

Notes of the Neighbourhood Plan Steering Group

Wednesday 22nd November 2017 – Roffey Millennium Hall

Purpose of the meeting – to progress the North Horsham Parish Neighbourhood Plan focusing on open green space and housing design, as agreed by the Parish Council, and to encourage community participation.

Steering Group – Cllr Alan Britten, Cllr Alicia Smith, Cllr J Smithurst

1. Apologies.
There were no apologies.
2. Notes from previous meeting.
Received.
3. A Neighbourhood Plan Officer from Horsham District Council will attend the meeting to give updates on the NP process.
Mr N Kwan attended the meeting and gave significant assistance to the group.
4. Updates on actions agreed at previous meeting.
 - Update on leaflet showing various projects that the Parish Council is doing and encouraging people to engage, get involved and volunteer to help. **Still work in progress.**
 - Update on quotation for printing of leaflets and distribution to all households in North Horsham. **No information available.**
 - **A dedicated Neighbourhood Plan e-mail has been set up.**
neighbourhoodplan@northhorsham-pc.gov.uk
 - **Information has been put onto the North Horsham Parish Council website and Facebook.**
 - There isn't a list of local organisations readily available. It is recommended that a list of questions be compiled and an introductory letter be written for agreement. **To be done.**
 - Update on how to engage schools and other organisations where young people meet to launch a logo competition. **To be done.**
 - Update on any work done in extracting information from the Horsham Society publications. **To be done.**
 - **The Parish Council was informed of the invitation to get involved and reminded of the meetings in the weekly e-mailed activity lists.**
5. Other actions.
6. Date of next meeting
Tuesday 12th December 2017 - 7.30pm.