

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 21<sup>ST</sup> SEPTEMBER 2017 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

**Present:** Committee Members

Holbrook East:- Cllr. Mrs R. Ginn\*, Cllr. Mrs F. Haigh (Vice Chairman)\*, Cllr T. Rickett\*.

Holbrook West:- Cllr. R. Knight\*, Cllr. R. Millington, Cllr. I. Wassell\*.

Roffey North:- Cllr. M. Loates\*, Cllr D. Searle, Cllr J. Smithurst.

Roffey South:-Cllr. J. Day\*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

\*denotes absence

**In attendance:** Ross McCartney, Committee Clerk

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**PET/331/17 Public Forum**

There was one member of the public present who observed the meeting but did not make any representation.

**PET/332/17 Apologies for absence**

The Committee received apologies and reasons for absence from Cllr M. Loates, Cllr I. Wassell, Cllr R. Knight, Cllr T. Rickett, Cllr Mrs F. Haigh and Cllr Mrs R. Ginn.

No apologies or reasons for absence were received from Cllr J. Day and

**PET/333/17 Declarations of Interest**

Cllr R. Turner declared a personal interest in planning application DC/17/1994 1, Conifers Close, as the applicant was known to him.

**PET/334/17 Minutes**

The Minutes of the meeting held on 24<sup>th</sup> August 2017 were agreed and signed by the Chairman as a true record.

**PET/335/17 Chairman's Announcements**

Highways England was in the process of consulting on proposals to upgrade the A27 at Arundel. Whilst a distance from North Horsham, congestion along the A27 encourages traffic travelling along the coast up to Gatwick, the M25 or London to seek out alternative routes along rural roads, many of which converge on the A24, A264 and A23 within the parish. A letter has been sent to Highways England supporting their aims to improve the capacity of the A27; reduce congestion, reduce travel time and reliably improve journey time; improve road safety; improve accessibility for all users to services and facilities local to the A27; minimise environmental impact and respect the South Downs National Park. Additional improvements to the A27 are proposed at Chichester, Worthing and Lancing and East of Lewes.

*The meeting was adjourned for a brief presentation by North Horsham Parish Council Tree Warden Mr M. Smith.*

**PET/336/17 Tree Wardens**

Report attached.

**It was RESOLVED to note the report from the North Horsham Parish Council's appointed Tree Wardens.**

**PET/337/17 Tree Charter Tree**

The Woodland Trust were offering an opportunity to apply for a Beech, Hornbeam, Wild Cherry, Sessile Oak or Scots Pine to be planted as part of the Tree Charter initiative. If successful the trees will be dispatched by The Woodland Trust up to 15<sup>th</sup> November 2017.

**It was RESOLVED to support the Tree Warden's recommendation to apply for a Wild Cherry tree as part of the Tree Charter initiative. If successful, the tree will be planted by the Riverside Walk at North Heath Lane, replacing the Rowan tree that was recently removed. The Tree Wardens would be asked to plant and monitor the tree.**

**PET/338/17 Development North of Horsham**

**It was RESOLVED to receive the notes from a Parish Council working party meeting held with Liberty Property Trust, Horsham District Council and members of the community held on 8<sup>th</sup> September 2017 and to add bridleways to a wish list of community facilities for the development north of the A264.**

**PET/339/17 Financial Review**

From 1<sup>st</sup> April 2017 to 31<sup>st</sup> August 2017 there was a revenue spend of £2,215 against a budget of £2,000. Expenditure was in respect of a transport report relating to the development north of the A264 and bollards for the grass verge on Lambs Farm Road. There was £8,250 in an Earmarked Reserve for Planning.

**It was RESOLVED to take the £215 cost of bollards from the Planning Earmarked Reserve.**

**PET/340/17 Budget 2018/19**

The Planning budget of £2,000 for Planning, Environment and Transport for 2017/18 has been spent.

**It was RESOLVED to put forward a proposal of £2,250 for the**

**Planning, Environment and Transport budget for 2018/19 to cover small items such as environmental improvements, items identified by the tree wardens and expenditure associated with planning.**

**PET/341/17 Planning appeals**

There were no planning appeals.

**PET/342/17 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24<sup>th</sup> August 2017 and considered each application in turn.

**It was RESOLVED that the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

**PET/343/17 Planning decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions.**

**PET/344/17 Date of next Meeting**

The next meeting is scheduled for Thursday 26<sup>th</sup> October 2017 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.39 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
21<sup>st</sup> SEPTEMBER 2017**

<b>DC/17/1536</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 23 Farhalls Crescent <b>Proposal:</b> Proposed erection front enclosed porch and two storey side extension with juliet balcony to rear <b>Applicant:</b> Mr & Mrs Aidan George	
<b>Parish Council Comment</b> Commented on at a previous planning meeting 20/07/2017.	
<b>HDC Decision</b>	

