



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT

Tel: 01403 750786 (Office & Hall Bookings)
Roffey Millennium Hall, North Heath Hall
HolbrookTythe Barn

Email: parish.clerk@northhorsham-pc.gov.uk

Website: www.northhorsham-pc.gov.uk

1st February 2019

NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council Property Committee to be held on **Thursday 7th February 2019 at 7.30pm at Roffey Millennium Hall** for the transaction of the business on the agenda below. Members of the press and public are welcome to attend the meeting.


Vivien Edwards
Deputy Clerk

Committee Members:

Cllr K. Burgess, Cllr J Davidson, Cllr R Ginn, Cllr R Knight, Cllr D Searle, Cllr J Smithurst, Cllr S Torn

AGENDA

- 1. Public Forum**
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**
Recommendation:
To receive apologies for absence.
- 3. Minutes**
Recommendation:
To approve and sign the Minutes of the Meeting held on 6th December 2018.
- 4. Declarations of Interest**
Recommendation:
To receive any Declarations of Interest from Members of the Committee.
- 5. Chairman's Announcements**
Recommendation:
To note any announcements.
- 6. Finance**
See Appendix A
Recommendation:
To note the Committee Budget to 31st December 2018.

7. **Completed works**
See Committee Report
Recommendation:
To note completed works.
8. **On-going works**
See Committee Report
Recommendation:
To note on-going works.
9. **Tree Report**
See Committee Report and Appendix B
Recommendation:
To note the report and consider the recommendations.
10. **Earles Meadow**
a) Earles Meadow Conservation Group (EMCG)
See Committee Report
Recommendation:
To note that following a site visit from HDC's Arboricultural Officer it was agreed that none of the defined TPO areas affect the work of the EMCG. Should they wish to carry out work in the defined areas then consideration should be given to the Parish Council submitting a general application to Horsham District Council to cover future work.

b) Geocaching at Earles Meadow
See Committee Report (deferred from last meeting)
Recommendation:
To consider a request from a member of the public to place 8 geocaches at Earles Meadow.
11. **Tree Work**
See Committee Report and Appendix C
a) Oak Trees at Amberley Close Allotments
b) Trees along eastern border of Holbrook Tythe Barn
c) Other possible tree work for consideration.
Recommendation:
To consider the quotations for the tree works listed above and note any future works that may be required.
12. **Fencing along the Riverside Walk by St Mark's Lane**
See Committee Report
Recommendation:
To agree a donation to Horsham Green Gym as a gesture of thanks.
13. **Bus Shelter Request**
See Committee Report
Recommendations:
(a) To consider a request from a resident to install a bus shelter at the bus stop on the Farhalls Crescent side of Lambs Farm Road between Honeysuckle Walk and the eastern most entrance to Farhalls Crescent.
(b) To agree that the Parish Council are unable to erect any bus shelters due to

the considerable capital outlay and the significant on-going costs that are involved.

14. Food Van at Holbrook Tythe Barn

See Committee Report

Recommendation:

To consider a request to rent the car park at Holbrook Tythe Barn, one evening a week to sell wood fired pizza.

15. Exclusion of Press and Public

Recommendation:

To resolve that the Press and Public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, for reasons of confidentiality as the following discussion item relates to sensitive sensitive commercial matters.

16. Grounds Maintenance Contract

See Appendix D (Confidential)

Recommendation:

To agree to put forward a recommendation to the Parish Council as to the preferred supplier for grounds maintenance for the next 2/3 years.

17. Date of next meeting

Recommendation:

To note the next meeting to be held on Thursday 11th April 2019.