

**NORTH HORSHAM PARISH COUNCIL
ASSET REGISTER
SUMMARY - MARCH 2021 (PROVISIONAL OCTOBER 2020)**

	GROSS TOTAL
	20/21
HTB	68,526
RMH	1,061,360
NHH	36,405
PLAY AREAS	164,073
STREET FURNITURE	47,548
TOTAL	1,377,913

Updated 17.11.2020

Updated 09.02.2021

Updated 27.02.2021

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
NORTH HEATH HALL

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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BUILDINGS AND LAND

1	North Heath Hall, St Marks Lane, Horsham, RH12 5PU	1988	1	1,550,000	1,731,193		Replacement cost per DV - 09.08.2017
			1	1,550,000	1,731,193		

INTEGRAL FEATURES

A	Under Floor Heating system								
B	Gas Boiler	01.04.2020	3,770	3,770			Replacement. See disposals		
C	Light Fittings						See A15		
D	Toilets (x 5)								
E	Fitted Kitchen	12.3.2009	9,478	10,000			Replacement from original		
F	Fitted Kitchenette	9.7.2009	1,522	1,750			Replacement from original		
G	Floor Covering (vinyl)	2003	3,927	12,000					
H	Floor Covering (vinyl) - lower	28.7.2013	1	2,970			Replacement from original		
I	External Lighting								
J	Velux opening mechanism		1	866			Replaced with activators		
K	Stage								
L	Stage Storage Cupboards		500	500					
M	Floor covering	01.08.2015	9000	9000			Replacement for kitchen, hall and toilets		
			28,199	40,856					

BUILDINGS AND LAND

VAT at 20%			1	1,550,000				
TOTALS			1	1,860,000	1,731,193		No VAT recoverable	

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
NORTH HEATH HALL

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
A	FURNITURE, FIXTURES FITTINGS AND TENANT'S IMPROVEMENTS						
	FURNITURE						
1	Folding Tables (large)	25.4.2012	2,186	2,603			
1A	Folding Tables (small)	01.3.2018	240	240			
2	Folding Chairs	21.7.2008	4,298	4,530			
3	Chair Trolleys	21.7.2008	660	751			
			7,384	8,124			
	FIXTURES AND FITTINGS						
4	Entrance Matting	N/K	1	500			
5	Waiting Bench	2001	127	250			
6	Window Curtains	2011	4,947	3,000			
			5075	3750			
	IMPROVEMENTS						
7	Noise Limiter System	1991	6,690	8,000			
8	Stage Lighting system	1991	1	0			7, 8 & 9 inclusive purchase cost
9	Sound system	1991	1	9,000			
10	Stage Curtains	2006	949	3,500			See A9
11	Partition Wall	17.8.2009	8,800	10,000			Replacement from original
12	Alarm system	2012	2,119	7,000			Alarm systems replaced - 2012
13	Roof Window Openers	17.12.2014	866	1,000			
14	Sound Speakers	12.04.2019	207	207			Replacement/See Disposals - NHH
15	Light fittings and tubes	01.03.20	990	990			Replaced old fittings in hall so can use LEDs
			20,623	39,697			
	CONTENTS (A)		33,082	51,571			
	VAT @ 20%			10,314			No VAT recoverable
	TOTAL CONTENTS (A)		33,082	61,885	67,981		

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
NORTH HEATH HALL

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
B	OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK						
1	Coat Racks	N/K	0	0			Previously disposed of
2	Internal Signage	N/K	224	224			
3	Clocks	N/K	1	20			
4	Kettles	N/K	90	135			
5	Paper Towel Dispensers	N/K	1	60			
6	Kitchen Swing Bins	N/K	1	30			
7	Internal Notice Boards	1991	138	800			
8	Fire Blankets	1995	1	50			
9	External Notice Boards	10.2015	485	485			Replacement - see disposals
10	Henry Vacuum Cleaner	1.7.2001	86	80			
11	Crockery/Cutlery etc.	1.7.2001	377	675			
12	Numatic Floor Polisher	30.7.2004	0	0			See Disposals - NHH
13	Fire Extinguishers)	2006	827	900			
14	120L Nappy Bin	17.7.2006	78	300			
15	Numatic Floor Washer	5.3.2007	990	1,118			
16	Range Oven	2009	1,200	1,500			
17	Tea Urn	26.3.2009	148	160			
18	Free Standing Fridge	9.7.2009	168	260			
19	Dishwasher	6.8.2013	230	250			
20	Karcher Floor Polisher	28.1.2015	703	850			Replacement - see B12
20	Cleaning Hand Tools	Various	1	120			
21	Stored Cleaning Materials	Various	800	1,050			
22	Hygiene Bins 23L x 3	01.02.2020	108	108			Replaced supplied bins as not fit for purpose
23	Hand Sanitiser Dispenser (Wall)	25.02.20	45	45			
24	Auto Sanitiser Dispenser	28.07.2020	191	191			

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21

NORTH HEATH HALL

25	Auto saniatiser Floor Stand	11.08.2020	220	220					
26	Door Mat	28.09.2020.	22	22					
29	Storage Box	01.07.2020	26	26					
			7,161	9,679					

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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CONTENTS (B)			7,161	9,679			
VAT @ 20%				1,936			No VAT recoverable - include in total
TOTAL CONTENTS (B)			7,161	11,615	10,715		

NET TOTALS			40,244	1,611,250			
VAT AT 20%				322,250			No VAT recoverable - include in total
GROSS TOTALS			40,244	1,933,500	1,809,889		

- New items
- Disposals 20-21
- Insurance values to be checked

No disposals to 31st March 2018

No disposals to 31st March 2019

Disposals to 31st March 2020 shown on a separate sheet and accounted for in the 2020 figures.

