

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 21ST DECEMBER 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Holbrook East:- Cllr. Mrs R. Ginn*, Cllr. Mrs F. Haigh (Vice Chairman)*, Cllr T. Rickett.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell*.

Roffey North:- Cllr. M. Loates*, Cllr D. Searle, Cllr J. Smithurst.

Roffey South:-Cllr. J. Day*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

*denotes absence

In attendance: Ross McCartney, Committee Clerk

PET/369/17 Public Forum

There were no members of the public present.

PET/370/17 Apologies for absence

The Committee received apologies and reasons for absence from Cllr Mrs R. Ginn, Cllr I. Wassell, Cllr Mrs F. Haigh and Cllr M. Loates. Cllr J Day did not attend and gave retrospective apologies.

PET/371/17 Declarations of Interest

There were no declarations of interest given.

PET/372/17 Minutes

The Minutes of the meeting held on 23rd November 2017 were agreed and signed by the Chairman as a true record.

PET/373/17 Chairman's Announcements

- A member of Action in Rural Sussex is willing to talk to the North of Horsham Development Parish Liaison Group about integration of the new development north of Horsham into the existing settlement and will attend a future Parish Liaison Meeting.
- The formal minutes of the meeting held on the 27th October 2017 between West Sussex County Council (WSCC) and residents of Wimblehurst Road had been circulated.
- Residents of Lambs Farm Road had raised concerns about general traffic safety conditions and inconsiderate parking in the vicinity of the shops and had suggested a 20mph speed limit. This had been referred to County Councillor Andrew Baldwin and WSCC Highways.
- A vision document for 'Mayfields', a proposed new market town in Mid Sussex to the east of Henfield and south of the Horsham District Boundary had been received. Members were reminded that a

similar, earlier proposal had been supported by the Parish Council some three years previously.

PET/374/17 Consultations

(a) Draft Rights of Way Management Plan for 2018 to 2028.

The County Council manages more than 4,000km, or 2,500 miles, of Public Rights of Way, such as footpaths, bridleways and byways. The draft plan sets out its approach to managing the network, as well as signposting how improvements can be achieved over the next 10 years. The County Council's vision for Public Rights of Way is: "to enable people to enjoy the countryside on foot, by bicycle and by horse, for health, recreation and to access services, while recognising the need to balance this with the interests of those who live and work in the countryside and the management of special landscapes".

The Public Rights of Way (PROW) Management Plan acknowledges the key role that the PROW network plays in maintaining residents' active health for longer into later life and the benefits that users of the network can bring to society as they are the eyes and ears on the ground. Four main challenges have been identified; maintenance, connectivity, accessibility and awareness and WSCC has identified in their 10 year management action plan that they will proactively engage with Parish Councils' as key stakeholders.

The closing date is on the 31st January 2018.

It was RESOLVED to request WSCC consider in detail the impact on the public rights of way network when large developments such as that to the North of Horsham take place and to keep North Horsham Parish Council informed of any changes likely to affect the Parish.

(b) The Gypsy, Traveller and Travelling Showpeople Draft Site Allocations Development Plan Document (DPD) – Preferred Strategy.

Horsham District Council (HDC) has agreed to publish the revised 'The Gypsy, Traveller and Travelling Showpeople Draft Site Allocations Development Plan Document (DPD) – Preferred Strategy' and accompanying 'Sustainability Appraisal' for an eight week period consultation between 1 December 2017 and 26 January 2018. The information and options contained in the consultation document are not part of HDC policy at this stage. The consultation document and supporting documentation is available to view on HDC's website via the following link:

<https://www.horsham.gov.uk/planningpolicy/planning-policy/site-allocations-document>

In noting the DPD document, the Committee acknowledged that no sites were proposed in North Horsham Parish.

(c) Improvements at Leechpool Primary School

Improvements have been proposed by Leechpool Primary School to support the safety of pupils to and from the school.

The design incorporates:

- Tactile pavements and bollards to protect the crossing points.
 - Upgrade of School Safety Zone signs.
 - Single Yellow Line protection opposite school entrance / corner of Leechpool Lane. (Times are likely to be 8am-5pm Mon – Fri, but this will be consulted on by WSCC Traffic Regulation Order team)
- The deadline was extended to enable North Horsham Parish Council to submit their comments.

