



North Horsham Parish Council

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16th August 2018

NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 23rd August 2018** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

P. McCartney

PP
Ross McCartney
Committee Clerk

Committee Members

Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh, Cllr T. Rickett BEM.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:-Cllr J. Davidson, Cllr. M. Loates (Vice Chairman), Cllr D. Searle.

Roffey South:- Cllr Mrs J. Gough, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:-To receive apologies for absence.

3. Declaration of Interests

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Committee.

4. Minutes

Circulated previously.

Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 19th July 2018.

5. Chairman's Announcements

See Clerk's Report.

Recommendation:- To receive Chairman's Announcements.

6. Planning Protocol

See attached.

Recommendation:- To adopt the Sussex and Surrey Associations of Local Councils Planning Protocol 5th April 2018 as best practice guidance for North Horsham Parish Council's Planning, Environment and Transport Committee.

7. Compilation of a Planning Resource 'Culturally significant, historical and heritage assets in North Horsham Parish'

See attached.

Recommendations:-

- 1. To use a list of assets compiled from the North Horsham Parish Council Areas of Special Character Report 2003, Horsham Town List 2011, Review of the Horsham Town List November 2016 and the Horsham Town Design Statement 2008 and the Desk Based Heritage Impact Assessment produced by Archaeology South East as the basis of a resource when considering planning applications to assess culturally significant, historical and heritage areas in North Horsham Parish.**
- 2. To review the resource on a two yearly cycle to include any updates.**

8. Crawley Road closure – bus services

See Clerk's Report.

Recommendation:- To write to Metrobus to ask that consideration is given to how local residents access the bus services along Crawley Road during the gas main work to avoid walking long distances.

9. North of Horsham Parish Liaison Meeting.

The North of Horsham Development Parish Liaison Meeting scheduled for 22nd August 2018 was cancelled and has been rescheduled for Monday 10th September 2018 between 2pm and 4pm at Roffey Millennium Hall.

A previous working party meeting (23rd May 2018) suggested that the Parish Council may like to offer a view on the type of health facility that it would like to see for the north of the parish.

Liberty Property Trust has discontinued their meetings with Ruser Parish Council and request that instead Ruser attend the meetings initiated by North Horsham Parish Council.

Recommendations:-

- 1. To offer a preliminary view on the health facility on the new development. There are three options, a surgery within the development, a super surgery on the business park or a financial contribution to improve health facilities across Horsham to enable them to take additional patients. Any comments will be taken to full Council for further discussion and a Council wide view.**
- 2. To include a regular agenda item where Ruser Parish Council can raise issues regarding the development North of Horsham at the North of Horsham Parish Liaison Meetings.**

10. Planning Appeals

See Clerk's Report.

Recommendation:- To note information regarding any Planning Appeals.

11. Planning Applications

List of applications attached.

Recommendation:-

To consider Planning Applications received since 20th July 2018.

12. Planning Decisions

List of decisions attached.

Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

13. Date of next Meeting

Thursday 20th September 2018 (scheduled).