



North Horsham Parish Council

Roffey Millennium Hall,
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5th April 2019

NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council Property Committee to be held on **Thursday 11th April 2019 at 7.30pm at Roffey Millennium Hall** for the transaction of the business on the agenda below.

Members of the press and public are welcome to attend the meeting.


Vivien Edwards
Deputy Clerk

Committee Members:

Cllr K. Burgess, Cllr J Davidson, Cllr R Ginn, Cllr R Knight, Cllr D Searle, Cllr J Smithurst, Cllr S Torn

AGENDA

- 1. Public Forum**
The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.
- 2. Apologies for absence**
Recommendation:
To receive apologies for absence.
- 3. Minutes**
Recommendation:
To approve and sign the Minutes of the Meeting held on 7th February 2019.
- 4. Declarations of Interest**
Recommendation:
To receive any Declarations of Interest from Members of the Committee.
- 5. Chairman's Announcements**
Recommendation:
To note any announcements.
- 6. Completed works**
See Committee Report
Recommendation:
To note completed works.

7. **On-going works**
See Committee Report
Recommendation:
To note on-going works.
8. **Tree Management**
See Committee Report and Appendix A
Recommendation:
To consider quotes obtained for an initial tree condition assessment report and management plan.
9. **Tree Work**
See Committee Report
Oak tree at Amberley Close Allotments
Recommendation:
To consider the quotation for the tree work listed above.
10. **Earles Meadow**
 - a) Request to use Earles Meadow for Forest School Sessions
See Committee Report and Appendix B
Recommendation:
To agree that Amber Pre-School can use Earles Meadow (exact area to be agreed) for a 2 hour Forest School session on a weekly basis during term time.
 - b) Bees Nest at Earles Meadow
See Committee Report and Appendix C
Recommendation:
To consider what action, if any, to take regarding a bee's nest adjacent to one of the boardwalks at Earles Meadow.
11. **Allotment Report**
See Appendix D
Recommendation:
To note the report.
12. **Date of next meeting**
Recommendation:
To note the next meeting to be held on Thursday 13th June 2019.