

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 22ND FEBRUARY 2018 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Holbrook East:- Cllr. Mrs R. Ginn*, Cllr. Mrs F. Haigh (Vice Chairman)*, Cllr T. Rickett.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr. M. Loates, Cllr D. Searle*, Cllr J. Smithurst.

Roffey South:-Cllr. J. Day*, Cllr. R Turner (Chairman)*, Cllr. Mrs S. Wilton*.

*denotes absence

In attendance: Ross McCartney, Committee Clerk; Pauline Whitehead BA (Hons)
FSLCC

In the absence of Cllr R. Turner (Chairman) and Cllr Mrs F. Haigh (Vice Chairman) Cllr I. Wassell was unanimously elected as Chairman of the Meeting.

The Committee stood in silence at the beginning of the meeting to reflect on the contribution made to the community by fellow Councillor Roger Wilton who had passed away on 19th February 2018.

PET/393/18 Public Forum

There were no members of the public present.

PET/394/18 Apologies for absence

The Committee received apologies and reasons for absence from Cllr Mrs R. Ginn, Cllr Mrs F. Haigh, Cllr D. Searle, Cllr J. Day, Cllr R. Turner and Cllr Mrs S. Wilton.

PET/395/18 Declarations of Interest

There were no declarations of interest given.

PET/396/18 Minutes

The Minutes of the meeting held on 25th January 2018 were agreed and signed by the Chairman as a true record.

PET/397/18 Chairman's Announcements

- Surrey and Sussex Healthcare National Health Service (NHS) Trust responded to a letter sent on 26th January 2018 regarding a strip of land on Crawley Road situated between Jewson's Builders Merchants and '78' Crawley Road. The land registry document WSX180027 for the strip of land states that the owner is Sussex Partnership NHS Foundation Trust and a letter was sent accordingly on 8th February 2018.

- Holbrook County Councillor Peter Catchpole had been approached by residents of Cook Road expressing their concern about crossing North Heath Lane safely. Cllr. Catchpole is exploring the possibility of a refuge in the centre of the road at an appropriate site.
- The West Sussex County Council (WSSC) Area Highways Manager – Horsham; responded to an e-mail which raised concerns expressed by the Planning, Environment and Transport Committee regarding the poor condition of grass verges in North Horsham and vehicles parked on grass verges. WSSC responded stating that due to the countywide scale of the problem resources only allow for basic safety repairs; intervention level for repair is where ruts are at least 100mm deep for at least 300mm in length. If the verges do not meet the criteria for intervention no action will be taken as WSSC has advised there is no resource for aesthetics. WSSC further advised that any vehicle parked on the highway (which includes verges and footways) where there are double yellow lines is a matter of enforcement, undertaken by Horsham District Council (HDC).
In relation to the grass verge in Bostock Avenue, raised at last months Planning, Environment and Transport Committee meeting, WSSC identified some intervention level work, a repair job has been raised for completion by the end of March. WSSC Highways Manager also added that they are aware of and have raised works for repair of other damaged verges around Horsham and further afield.

PET/398/18 Horsham District Council new bin collection system – potential issues in highly developed residential areas.

The introduction of the new bin collection system from HDC is likely to cause potential issues of blockages of bins due to the fact there could be double the usual quantity on collection days where both the brown top bin, for garden waste, and the blue top bin, for recycling, are required. This is particularly true in places where residents have designated areas for the bins to be collected or in areas of dense housing.

It was RESOLVED to contact HDC to raise concerns for pedestrian safety, reduced pavement access and to enquire what measures have been put in place to mitigate these issues.

PET/399/18 Development North of Horsham

The Parish Council has been contacted regarding the affordable housing offer which remains below the recommended amount of 35% stated in the Horsham District Planning Framework. HDC has been advised to revisit viability, values and base build costs to ensure that the maximum possible level of affordable housing is achieved. A question relating to this has been scheduled for the Parish Liaison Meeting on 28th February 2018.

It was RESOLVED that the committee would like to see the correct level of affordable housing reached and for any commitments made by Liberty to be upheld.

PET/400/18 Collaborative working to establish the Parish Council's response to a future planning application for a Recycling plant at the former Wealden Brick Works.