Disposals to 31st March 2021 shown on a separate sheet and accounted for in the 2021 figures.

* Further work required to complete these columns

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020- 21
NORTH HEATH HALL DISPOSALS

	ITEM	DISPOSAL DATE	PROXY COST OR PURCHASE VALUE £	DISPOSAL PROCEEDS	NOTE
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2014/2015

B12	Numatic Floor Polisher	28.1.2015	340	0	End of working life. Include in 2016/17
			340		

2016/17

B9	External Notice Boards	10.2015	492	0	End of working life
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No disposals in financial year to 31st March 2018

No disposals in financial year to 31st March 2019

2019/20

A14	Speakers	12.04.19	1	0	Replaced. End of working life. Safe disposal.
C/A15	Light fittings	01.03.20	0	0	Replaced. End of working life. Safe disposal.
	TOTAL		1	0	

2020/21

B	*Gas Boiler	01.04.2020.	3,839	0	Replaced. End of working life. Safe disposal.
	TOTAL		3839	0	

* As an integral feature this was included in the final gross figure for NHH, so was not deducted from the total for 2020-21.

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21

HOLBROOK TYTHE BARN

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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BUILDINGS AND LAND

1	Holbrook Tythe Barn, Pondtail Road, Horsham, RH12 5JF	17.11.1995		969,000	969,137		Replacement cost per DV - 09.08.2017 Refurbished - 2014
2	Car park	17.11.1995					Part sold to Horsham Bowls Club
3	Bowls Green	17.11.1995					Sold to Horsham Bowls Club - 2013
4	Multi Courts and Play Area			184,000			Replacement cost per DV - 09.08.2017
5	Open Space						
			1	1,153,000	969,137		

INTEGRAL FEATURES

A	Light Fittings - internal	N/K	1						
B	Floor Covering (vinyl)	N/K	1	9,000					
C	External Lighting	N/K	1						
D	Velux Opening System	N/K	1						
E	Gas boiler	7.12.2009	1,960	2,200					
F	Fitted Kitchen	1.8.2010	10,327	10,000					Fitted oven replaced 2012 (£150)
G	Fitted Kitchen (WR)	2014	1	1					Part of external refurbishment
H	Floor Covering (vinyl)	2016	7200	7200					Replaced 2016 - main hall, kitchen and toilet
I	Patio doors and windows	01.09.2016	11,138	11,138					Replaced 2016
J	New water heater	30.04.18	2036	2036					To supply main kitchen and toilets
			32,666	41,575					

BUILDINGS AND LAND

VAT at 20% (70%)

TOTALS

1	1,153,000		
	161,420		70% VAT not recoverable
1	1,314,420	969,137	

DESCRIPTION	DATE	PROXY	REPLACEMENT	INSURED	DISPOSAL	NOTE
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NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21

HOLBROOK TYTHE BARN

	ACQUIRED	COST OR PURCHASE VALUE	COST 2021*	VALUE 31.03.21	DATE	
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**A FURNITURE, FIXTURES
FITTINGS AND TENANT'S
IMPROVEMENTS**

FURNITURE

1	Folding tables (large)	22.4.2014	0	1,750		Replacements - see Disposals - HTB
1A	Folding tables (small)	01.03.18	240	240		
2	Folding chairs	22.4.2014	0	1,500		Replacements - see Disposals - HTB
2A	Arm Rest Chairs	01. 11.17	200	200		
			440	3,690		

FIXTURES AND FITTINGS

3	Benches/Hooks	N/K	0	0		See Disposals - HTB
4	Roller blinds (x 6)	2010	0	0		See Disposals - HTB
4A	Roller blinds (x2)	2016	528	528		Replacement cost 2016
5	External Awning	2010	3,191	4,000		
			3,719	4,528		

IMPROVEMENTS

6	Alarm system	N/K	2,119	7,000		Alarm systems replaced - 2010
7	Acoustic Panels (WR)	11.3.2015	3,047	5,000		
8	Hand Driers x 2	5.2018	310	310		
9	Extractor Fan	10.2019	138	138		
			5,614	12,448		

CONTENTS (A)

VAT @ 20% (70%)

TOTAL CONTENTS (A)

