

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 22ND NOVEMBER 2018 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members
Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh*, Cllr T. Rickett BEM.
Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.
Roffey North:- Cllr. J. Davidson*, Cllr M. Loates (Vice Chairman)*, Cllr D. Searle.
Roffey South:- Cllr Mrs J. Gough*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.
*denotes absence

In attendance: Ross McCartney, Committee Clerk.

PET/535/18 Public Forum

There were no members of the public present.

PET/536/18 Apologies for absence

The Committee received apologies and reasons for absence from Cllr M. Loates, Cllr Mrs J. Gough and Cllr J. Davidson. Cllr Mrs F. Haigh did not attend and did not give apologies.

PET/537/18 Declarations of Interest

There were no declarations of interest given. The Committee Clerk declared a prejudicial interest in DC/18/0255 , 12 The Castle, as the owner is a close relative.

PET/538/18 Minutes

The Minutes of the Committee Meeting held on 25th October 2018 were agreed and signed by the Chairman as a true record.

PET/539/18 Chairman's Announcements

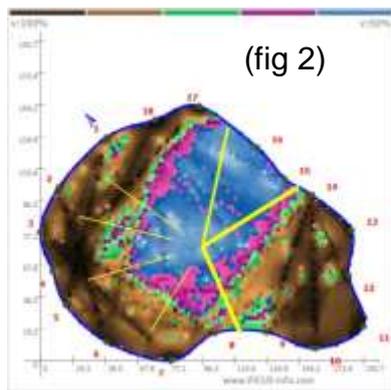
- (a) Cllr D. Searle had attended the Britanniacrest Liaison Group Meeting on Monday 5th November 2018 as a Parish Council observer. He was informed that Britanniacrest had not yet decided whether they would appeal against the decision not to allow an incinerator on the site. The deadline for appeal is 11th January 2019. When the decision has been made, Britanniacrest will circulate the information to the Site Liaison Group.
- (b) Cllr J Gough had attended a meeting of the Wimblehurst Road Residents' Association and West Sussex County Council (WSCC) held on 31st October 2018 where concerns about traffic along Wimblehurst Road was discussed.
- (c) Langhurstwood Road Residents Association has requested to be included in the North of Horsham Development Parish Liaison Meetings.

(d) HDC's Trees & Contracts Officer has notified the Parish Council there is a requirement to remove the mature oak tree at Chennells Way open space (fig 1).



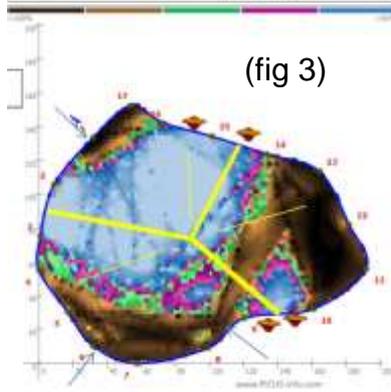
(fig 1)

The tree was identified as having been colonised by a significant fungal pathogen April 2016. A picus tomograph inspection (a device that



provides an internal view of the tree) produced this image (fig 2).

The predominantly blue/pink area defines the extent of the affected timber i.e. cavity/decay. As a result, the tree received a significant canopy reduction. This reduction was designed to reduce the mechanical loading on the area of weakness.



A follow up picus tomograph inspection was undertaken September 2018, the area of decay has advanced significantly (fig 3). Further canopy reductions are not considered sufficient to ensure public safety. The only acceptable course of action is the removal of the tree. The Tree & Contracts Officer confirmed the tree is not subject to the protection

of a TPO and not growing within a designated Conservation Area. Subject to weather conditions, the tree is scheduled for removal week commencing 19th November 2018. It is anticipated that 2 days will be required to complete the task. Both footpaths will be closed and there will be use of traffic management.

PET/540/18 Traffic issues on Rusper Road on the approaches to Littlehaven Railway Station

The Planning Environment and Transport Committee authorised a letter to be sent to WSCC at their meeting on 19th July 2018 to draw attention to concerns raised by local residents regarding speeding on Rusper Road on the approach to Littlehaven Railway Station, noise, emissions pollution and anti-social behaviour by motorists.

The Parish Council suggested erecting “Kill Your Speed” signs along the section of Rusper Road leading from the dual carriageway (A264), 30mph markings on the tarmac and interactive flashing signs to emphasise the 30mph speed limit. The Parish Council also requested that consideration be given to a safe pedestrian crossing point to the south side of the level crossing.

WSCC has responded that an interactive sign and crossing point are extremely costly and are not features installed on request. Instead it is suggested that an application could be submitted for a Community Highways Scheme to secure funding.

WSCC is specifically precluded from installing speed signs or marks on the tarmac in street lit 30mph zones. The street lights themselves are considered to function as repeater signs as per the guidance in Traffic Signs Regulations and General Directions (2016).