WSSC Councillor Peter Catchpole had suggested working with local residents and if possible, Liberty Property Trust to establish the Parish Council's response to a future planning application for an incinerator at the former Wealden Brickworks to ensure a comprehensive coverage of any issues.

It was RESOLVED to support the collaborative working.

PET/401/18 Consultations

(a) TRO/HON1701/RC Traffic Regulation Order (TRO) at Bluebell Close - Permission has been granted to advertise a proposed TRO the effect of which will be to introduce a 10 metre in length double yellow lines on a section of the south-west side of Bluebell Close adjacent to the footpath between No. 39 and 40.

It was RESOLVED to contact WSSC to state that the Parish Council is in full support of the TRO however, the Committee would have preferred a TRO that effects the entire roadway at Bluebell Close. The Committee also raised concerns regarding the long term parking in that area and would like to see more TRO's of similar effect put in place in and around Jackdaw Lane and its side roads, to mitigate safety concerns. The situation will be exacerbated by a development for 58 new dwellings which will be accessed from Jackdaw Lane and where it is seen parking and traffic safety will become a further issue.

PET/402/18 Planning appeals

REASONS FOR APPEAL	Refused planning permission
APPLICATION REFERENCE	DC/17/1923
WARD	Roffey South
APPLICATION	Part two storey and part single storey extension over existing building.
SITE	SL2 Signs, 202 Crawley Road
APPELLANT	Mr Stuart Powell
PC COMMENTS	Objection due to the fact it's not in keeping with the longstanding character and street scene of Crawley Road and the subsequent adverse effect.
APPEAL DECISION	LODGED

REASONS FOR APPEAL	Refused planning permission
APPLICATION REFERENCE	DC/17/2247
WARD	Holbrook East
APPLICATION	Demolition of existing conservatory and erection of replacement rear two storey extension
SITE	25 Burns Close
APPELLANT	Mr & Mrs A Mills
PC COMMENTS	No objection
APPEAL DECISION	GRANTED

It was RESOLVED to note the planning appeals.

PET/403/18 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 25th January 2018 and considered each application in turn.

It was RESOLVED that the Committee’s comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET404/18 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/406/18 Date of next Meeting

The next meeting is scheduled for Thursday 22nd March 2018 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.29 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
22nd FEBRUARY 2018**

DC/18/0059	ROFFEY SOUTH
Site Address: 6 Fitzalan Road Proposal: Removal of existing shop frontage including glazing, infill panel from previous ATM installation and main entrance door. Subsequent provision of new shop frontage comprising stall riser, powder coated aluminium shop front frame and door, glazing and fascia panel.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/0127	ROFFEY SOUTH
Site Address: 16 Forest Road Proposal: Application to confirm the substantial completion of building works, relating to the erection of a rear conservatory, on a date more than four years previous to this application (Certificate of Lawful Development - Existing)	
Parish Council Comment No objection.	
HDC Decision	

DC/18/0225	HOLBROOK WEST
Site Address: 15 Broome Close Proposal: Fell 1 x Oak	
Parish Council Comment Objection as alternative measures/work to the hard surfaces would negate reasons for felling the tree. If the tree were to be felled the Committee requested it is replaced with a suitable native species.	
HDC Decision	

DC/18/0240	ROFFEY NORTH
Site Address: 43 Rusper Road Proposal: Erection of a single storey front extension	
Parish Council Comment No objection.	
HDC Decision	

DC/18/0279	HOLBROOK EAST
Site Address: 52 Gateford Drive Proposal: Conversion of existing integral garage to habitable living space	
Parish Council Comment No objection.	
HDC Decision	

DC/18/0321	ROFFEY SOUTH
Site Address: 6 Fitzalan Road Proposal: Advertisement consent for the erection of front fascia panel sign, wall mounted sign and contravision panels to the door and window.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/0324	ROFFEY SOUTH
Site Address: 3 Howard Road Proposal: Erection of single storey rear extension	
Parish Council Comment No objection.	
HDC Decision	

WSCC/006/18/NH	HOLBROOK WEST
Site Address: Former Wealden Brickworks (Site HB), Langhurstwood Road Proposal: Proposed removal of Condition 3 (Time Limit) from and the amendment of Condition 6 (Parking Layout) of Planning Permission WSCC/028/16/NH	
Parish Council Comment No objection.	
HDC Decision	