9,773

20,666

2,893

9,773

23,559

21,038

70% VAT not recoverable

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
HOLBROOK TYTHE BARN

	DESCRIPTION	DATE	PROXY	REPLACEMENT	INSURED	DISPOSAL	NOTE			
		ACQUIRED	COST OR	COST	VALUE	DATE				
			PURCHASE	2021*	31.03.21					
			VALUE							
B	OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK									
1	Cleaning hand tools	N/K	1	100						
2	Soap Dispensers	N/K	1	180						
3	Electric Hand Driers	N/K	1	1,000						
4	Clocks	N/K	1	20						
5	Fire Blanket	N/K	1	25						
6	Internal signage	N/K	1	500						
7*	External Notice Board (road)	N/K	1	800						
8*	External Notice Board (road)	N/K	1	800						
9	Fire extinguishers	17.11.1995	654	460						
10	Noticeboards - internal	1995	90	150						
11*	External Notice Board (wall)	1996	0	0			See disposals - HTB			
12	Crockery/Cutlery	1.7.2001	377	220						
13	Henry Vacuum cleaner	1.7.2001	85	80						
14	Floor cleaning machine	2011	992	1,000						
15	Temporary Shed for storage	28.11.2013	0	0			See Disposals - HTB			
16	Assistance Ramp	17.11.2014	292	325						
17	Literature Display Holder	25.3.2015	143	175						
18	Picnic Tables	4.9.2014	600	750						
19	Stored Cleaning Materials	Various	500	750						
20	Height Barrier	03.08.18	3,950	3,950						
21	Handrail at front of building	15.08.18	600	600						
22	Nappy Bin	01.08.18	95	95						
23	Water Urn (x2)	01.01.20	105	105						
24	Kettle	15.07.19	12	12						
25	Hand Sanitiser Dispenser	28.02.20	45	45						
26	Hand Sanitiser Dispenser	28.07.2020	190	190						

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21

HOLBROOK TYTHE BARN

27	Auto Sanitiser Floor Stand	11.08.2020	220	220					
28	Hand Sanitiser Dispenser	18.08.2020	46	46					
29	Door mats x 2	28.09.2020	32	32					
30	Barrier belts	01.07.2020	18	18					
31	Storage box	07.07.2020	26	26					
CONTENTS (B)			9,080	12,674					
VAT @ 20% *				320				*All VAT recoverable - do not include	
VAT @ 20% (70%)				1,550				70% VAT not recoverable - include in tot	
TOTAL CONTENTS (B)			9,080	14,225	6,587				Checked

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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C	SPORTS EQUIPMENT					
1	Court Floodlights (x 4)	1996	10,452	10,000	10,000	MUGA
2	Multi Courts Fencing	1996	1	30,000	30,000	MUGS
3	Multi Courts Surface	1996	36,595	50,000	50,000	MUGA
4	Netball posts (x 2)	8.2.2007	0	0		See Disposals - HTB
5	Tennis posts (x 2)/winder	2009	0	0		See Disposals - HTB
6	Tennis nets (x 2)	2009	0	0		See Disposals - HTB
7	5-a-side football posts (x 4)	2009	2,258	3,000		MUGA-Replaced 2014
8	Football Nets (x 4)/fixings	Various	361	900		MUGA-Replaced 2014

CONTENTS (C)			49,667	93,900	6,912	Items under Category C Insurance only
VAT @ 20% (85%)				15,963		85% VAT not recoverable - include in tot
TOTAL CONTENTS (C)			49,667	109,863	6,912	

D	TOOLS AND GARDENING EQUIPMENT
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**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
HOLBROOK TYTHE BARN**

1	Wheelbarrow	Various	0	0		See Disposals - HTB
2	Various small hand tools	Various	5	628		

CONTENTS (D)
VAT @ 20% (70% only)
TOTAL CONTENTS (D)

5	628		
	88		70% VAT not recoverable
5	716	2,325	

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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NET TOTALS

VAT @ 20%

VAT at 20% (70%)

VAT @ 20% (85%)

GROSS TOTALS

68,526	1,280,868		
	320		All VAT recoverable - not in total
	165,952		70% VAT not recoverable - included in total
	15,963		85% VAT not recoverable - included in total
68,526	1,462,783	1,005,999	

- New items
- Disposals
- Insurance values to be checked

No disposals year ending 31st March 2020

No disposals year ending 31st March 2021

* Further work required to complete these columns

NORTH HORSHAM PARISH COUCL ASSET REGISTER 2020 - 21
DISPOSALS - HOLBROOK TYTHE BARN

	ITEM	DISPOSAL DATE	PROXY COST OR PURCHASE VALUE £	DISPOSAL PROCEEDS	NOTE
A3	Benches/Hooks	2013	1	0	Changing Rooms converted to new Hall. No useful life remaining
BUILDING AND LAND					
	Car Park	18.12.2013	0	0	Part sold to Horsham Bowls Club - by way of barter
	Bowls Green	18.12.2013	0	0	Part sold to Horsham Bowls Club - by way of barter
C4	2 Netball Posts	1.3.2014	462	0	Unable to sell - given away
			463	0	

2014/2015

A1	Tables (x 20)	22.4.2014	2140	0	Unable to sell/donate - disposed of
A2	Chairs (x 72)	22.4.2014	1547	0	Unable to sell/donate - disposed of
B15	Shed	July 2014	333	0	Poor condition unable to sell - given away as a donation.
C4	2 Netball Posts	July 2014	462	0	Poor condition unable to sell - given away as a donation.
C5	Tennis Posts	July 2014	556	0	Poor condition unable to sell - given away as a donation.
C6	Tennis Nets	July 2014	195	0	Poor condition unable to sell - given away as a donation.
			5,233	0	

2016/17

A4	Roller blinds (x 6)	40452	597	0	Unable to sell/donate - disposed of
			597		

2017/18

B11	External Notice Board (wall)	1996	591	0	Disposed off
D1	Wheelbarrow	Various	1	0	Disposed off
			593	0	

No disposals year ending 31st March 2019

No disposals year ending 31st March 2020

No disposals year ending 31st March 2021

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21

ROFFEY MILLENNIUM HALL

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.2021	DISPOSAL DATE	NOTE
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BUILDING AND LAND

