



North Horsham Parish Council

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2nd January 2020

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 9th January 2020 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Pauline Whitehead

Pauline Whitehead BA(Hons) FSLCC
Clerk to the Council

AGENDA

1. Public Forum.

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence.

To be given to the Clerk.

Recommendation:- To receive apologies for absence.

3. Minutes.

Circulated separately and on website.

Recommendation:- To approve and sign the Minutes of the Parish Council Meeting held on 7th November 2019.

4. Declarations of Interest.

1. See Clerk's Report.

2. Information circulated by e-mail.

3. Update of any information.

Recommendations:-

1. To receive any Declarations of Interest from Members of the Council.

2. To receive nominations of Councillors who wish to undertake Councillor Conduct Training on 30th January 2020 initiated by Horsham District Council and delivered by Cornerstone Barristers.

3. If any information on a Councillor's Declaration of Interest has changed, they should contact the Clerk so that the appropriate action can be taken.

5. Committees and Working Parties.

Minutes circulated separately and on website.

Recommendations:-

1. To receive and adopt the Minutes of :-

(a) Property Committee – 5th December 2019

(b) Planning, Environment and Transport Committees – 31st October 2019 and 28th November 2019.

(c) Finance and Administration Committee – 12th December 2019.

2. To receive confirmation that the Community Land Trust Working Party formed an entity in their own right at their meeting on 8th January 2020 (The North Horsham Community Land Trust) and that the working party is now disbanded.

6. Working party to investigate advertising on Parish Council noticeboards

See Clerk's Report.

Recommendation:- That a working party be formed to investigate if Parish Council owned bus shelters could possibly contain advertising to generate income whilst also delivering shelter for local residents. Cllr A Shine and Cllr R Millington have already put themselves forward to serve on a working party, but more support is required for it to move forward.

7. Reports from Representatives on Outside Bodies.

1. None received.

2. See Clerk's Report.

Recommendations:-

1. To receive and note reports from representatives on outside bodies.

2. To appoint a Councillor to be the link between the North Horsham Community Land Trust and the Parish Council. The Councillor will have an observational role.

8. Reports from District or County Councillors.

None received.

Recommendation:- To receive any report submitted.

9. Chairman's Announcements.

See Clerk's Report. Specific thanks is given to those in attendance at the recent Incinerator Hearing.

Recommendation:- To receive the Chairman's announcements.

10. Expenditure lists for November 2019 and December 2019

See Appendix 1.

Recommendation:- To agree the expenditure lists for November 2019 and December 2019.

WSCC 'Improving Local Places and Spaces' initiative

11. See Appendix 2

Recommendations:-

1. To note the offer from WSCC to provide improvements to the local community through their 'Improving Local Spaces and Places' Scheme which has three elements, Community Highways Partnerships, Community Led Improvement and Community Action

2. To note that North Horsham Parish Council has already been involved in applying for Community Led Improvement through a proposed Traffic Restriction Order for a speed reduction scheme on Lambs Farm Road which did not receive sufficient support from WSCC in relation to other schemes put forward.
3. To consider if North Horsham Parish Council wishes to explore involvement in a Community Highways Partnership or Community Action.
4. Should the Parish Council wish to become further involved, to set up a small working party (3 people) to investigate the potential involvement and associated costs and report back to the next Parish Council Meeting.

12. Forecast 2019/2020, Budget 2020/2021 and Precept Calculation 2020/2021

See Appendix 3

Recommendations:-

1. To agree a forecast for 2019/2020 and a budget for 2020/2021.
2. To consider a recommendation from the Finance and Administration committee to request a precept of £335,194 from Horsham District Council for 2020/2021.

13. Consultation on strengthening Police Powers to tackle unauthorised encampments

See Clerk's Report.

Recommendations:-

1. To consider if the Parish Council wishes to respond to the consultation.
2. If the Council does wish to respond to consider the suggested responses in the Clerk's Report.

14. Police Crime Commissioner Focus Group

See Clerk's Report.

Recommendations:-

1. To agree that the Clerk and Cllr P Burgess respond positively to an invitation to attend a PCC focus group on 25th February 2020 at Roffey Millennium Hall.
2. Councillors to feed back concerns about local policing issues to Cllr Burgess and the Clerk so that they can be aired at the meeting.
3. To give feedback to the Council at the next Parish Council Meeting.

15. Policies

See Appendix 4.

Recommendations:

1. To adopt the Statement of Accessibility recommended by the Finance and Administration Committee.
2. To note that the Finance and Administration Committee reviewed the Grants Policy and Procedure and recommended no changes.
3. To review the Community Engagement Strategy.

16. Correspondence

See Appendix 5.

Second correspondence list (2nd January 2020 to 9th January 2020) to follow.

Recommendation:- To receive correspondence lists from 7th November 2019 to 9th January 2020.

17. Exclusion on Press and Public.

Recommendation:- To resolve that the Press and Public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, for reasons of confidentiality as the item contains options which try to resolve the early stages of a dispute and for which publicity would prejudice public interest.

18. Harwood Road Allotments

See confidential Clerk's Report.

Recommendation:- To consider the recommendations within the report.

19. Date of next Meeting

5th March 2020. (Scheduled)