It was RESOLVED to support the proposed improvements and through the County Council to ask the school to take a supportive role to ensure that parents comply with the new arrangements.

PET/375/17 Parish Liaison Meeting notes from 22nd November 2017

It was RESOLVED to receive the notes from the North of Horsham development Parish Liaison Meeting.

PET/376/17 Planning appeals

There were no planning appeals.

PET/377/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 23rd November 2017 and considered each application in turn.

It was RESOLVED that the Committee’s comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/378/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/379/17 Date of next Meeting

The next meeting is scheduled for Thursday 25th January 2018 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.22 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
21st DECEMBER 2017**

DC/17/2528	HOLBROOK WEST
Site Address: 3 Goosegreen Close Proposal: Demolition of existing side garage and erection of replacement part single storey part two storey side extension	
Parish Council Comment No objection however, the committee noted that the proposal might result in terracing.	
HDC Decision	

DC/17/2575	HOLBROOK EAST
Site Address: 7 Gateford Drive Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/2589	HOLBROOK EAST
Site Address: 30 Cissbury Close Proposal: Garage conversion and single front extension to garage. Access ramp to front door	Deferred from previous planning meeting due to insufficient quality of plans on HDC's website, paper plans at the time had not been received.
Parish Council Comment No objection.	
HDC Decision	

DC/17/2615	ROFFEY NORTH
Site Address: 102 Farhalls Crescent Proposal: Removal of existing rear conservatory and erection of replacement single storey rear/side extension.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2617	HOLBROOK EAST
Site Address: 25 Brook Road Proposal: Single storey rear and side extension.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2646	ROFFEY NORTH
Site Address: 41 Treadcroft Drive Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to comments from the HDC Tree Officer	
HDC Decision	

DC/17/2679	ROFFEY NORTH
Site Address: 1 Kidmans Close Proposal: Proposed erection of two storey side extension and installation of replacement windows, doors and canopy over front entrance porch.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2686	HOLBROOK WEST
Site Address: 8 Marlborough Close Proposal: Non Material amendment to previously permitted application DC/17/1209 (Proposed erection of single storey front porch). Amend style of front door. Move window from front elevation to side elevation.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2691	ROFFEY SOUTH
Site Address: Hanover Court York Close Proposal: Surgery to 1 x Oak and 1 x Sycamore	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/2693	HOLBROOK WEST
Site Address: 46 Barnsnap Close Proposal: Retrospective application for the erection of a 2m boundary fence to rear	
Parish Council Comment No objection in principle however, it is aesthetically unattractive to the area.	
HDC Decision	

DC/17/2699	ROFFEY NORTH
Site Address: 63 Rusper Road Proposal: Erection of single storey rear extension and partial second storey rear extension over kitchen. Erection of new front porch.	
Parish Council Comment No objection however, the design is unattractive to the area.	
HDC Decision	

DC/17/2707	HOLBROOK WEST
Site Address: Westlake House 130 Pondtail Road Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/2711	ROFFEY NORTH
Site Address: 59 Laughton Road Proposal: New tarmac front driveway and pavement crossover with dropped kerb	
Parish Council Comment Objection on the grounds that it is inappropriate to the location, there will be loss of symmetry to the grassed area and this will set an unacceptable precedent. There are concerns the work detailed in the application encroaches land that is not owned by the applicant.	
HDC Decision	

DC/17/2759	HOLBROOK EAST
Site Address: Chennells House Rusper Road Proposal: Removal of existing rear conservatory and erection of replacement single storey rear extension.	
Parish Council Comment No objection.	
HDC Decision	

DC/17/2769	ROFFEY NORTH
Site Address: 60 Farhalls Crescent Proposal: Erection of single storey front / side extension	
Parish Council Comment No objection.	
HDC Decision	

WSCC/044/17/NH	ROFFEY NORTH
Site Address: Northolmes County Primary School Proposal: Replacement of 1.4m high chainlink fence with 3m powder coated welded mesh.	
Parish Council Comment No objection.	
HDC Decision	