<b>DC/17/1769</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Land at Forest Close <b>Proposal:</b> Surgery to 8 x Trees <b>Applicant:</b> Hylands	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1770</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Communal Land South Holmes Road <b>Proposal:</b> Surgery to 5 x Trees <b>Applicant:</b> Hylands	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1771</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Owlbeech Lodge South Holmes Road <b>Proposal:</b> Surgery to 3 x Trees <b>Applicant:</b> Hylands	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1830</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Norfolk Court Birches Road <b>Proposal:</b> Surgery to 1 x Oak <b>Applicant:</b> Les Marjoram	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/17/1853</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> Land at 9 - 15 Crawley Road</p> <p><b>Proposal:</b> Outline application for the demolition of four existing dwellings. Erection of 37 residential units consisting of 6 x 3 bed dwellings, 16 x 2 bed flats and 15 x 1 bed flats with associated hardstanding/parking all matters reserved except access and layout.</p> <p><b>Applicant:</b> Mr N Horley</p>	
<p><b>Parish Council Comment</b></p> <p>Objection on the grounds it's severely overdeveloped. There is a risk that vehicles associated with the proposed dwellings will increase the congestion that is already experienced at roundabouts and roads in the area. There is concern for public safety in respect of highway access to and from the proposed dwellings.</p>	
<b>HDC Decision</b>	

<b>DC/17/1860</b>	<b>ROFFEY SOUTH</b>
<p><b>Site Address:</b> Post Office 8 Fitzalan Road</p> <p><b>Proposal:</b> Installation of ATM to existing shopfront</p> <p><b>Applicant:</b> Mrs Ling Dadswell</p>	
<p><b>Parish Council Comment</b></p> <p>No objection however, please note there are two ATM's in Fitzalan Road.</p>	
<b>HDC Decision</b>	

<b>DC/17/1887</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 3 Greenfields Close</p> <p><b>Proposal:</b> Single storey front porch extension</p> <p><b>Applicant:</b> Mr Ken Cullern</p>	
<p><b>Parish Council Comment</b></p> <p>Objection on the grounds it is not in keeping with the street scene, has an inappropriate design and it exceeds the building line.</p>	
<b>HDC Decision</b>	

<b>DC/17/1888</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 2 Greenfields Close</p> <p><b>Proposal:</b> Single storey front porch extension</p> <p><b>Applicant:</b> Mr Douglas Mees</p>	
<p><b>Parish Council Comment</b></p> <p>Objection on the grounds it is not in keeping with the street scene, has an inappropriate design and it exceeds the building line.</p>	
<b>HDC Decision</b>	

<b>DC/17/1923</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> SL2 Signs 202 Crawley Road <b>Proposal:</b> Part two storey and part single storey extension over existing building. <b>Applicant:</b> Mr Stuart Powell	
<b>Parish Council Comment</b> Objection due to the fact it's not in keeping with the longstanding character and street scene of Crawley Road and the subsequent adverse effect.	
<b>HDC Decision</b>	

<b>DC/17/1961</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 44 Brook Road <b>Proposal:</b> Fell x 1 Oak Tree and Surgery x 1 Oak Tree <b>Applicant:</b> Mrs Chris Mucklestone	
<b>Parish Council Comment</b> No objection to the surgery of the Oak tree subject to the comments of the HDC Tree Officer. Objection to the felling of the Oak tree as it would appear that the tree is healthy, however, the Committee accept the final decision of the HDC Tree Officer.	
<b>HDC Decision</b>	

*One declaration of interest*

<b>DC/17/1994</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 1 Conifers Close <b>Proposal:</b> Fell x 1 Conifer <b>Applicant:</b> Mr Alan Field	
<b>Parish Council Comment</b> No objection subject to comments from the HDC Tree Officer on the condition that it is replaced with a suitable native species.	
<b>HDC Decision</b>	

<b>DC/17/1997</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 26 Standen Place <b>Proposal:</b> Removal of existing rear conservatory and erection of replacement single storey rear extension. Part conversion of existing integral garage to habitable space. <b>Applicant:</b> Mr and Mrs J Boon	
<b>Parish Council Comment</b> Deferred to next planning meeting,	
<b>HDC Decision</b>	

<b>DC/17/2004</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 101 Pondtail Road <b>Proposal:</b> Erection of single storey rear extension and loft conversion featuring installation of 1x large rear dormer, 2x front dormer windows, 1x front rooflight and 1x window to east elevation at first floor level <b>Applicant:</b> Mrs Jo Weide	
<b>Parish Council Comment</b> Deferred to next planning meeting.	
<b>HDC Decision</b>	

<b>DC/17/2049</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 43 Timms Close <b>Proposal:</b> Erection of two detached sheds to side of existing dwelling <b>Applicant:</b> Mr Doug Wright	
<b>Parish Council Comment</b> Deferred to next planning meeting.	
<b>HDC Decision</b>	

<b>DC/17/2069</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 89 Farhalls Crescent <b>Proposal:</b> Install a small green control kiosk housing telemetry equipment adjacent to an existing kiosk <b>Applicant:</b> Katie Kerr	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	