

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 22ND AUGUST 2019 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA

Numbers relate to those on the agenda.

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

5. Chairman's Announcements

1. Thank you to Cllr T. Rickett BEM for speaking at the HDC Planning Meeting on 6th August 2019 regarding Planning Application DC/18/2687 for the outline planning for the erection of up to 300 dwellings and other facilities at the former Novartis Site, Parsonage Road, Horsham. The matter was referred to the HDC full Council meeting on 4th September 2019.
2. WSCC undertook weed spraying in North Horsham during early August 2019. The Parish Council was invited to put forward nominations for areas of need.
3. Notification had been received of a proposal to put double yellow lines on the western section of Parkfield and sections of Riverside at the junction with the Crescent and on the south eastern side of Bartholomew Way.

7. Littlehaven Railway Crossing

Councillor Peter Burgess in his capacity as Horsham District Portfolio Holder for Horsham Town Centre has suggested ideas to keep traffic flowing in Horsham more readily. With additional development in and around Horsham, ideas of ways to keep traffic moving are important, especially on the main routes into Horsham. For example, vehicles can often wait for upwards of 5 minutes at Littlehaven railway crossing to allow trains to cross. In some

cases the gaps between the trains are quite significant, even though the barriers remain closed. When an on site signaller operated the crossing he was able to be more responsive to the movement of trains and he would open up the gates to relieve congestion as appropriate in between trains. Now that the signals are operated from Three Bridges this doesn't happen, but perhaps some small improvements could, once again, allow traffic to flow more easily to reduce congestion. Improvements had been spoken about when the change in management of the barriers was made, but it is unclear what has been put in place. Cllr Burgess suggests that the Parish Council writes to Rail Track to explore ways in which improvements could be made to reduce vehicle waiting time at Littlehaven Station.

8. Installation of bicycle stands at Fitzalan Road

The Committee agreed the purchase of two bicycle stands at a cost of £35.99 (including VAT) each for supply and delivery at their meeting on 18th July 2019. (Minute PET/661/19). Approval had been received from West Sussex County Council. An enquiry has been made to Balfour Beatty (who has the required £10 million public liability insurance) for the cost. Of installation. It is unlikely that it will be more than £300.

10. Appeal against the Recycling, Recovery and renewable Energy Facility and Ancillary Infrastructure at the former Wealden Brickworks, Langhurst Wood Road.

In a letters dated 6th February 2017 and 27th April 2018, North Horsham Parish Council has previously submitted comments on:-

1. the design, height, size and mass of the proposed buildings (in contravention of HDPF (2015) Policies 25,26,32 and 33 and WSWLP (2014) Policies W10, W11 and W12).
2. Greenhouse gasses/ Carbon footprint (In contravention of NPPF (2012) Policy 8,10 and 11 and WSWLP (2014) Policy W12 and Policy W19).
3. Health concerns and emissions.
4. Land allocation and its consequences.
5. Consultation and collaborative working.
6. Litter in the landscape.

Neighbouring parish councils have not yet responded to indicated whether or not they wish to work collaboratively when making their 3 minute representation at the hearing in October 2019.

11. Dirty Highway signs and faded road markings

Dirty Highway signs and faded road markings can be reported to WSCC on their website. There are examples of dirty signs on the A264, but Councillors are requested to bring their own examples to be included in a letter.

13. Consultations

1. Town and Country Planning (Environmental Impact Assessment) Regulations 2017. Request for Scoping Opinion under Regulation 15. Proposal – 'Kin Wilkie' designed landscape enhancement features with the provision of public access at Land at Knepp Castle Estate, West Grinstead, RH13 8LJ

2. Stopping up of an eastern part width of Rusper Road adjoining the western boundary of Chennells Brook Lodge under the Stopping up of Highway (South East) (No.33) Order 2019 Act to enable development permitted by HDC under DC/18/1925. Response within 6 weeks of 22nd August 2019. The Parish Council reviewed the draft order at the Planning Meeting on 30th May 2019 and had no objection (PET/637/19).

Definition of stopping up from the Planning Portal. "An Order authorising the stopping up (removal of public rights of way) of any highway can be made, if the Secretary of State is satisfied to do so, to allow development to be carried out in accordance with a valid and relevant planning permission granted under Part III of the Town and Country Planning Act 1990.

The highway to be stopped up must be being developed upon and fall within the planning boundary or be a condition of the planning permission. The Order may also include the provision of new or improved highways as long as these also form part of the planning permission"

Planning Portal (2019) Online Available at:-

https://www.planningportal.co.uk/info/200187/your_responsibilities/40/other_permissions_you_may_require/14

Accessed 9.8.19

14. Planning Appeals

REASONS FOR APPEAL	Appeal against Refusal of planning
APPLICATION REFERENCE	DC/18/2697
WARD	Roffey North
APPLICATION	Erection of a part two storey and part single storey over existing building.
SITE	202 Crawley Road
PC COMMENTS	
APPEAL DECISION	Appeal dismissed



NORTH HORSHAM PARISH COUNCIL

DOG BIN POLICY

In view of the capital outlay and ongoing maintenance costs it is the Policy of North Horsham Parish Council not to supply or install dog bins on land that does not belong to them.

