

Meeting of the North Horsham Neighbourhood Plan (NP) Steering Group Monday 16th October 2017 at 7pm.

Steering Group – Cllr A. Britten, Cllr Miss A. Smith, Cllr J. Smithurst.

Purpose of the meeting – to progress the North Horsham Parish Neighbourhood Plan focusing on open green space and housing design, as agreed by the Parish Council, and to encourage community participation.

In attendance: Cllr A. Britten, Cllr Miss A. Smith, Cllr J. Smithurst; Pauline Whitehead – Clerk to the Council – note-taker.

1. Apologies

There were no apologies.

2. Summary of events so far:-

Designation of Parish

The whole parish was designated as a Neighbourhood Development Plan Area in June 2017. A map is available.

Promotion –

A Councillor manned display board was part of the Annual Parish Meeting/ Community Showcase in late April 2017. The display board is on show in the foyer of the Roffey Millennium Hall and rotated with other boards.

The April 2017 article in Horsham Pages (North) was dedicated to the Neighbourhood Plan and asked for people to come forward to help.

There is a NP area available on the Parish Council website.

Partnership working –

- The NP Officer at HDC has spoken to the Parish Council and offered support.
- Horsham Blueprint are willing to share information as required.
- Horsham Society are happy to work collaboratively and share material – they have lots on building design and green spaces.
- A local resident who wanted to use the North Horsham Neighbourhood Plan as a pilot for a social media platform was interested and attended a steering group meeting.

It was AGREED to invite the NP Officer at HDC to talk to the steering group.

3. Moving forward –

The following topics were discussed:-

- Promotion - the importance of bringing the community on the Neighbourhood Plan journey.

- Timing...it was suggested that when the new development starts there may be additional interest in how the community can exert some influence.
- Providing an evidence base- quantitative and qualitative information.
- Getting local people involved / community engagement and encouraging the community to shape the plan.
- Finding a Champion to lead on the NP – this could be a councillor.
- A separate Neighbourhood plan e-mail address on the system that we have.
- Website and Facebook promotion – agree piece to be put onto the website.
- Launch the Logo competition

Other projects where the Parish Council is asking for community support:-

North of Horsham development

Friendship Club

Year of Culture 2019

Assets of Community Value

It was suggested that there could be some joined up working to avoid contacting people repeatedly. It could be a leaflet that shows how people could help the Parish Council / their local community as there is an overlap between the initiatives .

The following actions were **AGREED**:-

- Alicia Smith suggested her sister may be willing to design a leaflet showing the various projects that the Parish Council are doing and encouraging people to engage, get involved and volunteer to help. Sincere appreciation was extended to her in anticipation of her support.
- Alan Britten would get a quotation for the printing of leaflets and distribution to all households in North Horsham.
- A dedicated Neighbourhood Plan e-mail would be set up at a cost of £4.50.
- Information would be put onto the website and Facebook.
- The Steering group would explore opportunities to speak with local organisations such as the Holbrook Club, Women's Institute etc. about the proposals for a Neighbourhood Plan. It was suggested that

they could take around blackboards (courtesy of Alan Britten) with questions on them or as a way of encouraging engagement and to get feedback.

- Alicia Smith would find out about how to engage schools and other organisations where young people meet to launch a logo competition.
- Horsham Society has produced a wealth of material about green spaces and development design from which maps could be extracted as display materials to help inform and engage.
- The information would be put to the next Parish Council with an invitation for more people to get involved.

4. Date of next meeting

Monday 30th October 7.30pm. Roffey Millennium Hall.

Conclusion

The meeting closed at 9.00pm.