It was RESOLVED:

- 1. To note the response from West Sussex County Council (WSCC).**
- 2. To notify the resident of West Sussex County Council’s response.**
- 3. Not to submit a Community Highways Scheme.**
- 4. Request WSCC to monitor the concerns raised regarding speeding on Rusper Road on the approach to Littlehaven Station, noise and emissions pollution and anti-social behaviour by motorists and to also convey concerns to Sussex Police.**

PET/541/18 WSCC rejection of a Traffic Regulation Order (TRO) for speed restriction on Lambs Farm Road and Hawkesbourne Road

The Parish Council’s application for a 20mph. speed restriction on Lambs Farm Road and Hawkesbourne Road was rejected by WSCC

With all speed reduction TRO applications WSCC are required to look at speed data to comply with the West Sussex County Council Speed Policy when seeking to introduce a reduced speed limit. This states that Highways Officers considering a scheme should “aim to encourage consistency of setting speeds across the County, to encourage understanding and compliance by drivers.”

The policy states that there are certain minimum average speeds that are required when seeking to reduce a speed limit. So, for example, when

looking to install a 40mph speed limit, average speeds taken from the speed data should be lower than 42mph. Where installation of a 20mph speed limit I proposed, as in the application for Lambs Farm Rd and Hawkesbourne Rd, the Speed Policy states that average speeds should be lower than 24mph. The aim of these minimum speeds is to ensure that, where speed reduction are installed, a law and disorder issue for the local police is not created by setting unrealistic speed limits.

Speed data at three collection points in the Lambs Farm and Hawkesbourne area was taken, and of these three, two of the speed averages were between 25 and 26mph. Under those circumstances, WSCC is unable to progress the application for a TRO, as it does not conform to WSCC's speed policy.

There is no appeals process as such. However, the Parish Council could contest the decision not to progress the TRO via the WSCC corporate complaints procedure. Otherwise, this does represent a closing down of the application, based on the application not complying with the County Council's Speed Policy.

It has been observed that the speed data was collected at a time when major gas works had closed Crawley Road. This could have had an impact on through traffic.

It was RESOLVED to:

- 1. Note WSCC's response.**
- 2. Request WSCC to re-evaluate the data collected and for speed loops to be reinstalled after completion of road works taking place in Crawley Road, which is believed to have affected the data collected.**
- 3. Notify the residents that have been contact with the Parish Council regarding this situation as to the Parish Council's actions.**

PET/542/18 Concern regarding Harwood Road/ Manor Fields junction

A response has been received from West Sussex County Council's (WSCC) Traffic Officer regarding the forwarded concerns from a local resident, which was raised at the last Planning, Environment and Transport Committee meeting, held on the 25th October 2018. It was stated WSCC had no legal powers of speed enforcement and this issue is best taken to the police with a request for speed enforcement in the area. The Traffic Officer visited the site and said the sight lines were adequate and the accident data for the area reflects the reasoning there is not a major issue. The one incident reported in the last 5 years at this junction involved a cyclist and was unrelated to sight line issues.

It was RESOLVED to pass on the concerns to the police but not to request them for speed enforcement in the area at this time.

PET/543/18 Consultations

Gatwick Masterplan – On 18th October, Gatwick unveiled a draft Master

Plan for ongoing development and sustainable growth at the airport, which sets out how the airport can meet the growing demand for air travel and deliver connections to global opportunities. Gatwick launched a 12-week public consultation to help inform the publication of the final Master Plan early next year. As part of that consultation they are holding six public exhibitions, the first being held in Horsham on the 3rd November 2018, 14:30 to 19:30, at The Barn, Causeway. Information regarding the exhibitions were circulated to the committee prior to the event.

Cllr T. Rickett is attending a workshop meeting held on the 5th December 2018 with Gatwick, running from 2pm to 8pm.

It was RESOLVED for Cllr T. Rickett to report back to the committee in January 2019 following his attendance at the Gatwick Airport Noise Management Board public meeting on 5th December 2018.

PET/544/18 Planning Appeals

There were no planning appeals.

PET/545/18 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 25th October 2018 and considered each application in turn.

It was RESOLVED:

- 1. That the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

PET/546/18 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/547/18 Date of next Meeting

The next meeting is scheduled for Thursday 20th December 2018 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.25 p.m.

.....Chairman

.....Date

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
22nd NOVEMBER 2018

The Committee Clerk left the room for the duration of this application and Cllr R. Turner took the minutes.

DC/18/2055	Holbrook East
Site Address: 12 The Castle Proposal: Erection of a side boundary fence.	Deferred from the previous planning meeting due to insufficient time for members to consider the application.
Parish Council Comment Objection- on the grounds of the fence having an adverse effect on the street scene.	
HDC Decision	

DC/18/2141	Holbrook East
Site Address: 15 Brook Road Proposal: Erection of a front porch, single storey side extension, installation of bay window to front elevation and side windows to the existing stair well.	Deferred from the previous planning meeting due to insufficient time for members to consider the application.
Parish Council Comment No objection.	
HDC Decision	

DC/18/2173	Roffey North
Site Address: 28 Earles Meadow Proposal: Erection of timber decking in back garden and timber summerhouse.	Deferred from the previous planning meeting due to insufficient time for members to consider the application.
Parish Council Comment Object on the grounds that there is no evidence the applicant has consulted the Environmental Agency and therefore committee holds concerns with regards to the effect on the riverbed located in close proximity to the proposed works.	
HDC Decision	