Roffey Millennium Hall, Crawley Road Horsham, RH12 4DT	2000	970,138	2,164,000	2,592,648		125-year Lease from HDC PWLB Loan Replacement cost per DV - 09.08.2017
		970,138	2,164,000	2,592,648		

INTEGRAL FEATURES

A	Heating/Water/AHU Plant					
B	Air conditioning Units (x 2)					
C	Light Fittings					
D	Toilets (x 6)					
E	Fitted Kitchens (x 3)					
F	Floor Covering in Halls (vinyl)		9,135			Replaced 2014
G	Floor Covering - other (vinyl)		2,390			Replaced 2014
H	Floor Covering - kitchens (vinyl)		2,700			Replaced 2014
I	Fire Escape					
J	Roof Access Ladder					
K	Lift					
L	External Lighting					
M	Telephone System					Replaced 2017 - see A33
			14,225			

BUILDING AND LAND
VAT at 20%
TOTALS

970,138	2,164,000	
	432,800	All VAT recoverable
970,138	2,164,000	2,592,648

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.2021	DISPOSAL DATE	NOTE
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A	FURNITURE, FIXTURES FITTINGS AND TENANT'S IMPROVEMENTS
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FURNITURE

1*	Hanging File Trolleys	N/K	0	0	2012	See Disposals - RMH
2	Roller Blinds	N/K	0	0		Disposed of - date unknown
3	Folding Tables (large)	2000	1	2,427		
3A	Folding Tables (small)	01.03.18	240	240		
4	Fixed Leg Chairs	2000	1	1,846		
5	Fixed Leg Tables	2000	1	2,625		
6	Flooring (carpet tiles)	2014	11,995	17,500		Replaced 2014
7	Free Standing Cookers (x2)	2000	875	940		
8	Free Standing Fridges (x 3)	2000	1	520	28.02.19	x1 disposed off. See disposals
9	Vertical Blinds (Arundel)	8.3.2002	133	400		
10	Curtains	19.12.2006	1,712	3,000		
11*	Office Desk/Hutch/Pedestal	12.3.2008	676	500		
12*	Sofa type seating and unit	12.3.2008	855	895		
13	Folding Chairs	21.7.2008	6,447	7,551		
14	Chair Trolleys (x 6)	21.7.2008	990	1,126		
15*	Bookcases - standard	9.2.2010	360	355		
16*	Cupboard Racking/Shelving	12.2.2010	882	1,000		
17	Vertical Blinds	2010	4,177	4,500		
18*	Lockable Cupboard	2012	149	160		
19*	Office Desks/Pedestals	Various	830	700		
20*	Office Chairs	Various	480	700		
21*	Office Tables	Various	435	648		
	Carry Forward		31,240	47,633		

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE	DISPOSAL DATE	NOTE
				31.03.2021		
A contd./brought forward		31,240	47,633			
22* Other Chairs	Various	480	512			
23* Miscellaneous Furniture	Various	1	300			
24* Metal Filing Cabinets	Various	0	0		2012	See Disposals RMH
24a Photocopier	2017	0	0	7,500		Leased
24b Free standing fridge	1.2019	130	130			
24c* Office Chairs x 2	3.2019	340	340			
24d* Small table trolleys (x3)	11.2019	588	588			From s106 money
24e* Round tables (x6) in trolley	11.2019	1414	1414			From s106 money
		34,193	50,917			

IMPROVEMENTS						
25	Air conditioning Units (x 1)	N/K	1	1,500		Internal
26	Partition Wall	2000	5,000	10,000		
27	Sound System	2000	5,000	9,000		
28	Acoustic Panels	2005	5,457	7,500		
29	Magnetic Door Closures	26.4.2007	1,371	1,550		
30	Air Conditioning Units (x 3)	19.1.2009	3,855	4,500		Internal
31	Alarm systems	2010	11,050	15,000		Alarm systems replaced - 2010
32	AC Unit Members Room (x1)	6.2016	998	998		
33	Telephone System	4.17	1953	1953		New system with 4 handsets purchased April 2017 - £1953
34	Hand Drier x 1	5.2018	155	155		
			34,840	52,156		

TOTAL CONTENTS (A)	69,033	103,073	116,021	Contents under category A insurance only
VAT at 20%		18,966		ALL VAT recoverable - not included in total
VAT at 20% (37%) *		600		37% not recoverable - include in total
TOTALS	69,033	103,673	123,521	

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.2021	DISPOSAL DATE	NOTE
B	OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK						
1	Coat Racks (x 4)	N/K	1	740			
2*	Safe	N/K	1	1,800			
3	Internal Noticeboards	N/K	1	600			
4	Cordless Telephone Handset	10.04.17	61	61			
5	Waste Paper Bins	Various	1	100			
6	Coffee Machines	Various	1	1,000			
7	Kettles	Various	1	225			
8	Crockery/Cutlery	Various	1	900			
9	Paper Towel Dispensers (x 10)	Various	1	300			
10	Cleaning Hand Tools	Various	1	100			
11	Extension Leads (x 4)	Various	1	80			
12	Clocks	Various	70	110			
13	Fire Extinguishers	2000	1	1,665			
14	Fire Blankets (x 3)	2000	1	75			
15*	External Letter Box	2000	371	400			
16*	Leaflet Carousel	2001	107	147			
17	Internal Signage	6.4.2001	79	550			
18	Tea Trolleys	14.5.2001	145	240			
19	Tea Urns	14.5.2001	180	480			
20	Numatic Floor Washer	29.2.2004	740	1,125			
21*	External Noticeboard (x 1)	2005	550	700			
22	Numatic Floor Polisher	9.12.2005	700	800			
23	Henry Vacuum Cleaner	31.1.2006	140	120			
24	Numatic Cleaning Trolley	11.4.2006	146	300			
	Carry Forward		3,301	12,618			

