



## NORTH HORSHAM PARISH COUNCIL

### **SPECIAL CONDITIONS OF HIRE IN RELATION TO PARISH COUNCIL OWNED MULTI COURTS DURING COVID-19**

**(Note these are supplemental to, not a replacement for,  
the normal Policy and Conditions of Hire)**

- 1. The Hirer will be responsible for ensuring that those using the multi courts comply with the government guidance and guidance given by their own sport's governing bodies which is applicable at the time of the hire. \***
2. The Hirer will be asked to provide a copy of the relevant guidance for use of MUGAS from a sports governing body and a Risk Assessment for their activity. The Hirer will comply with the Parish Council's Risk Assessment (a copy has been provided).
3. Each court will be sanitised before the first booking of the morning/afternoon /evening session as appropriate, but sanitation of the courts (wiping down padlocks, gates, handles and goal structures at the start and end of each hire is the responsibility of the Hirer.
4. The Hirer will undertake not to exceed the maximum capacity of the multi-courts, which is 10 per court providing that the hirer is an organisation or club affiliated to a governing body,  
If not, the maximum number of people on each court is 6.  
Note that these numbers may change – see condition 1 above\*.
5. The Hirer will make sure that everyone likely to attend their activity or event understands that they **MUST NOT DO SO** if they or anyone in their household has had COVID-19 symptoms in the last 7 days, and that if they develop symptoms within 7 days of visiting the premises they **MUST** use the Test, Track and Trace system to alert others with whom they have been in contact.
6. The hirer should provide a plastic bag, wipes and some hand sanitiser for specific use should someone become unwell with suspected Covid-19 symptoms while using the Multi Courts. The person should be taken from the Multi Courts as quickly as possible. The Hirer must inform the Caretaker and Parish Clerk/Deputy Clerk immediately – 01403 750786.
7. The Hirer must keep a record of the name and contact telephone number or email of all those who attend their event for a period of 3 weeks after the event and provide the record to NHS Track and trace if required.
8. No food is allowed on the Multi Courts.
9. North Horsham Parish Council has the right to close the Multi Courts if there are safety concerns relating to COVID-19, for example, if it is reported that the Special

Hiring Conditions above are not being complied with, whether by you or by other hirers, or in the event that multi courts are asked or required to close again. If this is necessary, we will do our best to inform you promptly and you will not be charged for this hire.

- 10.** In order to reduce risk of aerosol or droplet transmission Hirers must take steps to avoid people needing to unduly raise their voices to each other.

I agree to abide by the normal Policy and Conditions of Hire and the Special Conditions of Hire during COVID-19.

To be Signed by the Hirer or agreed by email stating confirmation of acceptance.

Name of Hirer: \_\_\_\_\_

Signature or Email confirmation: \_\_\_\_\_

Date: \_\_\_\_\_