DC/18/2183	Holbrook East
Site Address: 11 Bailey Close Proposal: Loft conversion and the installation of a rear facing dormer (Certificate of Lawful Development - Proposed)	
Parish Council Comment Object on the grounds of overdevelopment and the intrusive nature the proposal has to neighbouring properties	
HDC Decision	

DC/18/2225	Roffey North
Site Address: 7 Lambs Farm Close Proposal: Erection of a single storey rear and side extension.	Deferred from the previous planning meeting due to insufficient time for members to consider the application.
Parish Council Comment Objection, the proposal is considered to have an inappropriate design and is not in keeping with the street scene.	
HDC Decision	

DC/18/2241	Roffey North
Site Address: 80 Rusper Road Proposal: Erection of a detached two storey dwelling.	Deferred from the previous planning meeting due to insufficient time for members to consider the application.
Parish Council Comment Objection as it is not in keeping with the street scene and is overdeveloped. Concerns are also held as there is uncertainty of the parking provision that will be in place and the impact on the works will have on the highway.	
HDC Decision	

DC/18/2254	Roffey North
Site Address: 20 Moorhead Cottages Crawley Road Proposal: Installation of log burner and flue to dining room (Full Planning)	
Parish Council Comment Objection due to the adverse impact on the listed building.	
HDC Decision	

DC/18/2255	Roffey North
Site Address: 20 Moorhead Cottages Crawley Road Proposal: Installation of log burner and flue to dining room (Listed Building Consent)	
Parish Council Comment Objection due to the adverse impact on the listed building.	
HDC Decision	

DC/18/2279	Holbrook West
Site Address: Hilltop Farm Hurst Hill Rusper Road Rusper Proposal: Change of use of existing agricultural land to facilitate the creation of a Polo Pitch, including ground / engineering works and associated works and landscaping (updated description)	
Parish Council Comment No objection.	
HDC Decision	

DC/18/2309	Roffey North
Site Address: 26 Searles View Proposal: Surgery to 1 x Oak	
Parish Council Comment The Parish Council request clarification of the works to be done: The application form states the work is for tree thinning however, the supporting statement suggest the work is only for an overall crown reduction of 2.5 metres.	
HDC Decision	

DC/18/2315	Rusper & Colgate
Site Address: Woodlands Framing Yard Woodlands Farm Old Crawley Road Faygate Proposal: Demolition of existing barn, change of use of industrial building into D1 use, erection of two buildings, associated access and car parking	(On the border of Roffey North & Roffey South)
Parish Council Comment Defer this application to the next Planning, Environment and Transport Committee meeting and request additional information is provided by the applicant plus, any additional information Horsham District Council may hold as the committee is unable to come to a decision without it being provided. Concerns raised by other organisations were noted.	
HDC Decision	

DC/18/2319	Roffey North
Site Address: 1 School Close Proposal: Demolition of existing conservatory and erection of a single storey extension to the rear.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/2320	Roffey South
Site Address: 16 Honeywood Road Proposal: Erection of a first floor extension over existing garage and ground floor.	
Parish Council Comment Objection due to the poor design aspect.	
HDC Decision	

DC/18/2333	Holbrook East
Site Address: 18 Rook Way Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to the comments from HDC's Tree Officer.	
HDC Decision	

DC/18/2366	Holbrook East
Site Address: 2 Thatchers Close	
Proposal: Erection of a two storey detached dwelling house.	
Parish Council Comment Objection – Over-development on the grounds of size and mass.	
HDC Decision	

DC/18/2369	Roffey North
Site Address: 51A Laughton Road	
Proposal: Conversion of existing garage into habitable living space and erection of a detached garage with external alterations.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/2372	Roffey South
Site Address: 13 Wood End	
Proposal: Erection of a single storey front and side extension.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/2400	Roffey North
Site Address: 10 Rusper Road	
Proposal: Demolition of rear single storey extension, erection of a two storey side and rear and single storey rear extensions.	
Parish Council Comment No objection.	
HDC Decision	

DC/18/2413	Roffey South
Site Address: 5 Acorns	
Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection, subject to the works being carried out by a qualified tree surgeon, as it is not clear one has been consulted, and is limited to a 2m crown reduction/lifting and thinning dead wood.	
HDC Decision	

DC/18/2435	Roffey South
Site Address: 61 Oak Tree Way	
Proposal: Surgery to 1 x Oak	
Parish Council Comment No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/18/2454	Roffey South
Site Address: 8 Honeywood Road Proposal: Non material amendment to previously approved DC/18/0434 (Removal of existing garage and erection of single storey rear extension and pitched roof over existing front porch) Relating to replacement of window to rear elevation with bi-fold doors	
Parish Council Comment No objection	
HDC Decision	

DC/18/2459	Holbrook West
Site Address: Boxer Retreat Langhurst Wood Road Proposal: Application to confirm the continuous use of building for Sui Generis purposes for a period in excess of ten years (Certificate of Lawful Development - Existing)	
Parish Council Comment No objection.	
HDC Decision	