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.2021	DISPOSAL DATE	NOTE
	B contd./brought forward		3,301	12,618			
25	Hot Water Jugs (x 3)	14.6.2006	84	90			
26	Baby Changing Unit (x 2)	17.7.2006	370	300			
27	50L Nappy Bin (x 3)	17.7.2006	254	225			
28*	Framed scenic prints (x 6)	13.6.2007	282	350			
29	Convactor Heaters (x 2)	2010	100	100			
30	Karcher Power Washer	2010	275	350			
31	Hose and Reel	2010	60	75			
32*	Table Top Display Boards	10.3.2011	300	600			
33*	Table Top Display Boards	14.5.2012	182	210			
34	Vax Carpet Cleaner	25.5.2012	280	300			
35	Hand held Steam Cleaner	11.12.2012	0	0		2013	See Disposals RMH. Believed stolen
36	Free standing Dishwasher	20.6.2013	150	175			
37*	CD Players x 2 (public)	15.5.2014	210	250			
38	Free standing Dishwasher	12.11.2014	180	180			
39*	Pop Up Advert Display	19.3.2015	105	130			
40*	Table Top Display Boards	25.3.2015	120	150			
41	Stored Refreshments	Various	500	250			
42*	Stored Stationery	Various	1,500	2,180			
43	Stored Cleaning Materials	Various	1,000	1,250			
44	Defibrillator	01.03.2019	1,000	1,000	1,030		Replacement - original believed stolen
45	George Vacuum Cleaner	31.08.18	209	209			
46	Coffee jugs x 4	28.02.19	68	68			
47	Water jugs x 4	28.02.19	125	125			
48	Tea pots x 4	28.02.19	53	53			
49	Additional Crockery (est)	28.02.19	200	31			
50	Fans (x3)	01.07.19	63	63			
51	Beverage Station	01.04.19	37	37			
52	Kettle	01.11.19	13	13			
50	Hand Sanitiser Dispenser	28.02.20	45	45			

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

51	Urns (x3)	01.03.20	141	141					
52	Fan Heaters (x2)	28.02.20	80	80					
53	Hand Sanitiser Dispenser	11.08.2020	105	105					
54	Floor Mat	28.09.2020	23	23					
55	Swing bins	01.07.2020	30	30					
56	Mop	01.07.2020	12	12					
57	Rope barriers	13.01.21	135	135					
58	Henry Hoover	25.02.21	95	95					
TOTAL CONTENTS (B)			11,687	22,048	18,623	Items under Category B insurance only			
VAT at 20%				3,010		All VAT recoverable - do not include in total			
VAT at 20% (37%) *				512		37% not recoverable - include in total			
TOTALS			11,687	22,560	19,653	Checked			

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2020*	INSURED VALUE 31.03.2020	DISPOSAL DATE	NOTE
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C	COMPUTER AND OFFICE EQUIPMENT					
1	HP Scanjet scanner	N/K	0	0		2018 See Disposals RMH
2	ABC Docuseal laminator	18.9.2001	89	200		2020 See Disposals RMH
3	HP laserjet printers (x 1)	2006	175	180		2018 See Disposals RMH x 2 . Kept 1
4	Fellowes Shredder	1.4.2008	150	200		
5	Siemens Monitors (x2)	16.7.2008	234	300		2 Kept from older computers (CC,AC)
6	HP colour laserjet printer	16.7.2008	0	0		2015 See Disposals RMH
7	Brother A3 deskjet printer	18.11.2009	0	0		2018 See Disposals RMH
8	Samsung laptop (PM)	1.6.2010	0	0	Unknown	Missing assumed previously disposed off
9	Lenovo Computers (x 3)	22.3.2012	1,023	1,500		C,CC,AC
10	BenQ Monitor (x 1)	1.5.2012	97	120		C
11	Sony Digital camera	15.8.2012	127	150		
12	Samsung laptop (PC)	6.12.2012	336	400		FG
13	MultiMedia Projector (office)	26.11.2013	347	400		
14	QNAP Network Storage	20.12.2013	291	291		
15	Fujitsu laptop (PM)	10.6.2014	319	350		DC
16	HP Colour Printer	1.3.2015	533	585		CC
17	Tower & Monitors (Members Room)	01.03.2016	428	428		
18	Iiyama Monitors (2)	Various	200	200		C,FO
19	Lenovo Carbon Laptop	12.2017	350	350		FO
20	CCTV	2.2017	1,410	1,410		
21	Laptop bag	01.08.2020	35	35		
22	Laminator	01.08.2020	33	33		
23	Lenovo thinkpad (refurbished)	23.10.2020	420	420		
TOTAL CONTENTS (C)			6,597	7,552	6,000	

TOTAL CONTENTS (C)

6,597	7,552
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NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
ROFFEY MILLENNIUM HALL

