



# North Horsham Parish Council

Roffey Millennium Hall,  
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30<sup>th</sup> November 2018

## NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council Property Committee to be held on **Thursday 6<sup>th</sup> December 2018 at 7.30pm at Roffey Millennium Hall** for the transaction of the business on the agenda below. Members of the press and public are welcome to attend the meeting.

  
Vivien Edwards  
Deputy Clerk

### **Committee Members:**

Cllr K. Burgess, Cllr J Davidson, Cllr R Ginn, Cllr R Knight, Cllr D Searle, Cllr J Smithurst, Cllr S Torn

## **AGENDA**

- 1. Public Forum**  
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**  
**Recommendation:**  
**To receive apologies for absence.**
- 3. Minutes**  
**Recommendation:**  
**To approve and sign the Minutes of the Meeting held on 18<sup>th</sup> October 2018.**
- 4. Declarations of Interest**  
**Recommendation:**  
**To receive any Declarations of Interest from Members of the Committee.**
- 5. Chairman's Announcements**  
**Recommendation:**  
**To note any announcements.**
- 6. Finance**  
See Appendix A  
**Recommendation:**  
**To note the Committee Budget to 30<sup>th</sup> November 2018.**

- 7. Completed works**  
See Committee Report  
**Recommendation:**  
**To note completed works.**
- 8. On-going works**  
See Committee Report  
**Recommendation:**  
**To note on-going works.**
- 9. Silent Silhouettes**  
See Committee Report  
**Recommendation:**  
**To consider when the Silent Silhouettes outside Roffey Millennium Hall and Holbrook Tythe Barn should be removed and what to do with them afterwards.**
- 10. Fencing along the Riverside Walk by St Mark's Lane**  
See Committee Report and Appendix B  
**Recommendation:**  
**To replace the broken fence along part of the Riverside Walk adjacent to Skylark Care Home.**
- 11. Lightening Conductor at Roffey Millennium Hall**  
See Committee Report  
**Recommendations:**  
**(a) To agree to remove the CB radio mast and TV aerial on the roof of Roffey Millennium Hall**  
**(b) To agree to the necessary remedial work to the lightening conductor.**
- 12. Geocaching at Earles Meadow**  
See Committee Report  
**Recommendation:**  
**To consider a request from a member of the public to place 8 geocaches at Earles Meadow.**
- 13. Earles Meadow**  
See Committee Report and Appendix C  
**Recommendation:**  
**(a) To note the EMCG Action Plan for 2019**  
**(b) To note the EMRA Action Plan for 2019 and to agree to request that such a document is submitted every year.**
- 14. Date of next meeting**  
**Recommendation:**  
**To note the next meeting to be held on Thursday 7<sup>th</sup> February 2019.**