane <b>Proposal:</b> Proposed demolition of existing garage and erection of detached studio building <b>Applicant:</b> Mr David Algar	
<b>Parish Council Comment</b> No objection provided it is not used for residential purposes.	
<b>HDC Decision</b>	

<b>DC/17/1193</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> Oak Tree House 22 Highdown Way <b>Proposal:</b> Surgery to 1 x Oak <b>Applicant:</b> Mr David Holt	
<b>Parish Council Comment</b> No objection subject to comments from the HDC tree officer.	
<b>HDC Decision</b>	

<b>DC/17/1209</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 8 Marlborough Close <b>Proposal:</b> Proposed erection of single storey front porch <b>Applicant:</b> Mr Michael Bassett	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1214</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Tesco Express Redkiln Way <b>Proposal:</b> Proposed rear warehouse extension with foster insulated panels to form secure and pest proof enclosure and removal of existing canopy structure <b>Applicant:</b> Tesco Stores Limited	
<b>Parish Council Comment</b> No objection to the proposed work. However, the Parish Council observed that Tesco Express has outgrown the site and should consider premises elsewhere. Users of the store leave vehicles at the petrol pumps whilst doing their shopping which causes congestion on the forecourt and in the car park of the store. This regularly causes vehicles to queue on the highway causing localised congestion on surrounding roads. This has air quality implications. The Parish Council will write separately to Tesco Estates Department to raise their concerns.	
<b>HDC Decision</b>	

<b>DC/17/1237</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> South Lodge 167 Pondtail Road <b>Proposal:</b> Proposed replacement of internal fireplace (Listed Building Consent) <b>Applicant:</b> Mr and Mrs Tyler	
<b>Parish Council Comment</b> No objection provided the conservation officer is in agreement with the proposals.	
<b>HDC Decision</b>	

<b>DC/17/1249</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 12 Park Farm Road <b>Proposal:</b> Proposed rear single and two storey extensions, with part garage conversion <b>Applicant:</b> Mr McEwen	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1268</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 34 Howard Road <b>Proposal:</b> Proposed demolition of existing conservatory and erection of replacement single storey extension with roof lantern <b>Applicant:</b> Kelly Jones	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1311</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Telephone Kiosk Fitzalan Road <b>Proposal:</b> Proposed replacement of existing public telephone with combined public telephone and ATM <b>Applicant:</b> Mr Jon Furnues	
<b>Parish Council Comment</b> No objection. The Parish Council commend this to the Committee.	
<b>HDC Decision</b>	