VAT at 20% (37%)
TOTALS

	559		37% not recoverable - include in total
6,597	8,111	6,000	

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2020*	INSURED VALUE 31.03.2020	DISPOSAL DATE	NOTE
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D	TVs, AUDIO-VISUAL ITEMS AND TOOLS
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1	TV/Video (x 1)	2001	0	0	2014	See Disposals RMH
2	Recording Equipment	2003	0	0	2014	See Disposals RMH
3	Multimedia Projector (public)	27.6.2006	490	400		
4	Flip Chart Stands (x 4)	6.3.2007	330	300		
5	Projector Screens (x 2)	23.9.2009	320	384		
6	Litter Wardens Cart	18.8.2009	551	800		
7	Whiteboards (x 2)	10.12.2009	214	242		
8	Projector Screens Fixed (x 4)	26.11.2013	247	300		
9	Projector Screens (x 2)	25.4.2014	172	200		
10	Digital Recorder	01.12.18	22	22		
11	Multimedia Projector (public)	22.03.19	349	349		
12	Projector Screen	3.19	90	90		
13	Lift Prop	01.09.19	648	648		H&S requirement
TOTAL CONTENTS (D)			3,433	3,735	2,019	

TOTAL CONTENTS (D)
VAT at 20%
TOTALS

3,433	3,735	
	747	All VAT recoverable - do not include in total
3,433	3,735	2,019

G	CIVIC REGALIA
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1	Union Flag	N/K	1	85		
2	Chairman's Chain of Office	1990	319	500	500	
3	Mallet and striking plate	2002	31	75		

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21

ROFFEY MILLENNIUM HALL

4	Year of Culture Flag	01.01.19	50	50					
5	Silent Soldiers x 2	01.08.18	250	250					
TOTAL CONTENTS (G)			651	960	500				

C/F	TOTAL CONTENTS (G)		651	960	0		Items insured in Category G only
	VAT at 20%			192			All VAT recoverable - do not include in total
	TOTALS		651	960	500		

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2020*	INSURED VALUE 31.03.2020	DISPOSAL DATE	NOTE
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NET TOTALS		1,061,538	2,303,039			
VAT AT 20%			455,715			All VAT recoverable - do not include in total
VAT at 20% (37%)			1,671			37% not recoverable - include in total
GROSS TOTALS		1,061,538	2,304,710	2,744,341		

Disposals to 31st March 2021 shown on a separate sheet and accounted for as below in the 2021 figures.

LESS DISPOSALS	89
TOTAL	1,061,449

- New items
- Insurance values to be checked

DISPOSALS - ROFFEY MILLENNIUM HALL

	ITEM	DISPOSAL DATE	PROXY COST OR PURCHASE VALUE £	DISPOSAL PROCEEDS £	NOTE
A24	4 x Metal Filing Cabinets	2012	189	0	Surplus to requirements. Donated to other organisations
A1	1 x Hanging File Trolley	2012	50	0	Surplus to requirements. Donated to other organisations
C	Siemens Computers (x 3)	2012	1	0	End of working life. Secure disposal
C	Siemens Monitors (x 1)	2012	120	0	End of working life. Safe disposal
C	Logitech keyboards (x 3)	2012	1	0	End of working life. Safe disposal
C	Fujitsu laptop	2012	1	0	End of working life. Secure disposal
C	HP Digital camera	2012	1	0	End of working life. Safe disposal
D	OHP Projectors/Trolleys (x 2)	2012	1	0	End of working life.
B35	Hand held Steamer	2013	50	0	Believed stolen. To be replaced
			414	0	

2014/2015

DI	TV/Video (x 1)	2014	661	0	End of working life. Safe disposal
D2	Recording equipment	7.5.2014	750	0	Proceeds of £75 donated to Age UK Horsham
C6	HP Colour Printer	1.3.2015	377	0	End of working life. Safe disposal
			1,788	0	

2017/2018

C1	HP Scanjet scanner	1.2018	1	0	End of working life. Safe disposal
C3	HP laserjet printers (x 2)	1.2018	175	0	End of working life. Safe disposal
C7	Brother A3 deskjet printer	1.2018	220	0	End of working life. Safe disposal
			396	0	

2018/19

A8	Free standing fridge	28.02.19	1	0	End of working life. Safe disposal of one fridge.
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No disposals in financial year to 31st March 2020

Disposals 2020/21

C2	Laminator	01.08.2020	89	0	End of working life. Safe disposal
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**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
PLAY AREAS AND OPEN SPACES**

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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AMBERLEY CLOSE

1	Cradle Swings	May 2005	1,251	1,835		
2	Junior Swings	May 2005	1,095	1,606		
3	Junior Multi Play Unit	May 2005	12,974	19,030		
4	Toddler Multi Play Unit	May 2005	5,915	8,676		
5	Cone Climber	May 2005	2,695	3,953		
6	Spinner	May 2005	843	1,236		
7	Springer	May 2005	1,293	1,896		
8	Adventure Trail (x 5)	May 2005	2,083	3,055	5,854	Insured item
9	Game Panels	May 2005	3,467	5,085		
10	Delivery/Installation	May 2005	8,615	12,636		
11	Safety Surfacing	May 2005	7,500	11,000		
12	Seats	Sept. 2005	498	730		
13	Litter Bins	May 2005	176	258		
14	Fencing/Gates	28.9.2005	839	1,230		
15	Signage	2005	228	334		
			49,472	72,560	5,854	

**AMBERLEY CLOSE
RECREATION AREA**

1	Basket Ball Hoop	NK	350	394		
2	Goal Posts	NK	600	675		
			950	1,069	0	

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
PLAY AREAS AND OPEN SPACES

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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BIRCHES ROAD