22nd August 2019

Review date: August 2021.

North Horsham Parish Council

Notes from the Meeting of the Community Land Trust Working Party held on Wednesday 31st July 2019 at 6pm at Roffey Millennium Hall, Crawley Road Horsham.

In attendance:-

Alison Best- Dufour - Resident

Cllr James Davidson – North Horsham Parish Council

Cllr Joy Gough – North Horsham Parish Council

Stuart Norton – Resident

Cllr John Smithurst – North Horsham Parish Council

Cllr Ray Turner – North Horsham Parish Council

Pauline Whitehead – note taker.

Chairman, Welcome and Introductions

Cllr Joy Gough was nominated the Chair for the meeting. She welcomed everyone to the meeting.

Apologies

No apologies.

Discussion topics:-

1. Extent of the need and availability of land

There was uncertainty regarding whether the aim and purpose of a CLT set up for North Horsham would be so similar to the Housing Development Company and Housing Management Company being established by Horsham District Council (HDC), that they would be in competition with each other. HDC had approved £500,000 equity funding to help their Housing Development Company get off the ground. That level of funding was unlikely to be available to the North Horsham CLT. **It was recommended that the CLT working party view the terms of reference for the HDC Housing Development Company and the HDC Housing Management Company in order to ascertain where any similarities with a CLT may lie.**

It was noted that a CLT is independent and any property provided by a CLT is held for the community in perpetuity. A CLT is not part of any wider initiative by local government. The North Horsham parish CLT would most likely provide a small

number of homes. To fulfil the criteria of a CLT there has to be more than 6 units, however, it was felt it was likely that the CLT would aim for 10 -12 units.

From the working party's visit to Angmering it was recognised that setting up and being involved with a CLT produced lots of work and required tenacity and problem solving skills. Angmering advised working closely with other groups to give mutual support and benefit. Whereas Angmering had a piece of land owned by the Parish Council that it was able to develop, this wasn't replicated in North Horsham. There was concern whether suitable land would be available at an affordable cost. **It was recommended that the working party further explored working with other organisations such as HDC or Legal and General to ascertain the availability of land and options on how the proposed CLT could work with them.**

The average monthly earnings in Horsham District is approximately £1,064. It was considered that there was a need for housing with rents set below that defined as affordable housing rent ie. 80% of market value rent to allow those who are on low earnings the chance to find accommodation at a price they can afford.

A request for those interested in a CLT to come forward and contact the Parish Council had been put into a magazine that is delivered to every household in the Parish. Information had been displayed on the nine parish Council notice boards sited throughout North Horsham and it had been displayed on the Parish Council website and Facebook page. No-one had shown any interest. In order to move forward **it was recommended that evidence of need and available land was sought by face to face consultation methods, but these would need to be chosen carefully to ensure that any engagement targeted areas where there was potentially the most need. It was further recommended that HDC was asked for figures of those on the housing waiting list that specifically related to North Horsham.**

2. Required support to continue.

Legal and financial support could be sought from those who volunteered to get involved in setting up a CLT.

Building and Planning skills could also be available via volunteers.

The Parish Council may be willing to provide secretarial support until a committee is formed as it does now with the provision of a Clerk and they may also be willing to provide a committee meeting room for bimonthly meetings. **This could be put to the Parish Council.**

3. Suggestions on how to gain support

Key stakeholders in this project were identified as the local community, Sussex Community Housing Hub (Action in Rural Sussex), North Horsham Parish Council, HDC, Legal and General and WSCC. **It was suggested that parishes that bordered North Horsham should be approached to gauge their interest.**

Recommendation to North Horsham Parish Council's Planning, Environment and Transport Committee:-

- 1. To acknowledge the content of the notes and the recommendations for further work identified by the working party.**
- 2. To support the CLT working party by extending the time that they have to explore further the possibility of establishing a CLT for North Horsham parish and authorising a small fund (to be decided) to allow the working party to undertake surveys and consult to establish an evidence base of need and land availability.**
- 3. To raise with Legal and General at the next North of Horsham Parish Liaison Meeting on 4th October 2019 the possibility of them providing land for development by a CLT.**

All members of the working party were in agreement that a CLT was a worthwhile cause to continue to pursue and investigate. It was acknowledged that in order to continue work on this project, the working party required authorisation from the Planning, Environment and Transport Committee, therefore, it was suggested that the next meeting was arranged after 22nd August 2019 when the next Planning Meeting was held.

Cllr Gough thanked all in attendance and closed the meeting at 7.05pm.