1	Junior Multi Play Unit	June 2004	11,325	15,827		
2	Toddler Multi Play Unit	June 2004	3,230	4,514		
3	Roundabout	June 2004	1,900	2,655		
4	Adventure Trail	June 2004	3,080	4,304		
5	Ancillary Costs	June 2004	1,000	1,397		
6	Delivery/Installation	June 2004	4,294	6,001		
7	Safety Surfacing	June 2004	12,900	18,028		
8	Fencing/Gates	June 2004	1	**8000		Reused from another area. R'ment cost is guesstimate.
9	Litter Bins	June 2004	300	419		
10	Signage	June 2004	154	215		
11	Seats	1.9.2005	498	680		
12	Mixed Swing Set	20.9.2013	3,723	4,038		Replacement of original
			42,405	58,078	0	

1

EARLES MEADOW

3	Mixed Swing Set	N/K	1,100	1,317		
4	Seats (x 1)	N/K	1	680		
5	Fencing/Gate	N/K	1	1,000		
6	Litter Bin (x 1)	1.8.2001	252	409		
7	Signage	2005	229	336		
8	Toddler Multi Play Unit	2011	6,460	7,734		Replacement of original
9	Ancillary Costs	2011	1	1,000		
	Delivery/Installation	2011	1	3,000		
	Safety Surfacing	31.10.2012	2,143	2,486		
			10,188	17,962	0	

NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
PLAY AREAS AND OPEN SPACES

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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HOLBROOK TYTHE BARN

1	Picnic Tables	N/K	0	0			Previously disposed of
2	Litter Bin x 1	N/K	379	496.00			Replacement for wooden litter bin
3	Signage	N/K	460	602.00			
4	Junior Swing Set	14.3.2008	1,213	1,590.00			
5	Cradle Swing Set	14.3.2008	1,386	1,816			
6	Delivery/Installation etc	14.3.2008	938	1,229			
7	Safety Surfacing	Various	1	6,000			
8	Zip Line	2011	8,000	9,577	10,537		Insured item
9	Spinner	2011	2,000	2,394			
10	Delivery/Installation etc	2011	1,000	1197			
11	Toddler Multi Play Unit	1.4.2012	3,798	4,405			
12	Junior Multi Play Unit	1.4.2012	11,255	13,055			
13	Delivery/Installation etc	1.4.2012	2,132	2,473			
14	Safety Surfacing	Various	15,000	15000			Estimated cost over time
15	Fencing/Gates	1.4.2012	11,280	13084			
16	0 and X Panel	29.8.2012	533	618			Additional item
17	Seats (x 2)	12.7.2013	1,150	1295			Replacement for wooden seats
			60,525	74,831	10,537		

For Play Areas replacement costs see separate document : Replacement Costs and Time Frames 2018-19.
 The replacement costs shown in the Asset Register have been taken from there.

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020 - 21
PLAY AREAS AND OPEN SPACES**

HOLBROOK TYTHE BARN OPEN SPACE RECREATION AREA

1	Goal Posts	27.06.17	300	300	0					
2	Goal Post	01.12.19	233	233						
			533	533	0					

NET TOTALS
VAT AT 20%
GROSS TOTALS

164,073	225,033	16,391	
	45,007		All VAT recoverable - do not include
164,073	225,033	16,391	

*Further work required to complete these columns

No disposals in financial year to 31st March 2018

No disposals in financial year to 31st March 2019

No disposals in financial year to 31st March 2020

No disposals in financial year to 31st March 2021

 New items

 Insurance values to be checked

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
STREET FURNITURE**

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021	INSURED VALUE 31.03.21	DISPOSAL DATE	NOTE
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BUS SHELTERS

1	North Heath Lane(Blenheim Way)	1983	2,492	3,750		Replaced 2007
2	Lambs Farm Road (Greenfields Rd)	1994	3,264	3,750		
3	Church Road	13.7.2004	3,264	3,750		
4	Lambs Farm Road (Rusper Rd)	18.11.2004	0	0		See Disposals
5	Lambs Farm Rd (Southdown Cl.)	18.11.2004	0	0		See Disposals
6	Manor Fields	18.11.2004	3,510	3,750		
7	North Heath Lane (Coltsfoot Dve)	21.2.2007	3,067	3,750		
8	North Heath Lane (Amundsen Rd)	21.2.2007	3,067	3,750		
9	Jackdaw Lane	21.2.2007	2,719	3,750		
10	Crawley Road	22.11.2007	3,112	3,750		
11	Perch Seat for (5) above	1.8.2013	99	100		
12	Bartholomew Way	2008	1	5,500		
13	Seat for 3 above	11.2018	279	279		
			24,874	35,879	0	

STREET LIGHTS

1	Amundsen Road (x 6)	N/K	1	650		
2	Cook Road (x 10)	N/K	1	650		
3	Peary Close (x 3)	N/K	1	650		
4	Pixies Hollow (x 1)	N/K	0	0		Passed to WSCC
5	St Marks Lane (x 4)	N/K	1	650		
6	Cottingham Avenue (x 1)	N/K	1	650		
7	Giblets Lane (x 1)	N/K	1	650		
8	Heather Close (x 1)	N/K	1	650		
9	Holbrook Tythe Barn - car park x2	N/K	1	600		
10	Holbrook Tythe Barn - car park x1	31.03.21	300	300		
			308	5,450	0	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
STREET FURNITURE**

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2020	INSURED VALUE	DISPOSAL DATE	NOTE
				31.03.20		

ROADSIDE SEATS

1	Roffey Corner (x 1)	N/K	1	800			
2	Rusper Road/Kings Road (x 1)	24.10.2010	395	500			
			396	1,300	0		

OTHER SEATS

1	Birches Road (x 1)	N/K	1	800			
2	Picnic Tables (x 1) - HTB	N/K	0	0			Disposed of - date unknown
3	Picnic Tables (x 2) - NHH		1	0			
4	Amberley Close - commemorative	17.12.2001	471	800			
5	Amberley Close Open Space (x 2)	2007	1,116	1,600			
6	Octagonal Picnic Tables (x 3)	4.9.2014	600	900			
7	Benches (x2) HTB Open Space	19.12.20	510	510			
8	Picnic Table (x 1) - HTB Open space	19.12.20	430	430			
			3,129	5,040	0		

NOTICEBOARDS

1	Coltsfoot Drive	N/K	563	550			
2	Bartholomew Way	01.10.2015	365	365			Replaced - see disposals
3	Lambs Farm Road (Shops)	12.10.2005	563	750			
4	Church Road	01.10.2015	365	365			Replaced - see disposals
5	North Heath Lane (R'side Walk)	01.10.2015	598	598			Replaced - see disposals
6	Roundel - Crawley Road	10.7.2008	4,238	5000	5,854		Insured item
7	Godwin Way	25.1.2010	1,046	1,046			
			7,738	8,674	5,854		

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
STREET FURNITURE**

DESCRIPTION		DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2020	INSURED VALUE 31.03.20	DISPOSAL DATE	NOTE
OTHER ITEMS							
1	Earles Meadow Boardwalks	N/K	1	20,000	21,430		Insured item
2	Roadside Sign - HTB	N/K	1	500			
3	Fencing - Harwood Rd allotments	2001	1,609	8,000			
4	Handrail - Manor Fields	1.8.2003	713	0			
5	Flagpole	2003	593	500			
6	Butterworth Seat Memorial Plaque	2007	97	4,000			
7	Scaffold Tower	7.10.2011	1,955	2,225			
8	Salt Bins (x 3) and locks	8.11.2012	484	600			
9	Sack Barrow	14.5.2012	53	60			
10	Information Stone - Earles Meadow	18.10.2013	1700	500			
11	Telescopic Ladder	7.6.2013	0	0			See disposals
12	Street Light Counter Balance	22.8.2013	1,285	1,500			
13	Safety Harnesses (2)	24.10.2013	140	175			
14	Manual Salt Spreader	8.11.2013	986	1,200			
15	PA Testing equipment	21.1.2014	649	649			
16	Stihl Leaf Blower	29.8.2014	0	0			See disposals
17	Small Litter Warden Trolley	10.12.2014	239	350			
18	Bosch Leaf Blower	21.11.18	200	200			Replacement see 16
19	Bollards (various)	Various	350	350			
20	Cycle Racks x 2	25.10.19	48	48			Fitzallen Road
			11,103	40,857	21,430		
NET TOTALS			47,548	97,200			
VAT at 20%				19,440			
						All VAT recoverable	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2020-21
STREET FURNITURE**

47,548	116,640	27,284
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-  New items
-  Insurance values to be checked

No disposals in financial year to 31st March 2020 or March 2021.

* Further work required to complete these columns

	ITEM	DISPOSAL DATE	PROXY COST OR PURCHASE VALUE £	DISPOSAL PROCEEDS	NOTE
	BUS SHELTERS				
6	Lambs Farm Road (Rusper Road)	2011	3510	0	Vandalised. No insurance claim made
7	Lambs Farm Rd (Southdown Cl.)	18.12.2013	2504	0	Vandalised. Donated to Findon PC
			6014	0	

2016/17

OTHER ITEMS

11	Telescopic Ladder	7.6.2013	75	0	Disappeared.	Included in 2016/17
16	Stihl Leaf Blower	29.8.2014	371	0	Disappeared.	Included in 2016/17

NOTICEBOARDS

2	Bartholomew Way	12.10.2005	685	0	Disposed of.	Included in 2016/17
4	Church Road	2007	849	0	Disposed of.	Included in 2016/17
5	North Heath Lane (R'side Walk)	2007	938	0	Disposed of.	Included in 2016/17
			2,918	0		

No disposals in financial year to 31st March 2018

No disposals in financial year to 31st March 2019

No disposals in financial year to 31st March 2020

No disposals in financial year to 31st March 2021

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTR 2020-21
LAND HOLDINGS**

DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2021*	INSURED VALUE 31.03.2021*	DISPOSAL DATE	NOTE
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LAND

1	Birches Road	N/K	1			Community Land
2	Heath Way	1976	0*			Community Land --not NHPC*
3	Amberley Close	1980	1			Community Land - includes allotments
4	North Heath Hall	1989	1			Not building
5	Holbrook Tythe Barn	1995	1			Not building/multi courts/play area
6	Earles Meadow	1998	1			Community Land - 13 acres
7	Pixies Hollow	1990	1			Land along part length BW 1583
			6	0	0	

* further work required to complete these columns.

No disposals in financial year to 31st March 2020

No disposals in financial year to 31st March 2021

* In 2018 it was confirmed by HDC that they own this land, not NHPC as thought previously.